



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are invited to attend a meeting of the **Personnel Committee** to be held at the **Mortimer Room** on Tuesday 22nd February 2022 starting at 6.30pm.

Please note that in the interests of confidentiality, the public and press are excluded from these meetings.

K Kearns
Town Clerk
17th February 2022

1. Election of Chair
2. Apologies
3. Verbal Introductions
4. Declarations of Interest and Dispensations
5. To review the Terms of Reference of the Personnel committee (paper available)
6. To consider provision of NTC's HR, Employment Law and Health & Safety support (paper available)
7. To consider introducing Volunteer Agreements for the TIC volunteers and the Archive volunteers (paper available)
8. To agree a schedule of meeting dates (paper available)