Nailsworth Town Council Grants

Nailsworth Town Council (NTC) sets aside money each year for grants to organisations and individuals for projects that improve the community of Nailsworth. The budget at 2016 was £5,250 pa.

Grants

Anyone can apply for a grant, using the form provided. NTC will consider each application according to the criteria below. Grants are for individuals, groups or organisations that show a clear financial need for their project. Receivers of grants will be expected to report back on how the grant money has been used.

Grants will be considered for projects that improve or enhance the town, for example:	- quality of life - recreation, sports and well being - arts - local environment - neighbourhood communities - Nailsworth's history

Grants will not be made:	- for completed projects. - to organisations that discriminate - when there is a duty for a government body to fund the activity - for political activity

Application Process

A Grant Application form must be completed. Where relevant further details should be provided, for example more information about the organisation, a breakdown of the planned spending, etc.

The Council will consider Grant Applications at the next suitable council meeting. Council may ask the applicants to attend the meeting to give a brief presentation, and in any event may ask for further details. Applicants will be notified as soon as possible after the decision and the decision will be final. Unsuccessful applications will be given feedback.

Conditions

Applicants are responsible for ensuring that the project complies with all relevant legislation. Money granted must only be used for the agreed purpose. Any unused money should be returned to Council. Organisations should keep receipts. Money must be used for the project within one year after the grant being made. **A Grant Monitoring Form** must be completed within 6 weeks of completion of the project.

NTC may wish to publicise projects that have received money, and any media coverage should acknowledge the council grant funding.

Context

These Grants are made under the Local Government Act 1972 Section 137 and should directly benefit all or part of the Parish of Nailsworth.

Nailsworth Town Council Grant Application Form

Please fill out all the questions and return the form to the Council

Details of applicant and contact information

Title		First Name		Last Name	

Organisation (if applicable)

Name	
Type (e.g. sports, youth)	
Your role in group	

Contact Address

Line 1		Postcode	
Line 2		email	
Town		Telephone	

The project

What is the project name			
Project dates	Start	End	
Describe the project			
What do you wish to achieve			
Can you demonstrate the need in the community for this project			
Have you asked the community, and if so how?			
How many people will benefit			
How many people are involved in the project			
Will the project involve children and/or vulnerable adults	Yes/No If 'Yes' you must supply appropriate documentation to show you are covered e.g. DBS form		
Have you applied for an NTC grant before			

The money

How much are you asking for	£
What is the overall project cost	£
How will you raise the remainder of the money for the project	
How many volunteer hours will you use for the project	

I am applying for an NTC Grant for the project detailed above. I have read the NTC Grants Policy and believe that this project meets the requirements.

Signed		Dated	

Nailsworth Town Council Grant Monitoring Form

This form must be completed and returned to the Council within 6 weeks of project completion

Details of applicant and contact information

Title		First Name		Last Name	

Organisation (if applicable)

Name	

Contact Address

Line 1		Postcode	
Line 2		email	
Town		Telephone	

The project

Project name		
Actual project dates	Start	End
Describe the project. Please feel free to attach evidence such as comments from residents, photographs etc.		
How did the project achieve its aims		
How did the project meet the identified community need		
How many people benefited		
How many people were involved in the project		

The money

Money Granted	£
How much of this did you spend	£
Money to be returned to council	£
What was the overall project cost	£
How did you raise the remainder of the money	
How many volunteer hours did you use for the project	

Signed   Dated