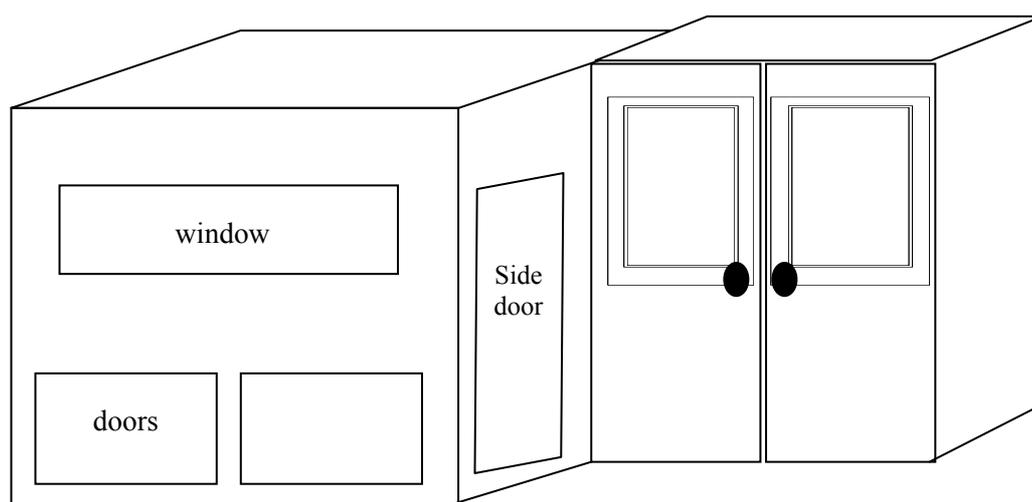


NAILSWORTH TOWN COUNCIL  
**PROPERTY MANAGEMENT COMMITTEE**  
Minutes of a meeting held on 27 September 2011

Present	Cllr M Robinson (Chairman) Cllr N Dart Cllr N I Kay Cllr S Robinson
apologies	Cllr Mrs SE Thorpe
non attendance	Cllr J Duckworth

**NDS proposed lighting & sound box for rear of main hall**

Members looked at the location of the structure proposed by the NDS to house its sound and lighting system. The Clerk had been given a rough plan and a member of the NDS had been expected to talk members through the finer detail. It appeared from the plan that the structure would protrude 60cm into the hall alongside the built out door housing, and across to the side wall. Members were unsure whether this would create an unsightly bulk, and Cllr M Robinson advised that he had seen something similar elsewhere, which had been built on a raised platform, which given the ceiling height in the hall, would be feasible here. Nothing further could be decided in the absence of the NDS representative.



**A46 drinking trough**

Cllr Kay was waiting to hear from Ann Mackintosh.

**Future of Nailsworth Police Station**

Cllr M Robinson had emailed Ian Archer of the police estates department, who had responded that he hoped shortly to agree a lease with GCC for the police point in Nailsworth Library, following which he would make arrangements to clear out the police station and start the selling process.

**Stone drinking fountain**

The Clerk confirmed that she had reported to SDC that the water spout was not working.

**TOWN ARCHIVE OFFICE**

Allan Beale had agreed with Cllr M Robinson that the office contained rather more paperwork than it needed, and the Clerk had suggested that archive storage boxes could be purchased and surplus records taken to Gloucestershire Archives for safekeeping. Mr Beale had provided the following information on Archive traffic

- Income in 2010 was £62.80 and in 2011 so far, £59.25.
- Visitor numbers averaged 80-100 in previous years, with 54 visitors so far this year.
- Visitors came to research family history, history of their homes and the local area, academic research by students/authors, general local history interest, and one TV company researching a programme. Some enquiries were made by email.

## **TOWN HALL**

Cllr M Robinson had prepared a short history of the Primrose Banner hanging in the council chamber, and this would be laminated and put up next to the banner.

## **Council Chamber windows**

The only way TradePlas could reduce the thickness of the cross bars would be to have non-opening windows, which was not an option. Rather than the improved design which SDC did not seem to be able to accept, the Clerk suggested members revert to an exact replica of the existing design which presumably had been approved when the windows were originally installed, although this design also did not match the front windows. A selection of window styles had been put forward by the SDC officer, but these had nothing to do with the style of this building, and were obviously for listed buildings with designs that could not be double glazed.

