

PERSONNEL COMMITTEE

You are summoned to attend a meeting of the Committee to be held at the Town Hall Nailsworth on Wed 1 June 2016 at **10.30 am**.

Mrs K Kearns
Town Clerk
25 May 2016

AGENDA

- 1) Apologies for absence
- 2) Declarations of interest and applications for dispensations
- 3) Terms of Reference - previous one attached. Discuss: do we need to amend or add anything?
- 4) Code of Conduct Training - see attached. Discuss and make a considered recommendation to Council.
- 5) Update on Groundsman's probation
- 6) Future work of this committee and meeting schedule - discuss
- 7) Confirmation of arrangements for temporary assistance - details attached.
- 8) Katherine's probation review