

NAILSWORTH TOWN COUNCIL
PROPERTY MANAGEMENT COMMITTEE
Minutes of a meeting held on 26 July 2011

Present: Cllr M P Robinson (chair)
Cllr S Robinson
Cllr Mrs S E Thorpe

Apologies: Cllr N Dart
Cllr N I Kay

A46 drinking trough

It was noted that the structure was more visible now that the verge had been cut back. Cllr Dart indicated that he wished to join Cllr Kay with his investigations and undertook to notify him of his interest.

Visit to police station

The chairman reported that a small group of cllrs had visited the premises on 11 July and been impressed by the potential of the building and attached garage, storage and outside space which would be suitable for town council services. The police representative agreed to provide some further details relating to the building.

Stone drinking fountain

The chairman had spoken to Mr Beeston and the area had been tidied up and was much improved. The clerk was asked to report to SDC that the drinking fountain was not working.

Town archives office

In discussion it was noted that the police station was certainly large enough to house the archives if re-location was ever deemed desirable. The chairman undertook to investigate whether the material held in the archives could be reduced. The volunteers should be asked to compile some statistics as to footfall, type of enquiries, income, if possible by month over the last two years in order to get an idea of how well used the office was.

Town Hall windows

The SDC planning officer did not like the design of the windows and had asked for it to be refined. Tradeplas was producing a sample with a thinner Georgian border which the chairman would deliver to SDC when available.

Energy action plan

Cllr Carter had confirmed that he was happy to continue to take regular readings of gas & electricity consumption at the town hall.

Town Hall – painting stage front /painting front & car park exterior elevations

Quotations of £266 + vat and £1519 + vat respectively had been obtained and were approved. The colour of the exterior paintwork was to be confirmed after consulting a colour chart.

Town Hall – ground floor ladies toilets

Members inspected the toilets and agreed that renovation was necessary and some provision should be included in next year's budget.

Mortimer Room – request for toilet improvement

A request had been received for the toilet seat to be replaced which was agreed. It had been suggested also that the doors should be widened to make it easier for wheel chairs users to access the toilet. The chairman agreed to investigate and report back on options.

Hazelwood Bungalow

The annual inspection had been conducted prior to the meeting. The property was in reasonable order although the windows in the bathroom and adjoining small bedroom needed urgent replacement. The bathroom window in particular could not be opened and was causing a problem with accumulating mould due to lack of ventilation. It would be desirable also but not urgent to replace the windows in the back bedroom. There was some damp in one of the front rooms but this was considered to be due to lack of ventilation rather than a serious problem. Members were not impressed by the damage left behind by Tradeplas when installing the front door. It could however be simply fixed by a little filling and sanding which the caretaker agreed to do. The chairman agreed to contact Tradeplas to ask for a quotation for replacement side windows.

The front and side hedges had become very tall and needed reducing to a height of 8-10ft. There were also ash trees in the side boundary which should be removed. The clerk was asked to obtain a quotation.

Town clock

The clock was keeping excellent time.

War memorial

The clerk confirmed that responses had been sent to RBL and two residents as agreed at full council.

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Date

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Chairman