

NAILSWORTH TOWN COUNCIL

MINUTES of a MEETING of Nailsworth Town Council held at the Town Hall, Nailsworth on Tuesday 17th April 2018

Present	Cllr Jonathan Duckworth (Town Mayor) Cllr Sally Millett Cllr Steve Robinson Cllr Robert Maitland Cllr Sue Reed Cllr Angela Norman Cllr Anne Elliott
Minutes	Katherine Kearns (Clerk)
Apologies	Cllr Ron Kerby Cllr Paul Francis Cllr Mike Kelly

Ref. No		Action															
2017/257	Verbal Introductions Everyone introduced themselves. The Chair of the meeting outlined the emergency evacuation procedures and said that two people will be nominated at future meetings to assist Cllr Mike Kelly to leave, in the event of a fire. Richard Erskine secretary of NCAT and Hannah McDonnell NCAT communications officer (residents) were present.																
2017/258	Declarations of Interest & Applications for Dispensations There were none.																
2017/259	Consideration of planning applications received as follows: CONSULTATION <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Ref</th> <th style="text-align: center;">Detail</th> <th style="text-align: center;">Comment</th> </tr> </thead> <tbody> <tr> <td>a)S.18/0773/OUT 21 Woodpecker Walk, Forest Green</td> <td>Single detached dwelling</td> <td>Refer to previous application. Overdevelopment. Adverse impact on character, on street parking and bus route.</td> </tr> <tr> <td>b) S.18/0768/FUL Land At Watledge House, Watledge Road</td> <td>Erection of 4 bed dwelling.</td> <td>No observations</td> </tr> <tr> <td colspan="3">INFORMATION</td> </tr> <tr> <td>c) S.18/0455/TCA The Meads, Watledge Road</td> <td>Fell and reduce height of Leyland Cypress. Pollard and reduce Sallow</td> <td>Noted</td> </tr> </tbody> </table>	Ref	Detail	Comment	a)S.18/0773/OUT 21 Woodpecker Walk, Forest Green	Single detached dwelling	Refer to previous application. Overdevelopment. Adverse impact on character, on street parking and bus route.	b) S.18/0768/FUL Land At Watledge House, Watledge Road	Erection of 4 bed dwelling.	No observations	INFORMATION			c) S.18/0455/TCA The Meads, Watledge Road	Fell and reduce height of Leyland Cypress. Pollard and reduce Sallow	Noted	Clerk
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2017/260	<p>To confirm minutes of Council (Planning) and Recreation and Amenities Committee meetings held on 3rd April 2018</p> <p>Full Council: Proposed Cllr Steve Robinson, seconded Cllr Sue Reed, agreed unanimously.</p> <p>Recreation & Amenities committee: Proposed Cllr Anne Elliott, seconded Cllr Steve Robinson, agreed unanimously.</p>	
2017/261	<p>Matters of Urgency</p> <p>1.Casual vacancy; Cllr Myles Robinson has resigned and SDC Electoral Services have been informed. The Council recorded thanks to Myles Robinson for his hard work, as Deputy Mayor for three years and Mayor for three years. The Mayor to write a letter of thanks.</p> <p>2.NTC's Administrative Assistant has given notice of her retirement. Her last working day will be Thursday 18th May. Thanks were recorded for her hard work for NTC.</p> <p>3.Ecotricity has resubmitted outline planning permission for homes at the FGR site, with detail to be decided at Reserved Matters. This is being submitted in tandem with their plans for the Eastington site. Comments from NTC will be reviewed at the 1st May NTC Planning meeting.</p> <p>4.There was a discussion about a new mural for the bus station wall. Cllr Sally Millett will put a paper to the next Environment committee.</p> <p>5.A meeting of Miles Marling Field Working Party needs to be organised.</p> <p>6.PCSO Steve Wadley is retiring at the end of the month so won't be taking forward the Aston Project. The Clerk was asked to contact the Police and find out who will now be supporting the Aston Project. A letter of thanks to PCSO Steve Wadley will be sent to Stroud Police station.</p> <p>7.SDC's consultation on car park charges will be from 16th June – 27th July. More information from SDC to follow.</p>	<p>JD</p> <p>Clerk</p> <p>Clerk</p>
2017/262	<p>Reports</p> <p>a) reports from County and District Councillors</p> <p>The previously circulated report from the County Cllr was noted.</p> <p>County Cllr Steve Robinson asked for suggestions for small highways and path improvement projects which could be funded from his £20k budget.</p> <p>The Lengthman's scheme will be in Nailsworth and also needs project ideas.</p> <p>Lack of progress with speed restrictions was discussed and referred to the next A46 Group meeting.</p> <p>District Council: SDC Strategy & Resources committee agreed in principle to Rush Skatepark moving to Stratford Park on a peppercorn rent.</p>	

