

**NAILSWORTH TOWN COUNCIL****Minutes of Nailsworth Town Council**

held at the Town Hall, Old Bristol Road, Nailsworth GL6 0JF  
**on Tuesday 18<sup>th</sup> April 2023 commencing 6.30pm**

**Present:**

Cllr Mike Kelly (Chair)  
Cllr Jonathan Duckworth  
Cllr Patsy Freeman  
Cllr Ros Mulhall  
Cllr Steve Robinson  
Cllr Colleen Rothwell  
Cllr Shelley Rider  
Cllr Natalie Bennett  
Cllr Paul Francis

**Minutes:**

Clerk

**Also present:**

Member of the public

**Apologies:**

Cllr Angela Norman

**2022/235****Verbal Introductions and safety briefing**

Those present identified themselves.

**2022/236****Public participation**

A member of the public from Ragnal Lane described how there are posts at the top of the Lane which are removed when Shortwood Road is closed for road works. The posts aren't lockable and are regularly removed leaving a hole in the road which is dangerous for pedestrians. The resident recently had an accident putting their foot down the hole. This has been reported to GCC Highways along with a previous incident. Reference numbers for the two reported issues were given to the clerk.

County Cllr Steve Robinson undertook to raise this with GCC's Highways Manager at a site meeting on Thursday. It was suggested that new posts with working locks are needed, and a spare key for the posts could be kept at the Civic Centre.

**2022/237****Declarations of Interest & Applications for Dispensations**

There were none declared.

**2022/238****Consideration of Planning applications as follows:****CONSULTATION**

- a) S.22/1914/VAR The Maltings, Tetbury Lane, Nailsworth, Gloucestershire. Application: Variation of Condition. Variation of condition 2 (approved plans) of permission S.18/1786/FUL (change of use to form 13 no. dwellings) for alterations to the fenestration, new steps and retaining structure.

**Comment:**

No observations.

- b) S.23/0692/HHOLD Ringfield Cottage, Tetbury Lane, Nailsworth, Stroud. Application: Householder. Construction of studio.



**Comment:** NTC requests that a similar condition be applied to this application as previously; that the new building is not ancillary to the dwelling.

- c) S.23/0693/HHOLD 2 Millbottom, Old Bristol Road, Nailsworth, Stroud. Application: Householder Extension and restoration works. (Resubmission of S.22/2588/HHOLD)

**Comment:**

NTC supports the upgrading of this historic building.

Cllr Paul Francis declared an interest (employer owns the building).

- d) S.23/0706/HHOLD Amberstone, Horsley Road, Nailsworth, Stroud. Application: Householder Installation of external cladding and raised deck to the rear.

**Comment:**

No observations.

- e) S.23/0694/LBC 2 Millbottom, Old Bristol Road, Nailsworth, Stroud. Application: Listed Building Application. Extension & restoration works. (Resubmission of S.22/2589/LBC)

**Comment:**

Noted.

**TREES IN A CONSERVATION AREA**

- f) S.23/0685/TCA Haydenville, Old Bristol Road, Nailsworth, Stroud. Application: Trees in a Conservation Area. Description: T1-Goat willow - remove. G1-Hazel x 2, Privet x 2 - remove. T4-Holly - remove. G2-Sycamore x 5 - (dbh 180) - remove. G3-Sycamore, Spruce, Hazel - remove. T6-Ash - ash dieback - remove. T8-Goat willow - remove. T9-Goat willow - remove. T10-Sycamore - remove. T11-Ash - remove. G4-Apple x 3, plum x 1 - remove. G5-Hazel x 1, Privet x 1, Horse Chestnut x 1 (dbh 150) - remove.

**Comment:**

NTC would like to see some evidence of a replanting plan.

It was noted that the reasons given for tree removal was due to the low quality of the trees and to allow larger trees to thrive.

**2022/239**

To confirm minutes of the Full Council meeting and the Recreation & Amenities Committee held on Tuesday 4<sup>th</sup> April 2023

All agreed

It was confirmed that three of the wood effect panels in the Main Hall at the Town Hall will be removed before work starts, and the cost will reflect any additional work needed.

**2022/240**

**To consider Recreation & Amenities Committee (4<sup>th</sup> April meeting) recommendations.**

It was **agreed**

- To hire Contractor 3 to redecorate the Main Hall in 2023 and to allocate a budget of £5,500.



- To hire Contractor 4 to complete the floor and stage renovation in Summer 2024 and to allocate a budget of £6,000.
- To hire contractor 3 to upgrade all Town Hall lighting to LEDs and to allocate a budget of up to £2,200
- To hire Contractor 3 for the lighting upgrade in the Archive Room and allocate up to £500 for the work to be completed at the same time.

All agreed

### **2022/241**

#### **To consider Personnel Committee (17<sup>th</sup> February meeting) recommendations.**

It was **agreed**

- That, now that staff consultation has been completed, the Staff Handbook is approved.

### **2022/242**

#### **Matters of Urgency**

Council was reminded of the Annual Town Meeting this Saturday 22<sup>nd</sup> April, 10.30am – 12.30pm with over 30 stalls from local organisations. Lanyards are available for cllrs and staff.

