

## NAILSWORTH TOWN COUNCIL

Minutes of a meeting of Nailsworth Town Council  
held at Town Hall, Nailsworth  
on Tuesday 3 May 2016

Present	Cllr JL Duckworth (Chair) Cllr A Elliott Cllr NI Kay Cllr SK Millett Cllr DL Powell Cllr SM Reed Cllr S Robinson
Apologies	Cllr EF Bonner Cllr JL Dennis Cllr MP Robinson Cllr SE Thorpe

### 2015/330 CONSIDERATION OF PLANNING APPLICATIONS RECEIVED

#### *Consultation*

a) S.16/0846/HHOLD Daisy Bank, Horsley Road  
 Re submission of S.15/2790/HHOLD - Retrospective application for replacement of collapsing garden bank - bank has been replaced with decking, supported by several retaining walls  
 No observations

b) S.16/0663/FUL Land Adjacent Ondine, Newmarket Road  
 Erection of building containing 3 flats  
 COMMENT  
 We have no observations on the application but if approved we would expect to see a S.106 agreement included with funds to be spent in the locality.

c) S.16/0924/HHOLD Silvanus, 2 Rockness Hill, Nailsworth  
 Single storey side extension  
 No observations

#### *Information*

d) S.16/0925/TCA Woodland, Spring Mill Industrial Estate, Avening Road, Nailsworth  
 T1 Beech - Reduce crown approximately 3m of upper sides and top (existing height 40m and proposed height after work 37m). Remove all ivy.  
 Noted

### 2015/331 REPORT OF PERSONNEL COMMITTEE

The Chair reported that the Personnel Committee had met on Wednesday 27 April to consider and make recommendations on temporary administration office cover during and immediately after the extended leave to be taken by the administrative assistant in May/June. The minutes of this meeting had been circulated. The Chair advised that given the tight timescale an early decision was highly desirable. However, owing to the recent bank holiday and the Town Council elections later in the week it had not been feasible to call a special Council meeting to consider the recommendations. The Chair explained that under the circumstances he was proposing that the time-sensitive recommendations be considered now, bearing in mind that any decision would need to be ratified by the new Council at its meeting on 17 May. He confirmed that no financial expenditure on the initiative would be made until after that meeting.

After discussion, it was **agreed** unanimously that the recommendations of the Personnel Committee would be considered at the current meeting.

**CONFIDENTIALITY**

That pursuant to Section 1 (subsection 2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting during consideration of the following proceedings because publicity would be prejudicial to the public interest by reason of the confidential nature of the business transacted.

After discussion, it was **agreed to accept** the following recommendations from the Personnel Committee:

- that a temporary administrative assistant be employed through an agency for 20 hours a week for 4 weeks, plus two 5hr days handover with current Assistant to cover this period at a cost of £884.00
- that locum clerk help at a minimum of 20 hours a week for 6 weeks at a pay scale of LC2 37 to support the Clerk at an approximate cost of £2,400.

*\*Cllr S Robinson declared an interest in the above item and took no part in the discussion.*

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Chair

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Date