	<p>Brimscombe Port has been granted £1.6m by SDC to deal with land contamination.</p> <p>Stroud Sub Rooms: talks continue with Stroud Town Council about STC taking on the freehold of the building. STC would have to do repairs of around £120k and are asking for a 'dowry' of £230k. The current SDC subsidy is £250-300k per year.</p> <p>Improvements to Concord (sheltered housing) have been agreed. This doesn't include a lift.</p> <p>Improvement plan for SDC's non-traditional housing was agreed. NTC would like detail of which houses will be included and what is being done.</p> <p>Major investment is being given to other areas, such as for the canal, but it was discussed that NTC is not aware of similar investment for Nailsworth. County Cllr Steve Robinson hopes to secure £50k from the Market Towns Initiative for Nailsworth.</p> <p>b) report from Town Mayor The previously circulated report was noted.</p> <p>c) report from Deputy Town Mayor The previously circulated report was noted.</p> <p>d) report from Town Clerk The previously circulated report was noted. It was agreed that GAPTC's call for resolutions will be decided at Council's 1st May meeting.</p> <p>e) reports from representatives on outside bodies There were none.</p>	<p>County Cllr Steve Robinson</p>
<p>2017/263</p>	<p>To consider Rec & Am Committee recommendations:</p> <p>a) Clocktower Maintenance It was agreed to spend £700 on routine maintenance to clean black staining off the Clocktower stonework</p> <p>Proposed Cllr Anne Elliott, seconded Cllr Robert Maitland, agreed unanimously.</p> <p>b) Repairs to Town Hall Flat Roof: It was agreed to carry out emergency work to the roof costing £2,288 Proposed Cllr Robert Maitland, seconded Cllr Sally Millett, agreed unanimously.</p> <p>It was noted the Town Hall roof has just developed loose slates at the ridge and this will need investigating and bringing to the next Rec & Am committee.</p>	<p>Clerk</p>

2017/264	<p>Accounts: To agree payments in accordance with the budget as listed in the attached report All payments were approved Proposed Cllr Sue Reed, seconded Cllr Angela Norman, agreed unanimously.</p>	
2017/265	<p>To review NTC's Risk Assessment It was noted fire training has been carried out at the Town Hall. Changes will be made to the hire agreement. Cllrs using the Chamber out of hours will need to follow similar fire planning procedures to hirers.</p> <p>The Admin Assistant's retirement raises NTC's Operational Risk (loss of key member's of staff) to medium. There will be a gap between the Admin Assistant leaving and a new person starting. This will be noted in NTC's Risk Assessment.</p>	Clerk
2017/266	<p>To approve movements in the Council's Reserves/report on financial position All the suggested changes were agreed Proposed Cllr Anne Elliott, seconded Cllr Robert Maitland, agreed unanimously.</p>	
2017/267	<p>To agree an increase in the Tourism promotion budget There was a discussion on the need for evidence that Nailsworth Festival is drawing people into the town and how this is recorded. It was suggested Nailsworth Festival conduct a tourism survey during the Festival.</p> <p>It was proposed</p> <ol style="list-style-type: none"> 1. To increase the Tourism promotion budget to £5,000 (current items to be Nailsworth Festival, Town Twinning and special town events) 4. To set the Grant budget at a different amount (£4,000) 5. That the Support for Town Services working party to set terms of reference for the Tourism promotion budget 	Clerk Support for Town Services WP
2017/268	<p>To agree to commission a Housing Needs Survey in 2018 There was considerable discussion of this item. Concern was raised that an HNS can be a 'developers' charter' and the survey must be worded very carefully. The previous survey in 2013 had a return rate of 26% and started the process of a CLT. The advice given to the CLT is that an HNS should be refreshed every 5 yrs. It was queried what will have changed between surveys over the years.</p> <p>Cllr Jonathan Duckworth (CLT representative) undertook to ask the CLT for more substantial reasons for carrying out a new HNS.</p>	JD
2017/269	<p>To agree the division of funding for the PCC Grant The attached paper shows that the PCC funding tapers off over three years, with a focus on funding for HomeStart.</p>	