It was agreed to press ahead with the agreed design in black with opening light and request SDC put the application before the development control committee for a decision. Cllr M Robinson would seek the support of District Cllrs Blackwell and Mrs Farrell, who were both on the planning panel.

Three quotes had been obtained at the start of this operation and all had proposed powder coated aluminium, designed for low maintenance. TradePlas had since discovered that it had under-quoted for the job, but new quotes could always be sought once planning permission had been obtained.

## **External decoration**

Painting on the front of the TH stage had been completed. It was decided to proceed with painting of the windows at the front and car park elevations repeating the existing colour scheme. The doors would be painted a dark green to match the green of the town shield.

## **Ladies ground floor loos**

These had not been touched for 15-18 years and there was some debate as to whether it would be appropriate to have a complete re-design or whether a coat of paint and new flooring was sufficient. It was agreed that there was a limit to what could be done with the space available and a modern refit would be expensive, especially in an old building. Cllr M Robinson agreed to obtain a quotation so that a suitable figure could be included in the budget wish list for next year.

## **Disabled loo macerator**

The Clerk explained that a fault with the macerator had caused the GF emergency lights and ladies hand dryer to fuse, and it would unfortunately have to be replaced.

Members had no objection to the request from Stroud Choral Society to borrow some red chairs for a concert at St George's on 3 December.

## **Bookings**

Members agreed with the Clerk's view that a request to hold a 3 year old's birthday party at the MR should be refused as inappropriate and there were plenty of other locations that were more suitable.

Members approved a monthly sale of collectibles at the TH to be run by Larry Dyer in conjunction with Andy's Attic on the first Friday of the month from 10am to 3pm.

Rupert Aker had asked to use the MR over a weekend for an exhibition of his paintings inspired by WH Davies. Members were concerned that the MR was a community meeting room and not

intended for commercial enterprise and did not want to set a precedent for its use as a cheap commercial space. It was agreed that the booking could be accepted on the understanding that Mr Aker would make a donation of a percentage of the proceeds to charity. This tracked with the arrangement made with the Art Groups who exhibit and sell paintings at the MR.

**MORTIMER ROOM**

Cllr M Robinson confirmed that the toilet in the MR did not meet standards for use by the disabled use although he thought it could be fairly easily converted. He had prepared a specification and building plan and he volunteered to obtain a quote, which he estimated would be around £2k, and a sum could be included on the budget wish list.

**HAZELWOOD BUNGALOW**

TradePlas had quoted £702 for replacing the two most urgent windows in the bathroom and small bedroom. This was approved on the understanding that the company would make a better job of clearing up after the work. Cllr M Robinson intended to also ask for the workmen to repair the damage left after their previous replacement of the front door. An amount would need to be included in the budget for replacement of the back bedroom window next year.

The Clerk had obtained a quote of £280 to professionally cut the top and sides of the hedges to the front and side which had grown out of control. Thereafter, Mr Mansell might be able to keep the hedge trimmed himself, although it was not clear if his new piece of equipment was suitable for the job. The Clerk was asked to check who was responsible for the perimeter hedge under the terms of his rental agreement.

**TOWN CLOCK**

The Clerk thought that Jim Eddyshaw’s honorarium of £50 had been missed last year and, if this was the case, would pay him £100 for last year and this.

**WAR MEMORIAL**

Following correspondence between Cllr Kay and Tim Godden of the RBL, the Mayor had spoken with Mark Chandler’s mother, who was upset that a plaque had not yet been put up in honour of her son and did not accept that this should wait until the end of hostilities. Under the circumstances, members agreed to recommend to Council that it review its policy and authorize the display of a plaque forthwith on the understanding that the RBL would replace the plaque if it regrettably became necessary to add other names. The Clerk had already sent all the information to Mr Godden outlining the procedure, and the first stage was for the RBL to produce a full spec covering the design, wording, typeface, size, materials and position on the monument etc, for approval by NTC before going before the PCC. The £120 for application of the Faculty from the PCC, and the cost of the plaque would be covered by the RBL.

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Date

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Chairman