



NAILSWORTH TOWN COUNCIL

MINUTES of a MEETING of Nailsworth Town Council
 held at the Town Hall, Nailsworth
on Tuesday 18 December 2018

Present	Cllr Jonathan Duckworth Cllr Sally Millett Cllr Paul Francis Cllr Mike Kelly Cllr Steve Robinson Cllr Angela Norman Cllr Anne Elliott
Minutes	Katherine Kearns (Clerk)
Apologies	Cllr Sue Reed Cllr Emma Bonner Cllr Ron Kerby Cllr Robert Maitland

Ref. No		Action									
2018/158	Verbal introductions and safety briefing Everyone introduced themselves. Cllr Steve Robinson offered to help Cllr Mike Kelly in the event of a fire.										
2018/159	Declarations of Interest & Applications for Dispensations Cllr Steve Robinson declared an interest in the Rec & Am recommendation for a fire pit at KGV as the Youth Club have been involved. Cllrs Steve Robinson and Sally Millett said they wouldn't take part in the decision on a grant for the Dementia Friendly Group as they're both part of this group.										
2018/160	Consideration of Planning Applications received as follows: CONSULTATION <table border="1" data-bbox="416 1435 1238 2018"> <thead> <tr> <th>Ref</th> <th>Detail</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>a) S.18/2530/ADV. Ground Floor, Wilton House, 11 Bridge Street, Nailsworth</td> <td>Advertising signage. Includes fascia and projecting hanging sign on iron bracket.</td> <td>NTC please premises will be occupied.</td> </tr> <tr> <td>b) S.18/2037/HHOLD. Middle Tynings, Forest Green, Nailsworth</td> <td>External wrap around insulated render system.</td> <td>Support. NTC would like to ensure all materials used are within building control regulations. Advice from the BTO (British Trust for Ornithology) regarding House Martins and Swifts, should they be</td> </tr> </tbody> </table>	Ref	Detail	Comment	a) S.18/2530/ADV. Ground Floor, Wilton House, 11 Bridge Street, Nailsworth	Advertising signage. Includes fascia and projecting hanging sign on iron bracket.	NTC please premises will be occupied.	b) S.18/2037/HHOLD. Middle Tynings, Forest Green, Nailsworth	External wrap around insulated render system.	Support. NTC would like to ensure all materials used are within building control regulations. Advice from the BTO (British Trust for Ornithology) regarding House Martins and Swifts, should they be	
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			<p>nesting at this property. Construction work to be carried out when nests are empty (Oct and May) and new eaves and soffits, where the martins and swifts nest, should be as identical as possible to existing ones.</p>							
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<p>2018/161</p>	<p>To confirm minutes of Council and Rec & Am Committee meetings held on 4th December 2018 The minutes of Council meeting, 4 December were approved. Proposed by Cllr Mike Kelly seconded by Cllr Steve Robinson, agreed unanimously.</p> <p>The minutes of the Recreation & Amenities Committee meeting 4 December were approved. Proposed by Cllr Steve Robinson, seconded by Cllr Paul Francis, agreed unanimously.</p>									
<p>2018/162</p>	<p>Matters of Urgency</p> <ol style="list-style-type: none"> Miles Marling Field fence installation: this will be installed as soon as time and weather allow. Council meeting 6.30pm start: it was agreed to put this on the agenda for January as the six month trial will have ended. Mortimer Room cleaning contract: the Clerk explained the Mortimer Room cleaner has retired earlier than expected due to illness and the change to a cleaning contract was discussed. Council were concerned that Interserve's hourly rate might be lower than the Living Wage and the Clerk undertook to find out if this is the case and whether NTC would be tied into a contract. Interserve already clean the library. <p>The Clerk was asked to find out: - what is the hourly pay for Interserve's cleaners? - How long do they think each visit will take?</p>			<p>Clerk Clerk</p>						



	<p>- Can NTC pay month by month and not tie into a contract?</p> <p>It was resolved to ask Interserve to take on cleaning the Mortimer Room in the New Year until 1st April, subject to answers to the above questions.</p>	<p>Clerk</p>
<p>2018/163</p>	<p>Reports</p> <p>a) Reports from County and District Councillors. District Cllr Steve Robinson: At an SDC meeting last week it was decided that in the next financial year each market town could apply for £2k to promote tourism. There are problems with lights at the Fountain again. District Cllr Steve Robinson has asked for these to be looked at and replaced with LED lights. Also to replace four lights at the bus station with LEDs. Cllr Robinson was asked to bring a report to the next NTC meeting (January) on any problems with LEDs, by way of an update since the roll out of new lights. It was noted SDC Officer Joanne Jordan will be retiring from her position at the end of March.</p> <p>County Cllr report: More pavement improvements in the Tynings may happen in the next few months. It was noted that the steps into Mortimer Garden can be very dark. These are owned by NTC but there's a GCC street lamp on a building which is not working. County Cllr Steve Robinson undertook to report the faulty GCC street lamp. Mortimer Garden lighting to the steps to go to NTC's Rec & Am meeting if the GCC lamp does not resolve the problem.</p> <p>The new tactile paving isn't suitable for vehicles to drive over. A new product is being investigated to repair these. It was regrettable that they had broken so quickly.</p> <p>b) Report from Town Mayor was noted c) Report from Deputy Mayor: nothing to report d) Report from Clerk's Office was noted. It was confirmed that the Mortimer Room specification will be circulated to Council before it goes out for pricing.</p> <p>e) Reports from Members on outside bodies: the report from Minchinhampton and Rodborough Commons Advisory Committee was noted f) Reports from Working Parties: there were none.</p>	<p>Steve R</p> <p>Steve R</p> <p>Clerk</p>



