

**NAILSWORTH TOWN COUNCIL**  
**MINUTES of the MEETING of Nailsworth Town Council**  
**held at the Town Hall, Nailsworth**  
**on Tuesday 18 June 2013**

Present	Cllr MP Robinson (Town Mayor) Cllr P Carter Cllr JL Duckworth Cllr A Elliott Cllr NI Kay Cllr MM Rahman Cllr S Robinson
Apologies	Cllr MJ Kelly Cllr SE Thorpe Cllr SM Reed District Cllr RTH Blackwell District Cllr E Sims County Cllr DLM Binns
Non attendance	Cllr N Dart

**2013/24 PUBLIC QUESTION TIME**

There were no members of the public in attendance.

**2013/25 MINUTES OF COUNCIL MEETING**

The minutes of the 40<sup>th</sup> Annual Meeting were approved and signed.

**2013/26 – Traders’ A Boards** (minute 2013/09)

The Clerk confirmed that a letter, signed by the Mayor, had been sent to Mr David Hagg requesting clarification of SDC’s position on A Boards on its property. A reply was awaited.

**2013/27 - Grant to Stroud Credit Union** (minute 2013/11)

The Clerk confirmed that a letter of application for a grant had been received from Stroud Credit Union.

**2013/28 - Draft Management Plan for Norton Wood** (minute 2013/15)

In response to question which had been previously raised by Cllr Carter regarding the relative merits of pollarding versus felling trees to the lower boundary which had suffered significant squirrel damage, the Clerk reported Mr Will Wilkinson of Charlton Abbots Forestry had advised that one beech and one sycamore could be felled without significant detriment to the landscape. After discussion, it was agreed that Mr Wilkinson be asked to pollard the beech tree but to fell the sycamore to ground level at an estimated cost of £50 - £80.

**2013/29 - Maintenance of Town Clock** (minute 2013/18)

The Clerk reported that Mr Duval had been sent a letter of appointment to maintain the Town Clock.

**2013/30 – A46 Speeding Issues** (minute 2013/19)

Cllr Duckworth reported that the A46 sub-group planned to focus its efforts on extending the existing 30 mph limit at each end of the town and campaigning for a safe crossing point at Dunkirk. The petition for the crossing had achieved 960 signatures and a publicised handover to GCC was being organised. Cllr S Robinson reported that he and Mr Charles Pedrick, Rodborough Parish Cllr planned to meet with County Cllrs Brian Oosthuysen, Dorcas Binns and Sarah Lunnon to discuss A46 speeding issues. It was hoped that a further 10 volunteers could be recruited to train to operate the Speedar monitoring equipment. In response to a question, Cllr S Robinson confirmed that warning letters were sent to all those caught speeding by this operation.

### **2013/31 – REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

District Cllr Paul Carter was pleased to report that had been appointed as SDC representative on the National Trust Minchinhampton and Rodborough Commons Advisory Committee.

### **2013/32 – REPORT FROM TOWN MAYOR**

The Mayor reported that Mrs Joy Way, NTC's representative on the NT Minchinhampton and Rodborough Commons Advisory Committee, was keen to give a presentation to the Council on the work of the Committee. He suggested this could take place at either the July or September full council meetings.

The Mayor had attended the recent awards ceremony at the culmination of the 10 week Junior Wardens course held at Nailsworth Youth Club, where he had presented prizes and certificates to the participants. He had also been present at the official opening of Ruskin Mill's new woodland kitchen and classroom.

The Mayor had been very pleased to learn that Mrs Margaret Marshall had been awarded a British Empire Medal for her work in the local community, particularly in Forest Green. He felt that the award was richly deserved. He understood that the award would be presented by the Lord Lieutenant of Gloucestershire, hopefully in a ceremony at the Arkell Community Centre, as Mrs Marshall had been a driving force in helping the Centre become established. He proposed to draft a letter of congratulation to Mrs Marshall to be sent by the Clerk on behalf of the Council. This was agreed.

The Mayor reported that work on the new TIC was progressing well. At a site meeting with the builder, attended by himself, the architect, the Town Clerk and the TIC Manager, some additional items had been approved relating to support for the roof, which had been discovered to be sagging, and to the lowering of some paving slabs.

The Mayor stated that he was pleased that agreement had been reached on a new Committee structure at a Special Council meeting held on 13 June. He was looking forward to it becoming operational in September.

### **2013/33 REPORT FROM DEPUTY MAYOR**

There was nothing to report.

### **2013/34 REPORT FROM TOWN CLERK**

The Clerk reported that Horsfall House Care Home, Minchinhampton, had requested the use of the banner posts to advertise two events - a Summer Fete and a fund-raising concert by the Stuart Singers. She had explained that the former event did not comply with the Council's banner policy as the event would be taking place outside the parish. However, Horsfall House had responded by pointing out that the posts had recently been used to display a Cotswold Care event which also took place outside the parish. The Clerk had explained that councillors had agreed that the Cotswold Care event did fall within the NTC's policy as Cotswold Care had a shop in Nailsworth.

After some discussion, it was agreed that Horsfall House would not be permitted to use the banner posts for its Summer Fete, but that permission be granted for the posts to be used to advertise the Stuart Singers' concert, as this would be taking place within the parish. It was also agreed that the banner policy would be placed on the agenda of the next Recreation and Amenities Committee for further discussion.

### **2013/35 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

Cllr Duckworth reported on a new organisational structure which had recently been adopted by the Nailsworth Chamber of Trade and Commerce. He confirmed that the Chamber had obtained road closure orders for Market Street in order to hold street markets and entertainment on 22 June, 27 July, 24 August and 28 September.