It was noted that the Chamber of Trade have a meeting tomorrow (Wednesday 19<sup>th</sup> April) however NTC has not been informed so that a representative can be present to pass on information and advise on the council's position.

There has been correspondence to cllrs regarding 5G. This is a very emotive issue and arguments on each side. Council was reminded that NTC has objected to the mast on planning grounds, which are within its power. Decisions are the collective decision of the council and individual cllrs must take care not to be drawn into responses which may misrepresent NTC's position and authority.

There was a query about how widely NTC consulted on strategic priorities e.g. Twenty Minute Town. It was noted that NTC's 'seven visions' for improving the town are based on the Town Action Plan, which was developed after extensive community consultation. In the context of Nailsworth it was clarified that Twenty Minute Town refers to a vision with the following objectives:

- Twenty minute access to services by foot, bike or public transport.
- Safe routes and services for pedestrians, particularly people with disabilities, and cyclists.
- Frequent, integrated public transport services to/from neighbouring villages and towns.
- Adequate parking for workers, residents and visitors, with charging points for bikes and cars.
- Accessible public buildings and meeting spaces.

### **2022/243**

#### **Accounts**

#### **To agree payments in accordance with the budget as listed in the attached reports**

It was **agreed**

### **2022/244**

#### **To agree movements in Reserves**



The following movements in Reserves were **agreed**:

- From General Fund to 6030 Town Hall repairs move £3,000 for repair and maintenance projects.
- As agreed in the Annual Budget, the following movements from Earmarked Reserves to the Annual Budget, and between Earmarked Reserves;
  - From 6240 Emergency Tree Work Reserve move £8,000 to 4070 Tree Maintenance budget
  - From 6510 Climate Emergency Reserve move £3,000 to 6330 Contingency Reserve
  - From 6520 Covid-19 Response Reserve move £5,500 to 1250 Support for Children's Centre (Homestart).

All agreed.

### **2022/245**

#### **To consider grant applications from Concord Coffee group, Friday Market, Nailsworth In Bloom (Coronation Lunch and replacement plants), and NCAN**

There was a discussion about using the remaining Small Grant Funds from 2022-23 for Coronation events. It was agreed that the remaining £1,897 be taken from the General Fund and put towards the two events in this month's grant round.

1. Concord Coffee Group;

It was **agreed** to award £300 on condition that these funds only be spent on the Coronation event. These funds to come from the General Fund and not from 2023-24 Small Grants budget.

2. Friday Market collective;

It was **agreed** to award £500 for marketing campaign and materials. It was further agreed to support the Market until October 2023 through a special hire rate of £25 per session, after which this will be reviewed.

3. Nailsworth Noel;

It was noted that last year's Nailsworth Noel event was the best one the small retailers had had. It was clarified that in the past the town retailers and other organisations had organised Christmas events themselves with the support of NTC. It was also noted that NTC will soon be discussing a potential upgrade of some of the town's Christmas lights.

It was **agreed** to fund £750 for Nailsworth Noel.

4. Nailsworth in Bloom;

It was **agreed** to award £500 for a Coronation Lunch. Nailsworth in Bloom are asked to approach the Friday Market to see if they can provide some of the food for the event. These funds to come from the General Fund and not from 2023-24 Small Grants budget.

5. Nailsworth in Bloom;

It was **agreed** to award £500 for replacement plants.

6. Nailsworth Climate Action Network;

It was **agreed** to award £600 for reprographic materials and other display materials.



All agreed

**2022/246**

**To approve grants for maintenance of burial grounds for 2023-2024**

The annual grants to burial grounds for transparency reasons were **agreed**:

Christchurch burial ground, Shortwood £450

Forest Green cemetery, Forest Green £450

Quaker Burial ground, Shortwood £200

All agreed

**2022/247**

**Financial summary:**

a) **Income and Expenditure report**

b) **Budget comparison report**

c) **Main bank account reconciliation report**

d) **Premier bank account reconciliation report**

These were noted

**2022/248**

**To review NTC's Risk Assessment**

This being a particularly busy time of year, increased pressure on staff was noted.

**2022/249**

**Report from Town Mayor**

A recent meeting with a landowner prior to a planning application to SDC was raised. It was clarified that this was an informal meeting at which the advice given was to approach SDC Planning Department.

**2022/250**

**Report from Deputy Mayor**

The Deputy Mayor reported that a recent GAPTC Cllr Networking meeting on Climate Change was useful in communicating what other councils are doing.

Both SDC and GCC are investigating EV charging points for Nailsworth. These are on street charging points and charging points on SDC land. A meeting with GCC on Wednesday will look at possible locations.

**2022/251**

**Report from District and County Councillors**

These were noted.

**2022/252**

**To receive an update on NTC office activities**

It was emphasized that the office is very busy and recognised that extra work has been taken on to help both during the Library and TIC closure, and Nailsworth festival ticket sales.

**2022/253**

**To receive a report on town councillor surgeries in the library**

It was confirmed that most of the responses to residents have been actioned. The majority of queries were relating to SDC and GCC matters, however residents also came for general discussion.

It was noted that it will be useful to record what queries are for NTC, GCC, SDC or others.



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Town Mayor  
Nailsworth Town Council  
Civic Centre, Old Market,  
Nailsworth, GL6 0DU

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Date