2018/164	<p>To consider Recreation & Amenities Committee recommendations:</p> <p>It was resolved to allow a fire area on KGV Field to be constructed by the Youth Club and Groundsman.</p> <p>It was felt this was a good solution considering the damage that has been done on the tarmac. The Clerk, Youth Worker and Groundsman decide the exact location.</p> <p>It was resolved to purchase a baby change unit for the Town Hall at a cost of £338.</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Anne Elliott, all in favour</p> <p>It was resolved to carry out the 'silver' package of improvements to KGV Field pitch at a cost of £1,500 in Spring 2019 and to carry out regular deep slitting work to the pitch at a cost of £125 per month.</p> <p>Proposed Cllr Paul Francis, seconded Cllr Angela Norman, all in favour</p> <p>It was resolved to purchase a Polaris Ranger as a replacement Groundsman's vehicle at a cost of £8,345.70 plus extra bars fitted to allow loads to be secured, at £110.94. Total cost £8,456.64. This includes discount for part exchange of existing Kawasaki Mule.</p> <p>Clerk to check insurance covers passengers.</p> <p>Proposed Cllr Anne Elliott, seconded Cllr Paul Francis all in favour</p>	<p>Clerk</p> <p>Deputy Clerk</p> <p>Clerk</p> <p>Clerk</p>
2018/165	<p>Accounts</p> <p>To agree payments in accordance with the budget as listed in the attached report</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Mike Kelly, all in favour</p>	
2018/166	<p>To receive a report on the budget position</p> <p>This was noted.</p>	
2018/167	<p>To receive the internal checker report</p> <p>There is still a need to appoint a new internal checker. Cllr Anne Elliott is currently the internal checker. There are no ongoing concerns or problems.</p> <p>Thanks were recorded to Cllr Anne Elliott for her work as internal checker</p>	
2018/168	<p>To review NTC's Risk Assessment</p> <p>The updated risk assessment was noted.</p>	



2018/169	<p>To note thanks from Stroudwater Textiles Trust for NTC's contribution to restoring the Dunkirk Mill waterwheel Thanks were recorded to Stroudwater Textiles Trust and Council looks forward to visiting in Spring.</p>	
2018/170	<p>To consider a response to SDC's consultation on the Local Plan Review, Emerging Strategy paper There was a discussion about the recent SDC public consultation event held at the Mortimer Room. SDC's Local Plan talks about developing the town centre with residential flats above shops. It's felt that most of these opportunities are already being exploited and if not, the space is needed for shop storage.</p> <p>Thanks were extended to Cllr Robert Maitland for the work he put into the response.</p> <p>It was resolved to agree the response to the Emerging Strategy drafted by Cllr Robert Maitland and to engage key people and organisations in the town to develop strategic planning objectives. This meeting to be held in February.</p> <p>Proposed Cllr Angela Norman, seconded Cllr Anne Elliott, agreed unanimously. Cllr Steve Robinson did not take part due to a conflict of interest as District Cllr.</p>	Clerk/ RM/JD
2018/171	<p>To consider how the new grant policy is working There was a discussion on how to keep NTC's grant policy effective so that it supports small local groups who might not think as far ahead as a year for their projects. It was felt that the policy needs to be more flexible than once a year.</p> <p>It was agreed that for the rest of the year applications can be taken on an ad hoc basis with the new policy coming into force from 1 April 2019. Recipients are asked to showcase their grant funded projects at the Town Meeting. The dates for quarterly applications to be 1st January 1st April 1st July 1st October</p> <p>It was resolved to change the policy to accept applications quarterly and for it to be advertised in NN, SNJ and website</p> <p>Proposed Cllr Sally Millett, seconded Cllr Angela Norman, all in favour.</p>	Clerk
2018/172	<p>To consider grant applications from: 1. Nailsworth Health Partnership for the Dementia Friendly Nailsworth project.</p>	