Cllr S Robinson reported that he had attended a GCC Community Hub meeting on 6 June. The new GCC Highways Manager, Ms Jenny Goodson, had explained the grit bin arrangements for the coming winter. It was agreed that this topic be placed on the agenda of a future Environment Committee meeting. Ms Goodson had assured parish and town councils that pot-holes in the roads were always filled within one month of their being marked out. A new 'jet-patcher' had been acquired by GCC and this would be operating in the Stroud District in 6 -8 weeks' time. A section of the A46 between Nailsworth and South Woodchester was set to be resurfaced during the current financial year.

Cllr S Robinson had attended the half-yearly meeting of the Stroud District Community Safety Group where he had learned that there had been an overall 7% fall in recorded crime over the last 6 months. However, it appeared that there had also been an increase in drug dealing offences, and this was a current priority. Mr Philip Sullivan SDC had reported that he had received funding from the PCC Plan for diversionary activities for young people at risk of being drawn into criminal activities.

### **2013/36 REPORT FROM PLANNING COMMITTEE**

**RESOLVED** that the comments of the Planning Committee made at its meetings of 21 May and 1 June be approved.

Cllr Carter confirmed that 3 member of the public had spoken at the meeting on 21 May on planning application 13/0684/LBC. He explained that this application had also been considered at the 1 June meeting, where the Committee had re-iterated its original objections.

### **2013/37 REPORT FROM PROPERTY MANAGEMENT COMMITTEE**

The minutes of the meeting of 28 May were approved and signed.

The Clerk reported that she had received a quote of £150 for a Health and Safety Risk Assessment for the Mortimer Room. This was **accepted**.

**RESOLVED** that the quotation from Turnkey Construction Ltd of £7020.00 + VAT for the renovation of the ground floor ladies' toilets in the Town Hall be accepted, with authority delegated to Cllrs S Robinson, M Robinson and Thorpe to approve minor variations as required.

**RESOLVED** that the quotation from Turnkey Construction Ltd of £3600.00 + VAT for the installation of an enabled toilet in the Mortimer Room be accepted, with authority delegated to Cllrs S Robinson, M Robinson and Thorpe to approve minor variations as required.

The Clerk reported that the proposed start date for the work to the enabled toilet was 5 August and that work on the Town Hall toilet was due to commence on 19 August. In each case, the work was likely to take approximately 2 weeks.

In answer to a question, the Clerk confirmed that the names of fallen servicemen on the War Memorial were engraved on the wall behind the cross rather than on the cross itself.

### **2012/38 REPORT FROM RECREATION AND AMENITIES COMMITTEE**

Approval of the minutes of the meeting of 4 June was deferred to the next Council meeting as there was only one Committee member who had attended that meeting present. In the absence of the Committee Chair, Cllr S Robinson presented the minutes.

One quotation for resurfacing and additional skate surface for the KGV skate park had so far been received and a further two were actively being sought. The Committee had been pleased to receive a written and verbal report on the work of the Nailsworth Youth Club from Tracy Young. All councillors were welcome to attend the Youth Club AGM which would be held on Wednesday 10 July at 7.30 at the Youth Club.

Cllr S Robinson reported that a licence for the rental of the KGV Pavilion for an early years facility was currently being worked on by NTC's solicitor, with the applicant being responsible for meeting the legal costs. The planning application for change of use would be on the next agenda of the Planning Committee for comment.

Cllr S Robinson, together with Cllrs Kay, Thorpe and the Clerk, had recently met with Mr Phil Skill SDC to discuss the proposed MUGA for Forest Green. It appeared that FGRFC had applied to SDC Planning to use the site originally earmarked for a MUGA as a car park, and to be released from the S106 agreement relating to the land. Cllr Kay commended Mr Ian Crawley for his efforts in attempting to progress the MUGA project. He expressed disappointment that FGRFC now appeared to be attempting to remove itself from its planning obligations regarding the MUGA project, noting that the club had initially taken an active role in supporting the project. Cllr S Robinson explained that attempts were being made to arrange a meeting between NTC, Mr Rob Stephens of the Gloucester Diocese and Phil Skill to discuss issues relating to the possible building of the MUGA on land owned by the Diocese. He confirmed that it was his understanding that the S106 money could be made available for other recreational facilities in Nailsworth if the MUGA project was abandoned. He had arranged to meet with the Mayor, Cllrs Kay and Thorpe and the Town Clerk on Thursday 20 June to have further discussions on the various options surrounding the MUGA.

**2013/39 ADOPTION OF SUPPORTING NOTES AND ANNUAL RETURN FOR YEAR ENDING 13/03/13**

The Clerk presented the supporting notes which had been circulated with the agenda, which served as a basis for the internal auditor's report. These were adopted. The Clerk confirmed that the internal auditor had no matters to bring to the Council's attention. The Annual Return for year ending 31/03/13 was discussed, with completed Sections 1,2 and 3 having been previously circulated for information. Discussion ensued about the response to Section 2 - Annual Governance Statement, and it was confirmed that a 'no' response be submitted for Sections 5 and 7, with appropriate explanations, as work was still ongoing to fully address the comments made in the previous year's audit.

The Annual Return was adopted by the Council.

**2013/ 40 ACCOUNTS**

<b>RESOLVED</b>	<b>that the list of accounts for 18 June 2013 amounting to £40,156.69 be approved for payment.</b>
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**2013/41 SDC – Private Sector Housing Renewal Policy 2013-18 – consultation**

This was noted.

**2013/42 GCC - Local Flood Risk Management – consultation**

A draft Local Strategy was available on the GCC website. As part of a consultation exercise, an online survey was also available on the website. The closing date for comments was 12 August 2013 and it was agreed that this matter be referred to the Environment Committee.

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Chair

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Date