

NAILSWORTH TOWN COUNCIL
ENVIRONMENT COMMITTEE
 Minutes of a meeting held on 4th July

Present	Cllr Sally Millett (Chair) Cllr Jonathan Duckworth Cllr Angela Norman Cllr Mike Kelly Justine Hopkins (Deputy Clerk)
Apologies Apologies from Cllr Sue Reed and Cllr Robert Maitland.	Action
Declarations of Interest & Applications for Dispensations There were no declarations of interest or applications for dispensations.	
To consider a request to install a fence along Jubilee Road The report was discussed and Recommendation 2 was agreed: To leave the green as it is, with no fence.	Clerk to inform
To consider RSPB's Swift Town Project The report was discussed and we agreed to work together to support this. Cllr Sally Millett produced pictures to help distinguish between Swifts, Swallows and House Martins. Cllr Jonathan Duckworth suggested an article in Nailsworth News to make the public and any housing developers aware. Cllr Mike Kelly knows a 'twitcher' who may be able to help recognise the nesting sites in the town for reporting to the RSPB.	MK
Update on Bee friendly town actions (Bee project & National Meadows Day) The 2017 certificates are still being distributed. Cllr Jonathan Duckworth suggested that next year the Certificate is re-designed with a large Bee on to make it more obvious from a distance. The picnic was successful with the bee hotels workshop and bug hunt. The idea of a joint Bee Calendar was discussed and considered to be a project for volunteers, and not NTC. It was suggested that a group of volunteers be set up to take the Bee Friendly project on.	
To consider a workplan for Environment linking to the Town Action Plan NTC's committees all work to deliver the Town Action Plan. Cllr Jonathan Duckworth is working with the Clerk and Deputy Clerk to produce a working document to cover all aspects of the action list and to ensure all agreed tasks are undertaken and completed within the agreed timescale and where the item links in with the town plan. The action list was read through to update Cllr Mike Kelly with on-going items.	
To consider purchasing an extra PC for the Town Archives The report was considered and it was agreed to recommend the purchase of the new PC with £500 from the archive budget and £90 from reserves.	Recommend to Full Council
To consider termination of current licence and drafting of new licence for	

<p>land at Cherry Trees</p> <p>The report was discussed and it was agreed to recommend the Clerk seeks advice on a more realistic valuation of the annual license fee. The licence at Cherry Trees was agreed in principle subject to this.</p>	<p>Clerk</p>
<p>An update on a licence for land at Box Cottage</p> <p>The report was considered and it was agreed that this was an ideal time to seek advice on a realistic valuation of the annual license fee at the going rate. It was agreed that this should be reviewed every five years. The licence at Box Cottage was agreed in principle subject to this.</p>	<p>Clerk</p>
<p>To consider a 'volunteer agreement' for management of land in Rockness</p> <p>The report was discussed and it was agreed that the volunteer agreement needs to be reviewed by the Personnel Committee. Recommendation 2 was agreed in principle. To instruct the Clerk to work with Fiona Valentine to draw up a list of tasks that suit the management of the piece of land.</p>	<p>Recommend to Personnel Committee</p>
<p>To consider plans to install a 'poppy waterfall' on the Clocktower</p> <p>The report was considered and Cllr Jonathan Duckworth reported on items from a recent meeting. There are still many things to be considered. In principle we agree, subject to:</p> <ul style="list-style-type: none"> • The design • Fixings • Costs • Installation process • Timings so as not to interfere with the Christmas Lights • Insurance/Liability • Risk Assessment 	
<p>To consider action on the town's overgrown footpaths</p> <p>The report was discussed and it was agreed that we will get the Definitive Map from GCC and update it. It was agreed that there is a large resource of people in the town that can help with projects like this and this is how projects should be progressed, rather than just relying on a few councillors. We will ask the following people if they are willing to help by getting volunteers together to note the footpaths are on the Definitive Map and by doing a condition survey by a grading system:</p> <ul style="list-style-type: none"> • Mike Brinkworth-Cotswold Way Warden • Mike Harvey – Walker • Ros John-Walker <p>Options 1 & 2 were agreed.</p>	<p>Clerk/JD</p>
<p>..... Chair</p> <p>..... Date</p>	