	<p>It was emphasized that The Door will need to work closely with the Youth Club and Stroud Youth Support Team. Thanks were recorded to the Clerk and Mayor for the work on this grant.</p> <p>It was proposed the PCC grant is distributed as follows:</p> <p>Year one Forest Green Family Fun groups (HomeStart) £2,300 Pop Up Café (training volunteers to take over the project) £500 Support for HomeStart £1,000 Forest School sessions £800 Two collaborative events between the Youth Club and older people. (events to be in Forest Green) £500 The Door Field Engagement mentoring young people £1,900 Total: £7,000</p> <p>Year two Forest Green Family Fun groups (HomeStart) £2,000 Pop Up Café training volunteers to take over the project) £250 Support for HomeStart £1,000 Forest School sessions £400 Two collaborative events between the Youth Club and older people (events to be in Forest Green) £400 The Door Field Engagement mentoring young people £950 Total: £5,000</p> <p>Year three Forest Green Family Fun groups (HomeStart) £2,000 Support for HomeStart £1,000 Total: £3,000</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Sue Reed, agreed unanimously.</p>	Clerk
2017/270	Confidential item	
2017/271	<p>To report on the inspection of Hazelwood Bungalow After discussion, it was agreed to accept the actions set out in the report. Proposed Cllr Angela Norman, seconded Cllr Robert Maitland, agreed unanimously.</p>	Clerk
2017/272	<p>To clarify questions arising from grant applications on 3rd April The answers were accepted and the grants to Rockness Community Orchard and Nailsworth Community Workshop were agreed. Proposed Cllr Robert Maitland, seconded Cllr Steve Robinson, agreed unanimously.</p>	Clerk
2017/273	<p>To consider a grant application from NCAT Representatives from NCAT answered questions from cllrs on their proposals and the application. There was discussion on whether it's appropriate for NTC to fund hospitality and whether local businesses could provide a</p>	

	<p>venue, food and drink. It was queried how far showcasing makes significant progress for climate action and the difference face to face engagement makes to on line information.</p> <p>The Green Hospitality Awards will feature five awards (water, energy, waste, food miles and recycling). It was suggested the awards could in future be combined with the Annual Town Meeting.</p> <p>It was suggested that NCAT and NTC could explore combining a future Green Hospitality Award event with the Annual Town Meeting. NCAT could also work with NTC to revive a Nailsworth Food Festival.</p> <p>It was agreed to offer a grant of £400 to NCAT.</p> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Sally Millett, agreed unanimously.</p>	Clerk
2017/274	<p>To report on remedial work following on from Fire Safety Report</p> <p>The paper detailing remedial work to reduce fire risk in the Town Hall was noted. It was agreed to accept the recommended quote of £6,285.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Sally Millett, agreed unanimously.</p>	Clerk

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Town Mayor
Nailsworth Town Council
Town Hall, Old Bristol Road, Nailsworth, GL6 0JF

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Date