



NAILSWORTH TOWN COUNCIL
DRAFT
MINUTES of a MEETING of the Emergency Committee
 held virtually under the requirements and
 emergency legislation in response to Covid-19
on Tuesday 15th December

Present	Cllr Jonathan Duckworth (Chair) Cllr Steve Robinson * <i>joined at minute 2020/104</i> Cllr Angela Norman Cllr Mike Kelly Cllr Robert Maitland Cllr Sue Reed * <i>joined at minute 2020/104</i> Cllr Natalie Bennett Cllr Paul Francis
Minutes	Katherine Kearns (Clerk)
Apologies received from:	Cllr Paul Francis
Also present:	Kirstie Trueman (Deputy Clerk)

Ref. No		Action												
2020/102	Verbal introductions The Chair read out the names of those seen or heard to be present.													
2020/103	Declarations of Interest & Applications for Dispensations As a member of SDC's Development Control Committee Cllr Sue Reed arrived after Planning considerations.													
2020/104	Consideration of Planning Applications received as follows: CONSULTATION <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Ref</th> <th style="width: 30%;">Detail</th> <th style="width: 45%;">Comment</th> </tr> </thead> <tbody> <tr> <td>a)S.20/2313/HHOLD. Swelvue, Burfords Ground, Windsoredge, Nailsworth.</td> <td>Two storey side extension and single storey rear extension. (retrospective)</td> <td>No observations however it is disappointing that this is a retrospective application.</td> </tr> <tr> <td>b)S.20/2360/HHOLD. Windrush, Inchbrook Hill, Nailsworth</td> <td>Demolition of detached garage & erection of two storey side extension.</td> <td>No observations.</td> </tr> <tr> <td>c)S.20/2136/HHOLD. Pear Tree Cottage, Watledge Road, Nailsworth</td> <td>Conversion of existing building to ancillary accommodation.</td> <td>Object. There is no provision for extra parking in an area where parking is already difficult. There are 3 or 4 velux lights proposed; according to the Nailsworth Design Guide, velux lights are an example of inappropriate alterations to a Listed Building. NTC requests that if this is approved, there is a strong condition that this building is not changed to be separate accommodation to the main dwelling.</td> </tr> </tbody> </table>	Ref	Detail	Comment	a)S.20/2313/HHOLD. Swelvue, Burfords Ground, Windsoredge, Nailsworth.	Two storey side extension and single storey rear extension. (retrospective)	No observations however it is disappointing that this is a retrospective application.	b)S.20/2360/HHOLD. Windrush, Inchbrook Hill, Nailsworth	Demolition of detached garage & erection of two storey side extension.	No observations.	c)S.20/2136/HHOLD. Pear Tree Cottage, Watledge Road, Nailsworth	Conversion of existing building to ancillary accommodation.	Object. There is no provision for extra parking in an area where parking is already difficult. There are 3 or 4 velux lights proposed; according to the Nailsworth Design Guide, velux lights are an example of inappropriate alterations to a Listed Building. NTC requests that if this is approved, there is a strong condition that this building is not changed to be separate accommodation to the main dwelling.	Clerk
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	d)S.20/2210/HHOLD. 5 Fairview Close, Watledge, Nailsworth.	Single storey rear extension below existing deck, flat roof to replace existing deck space. Proposed garden room/studio	NTC note that part of the purpose of the application appears to be to create business accommodation to include two treatment rooms. The change of use and provision for parking for clients must be resolved by the application. <i>*Cllr Steve Robinson joined at this point</i>
	e)S.20/2536/HHOLD. Highfield, Windsoredge Lane, Nailsworth	Proposed extension to front.	No observations.
	f)S.20/2491/HHOLD. 1 Homefield, Shortwood, Nailsworth	Single storey extension	No observations
	g)S.20/2631/VAR. Three Storeys, Old Bristol Road, Nailsworth	Variation of Condition. Variation of Conditions 2 - Approved Drawings and Condition 4 - Working hours of S.19/2023/FUL	Support. It makes sense to amend the working hours to those proposed. Outside tables are a good alteration, given the pandemic.
	Trees in a Conservation Area		
	h)S.20/2356/TCA. The Meads, Watledge Road, Nailsworth,	TCA T1-4 Leyland Cypress - reduce height by 10 meters. T5 Ash Tree -Fell & remove, severely affected by the ash die back disease.	Noted.
	i)S.20/2402/TPO Beaudesert Park school, Box.	1 sycamore to fell to ground. 2.cedar fell in one 1.5m above ground.	NTC understand the reasons for this proposed work however requests that appropriate replacements for the trees are planted.
	j)S.20/2481/TCA Wellington House, Inchbrook Trading Estate, Bath road, Woodchester.	TCA. Alders to the left growing this side of stream in hedge. Reduce all over by approx. 3m to reduce wind loading. Leaning Birch near parking area due to failure of birch next to it and the tree has become exposed, fell to near ground level.	Noted. <i>*Cllr Sue Reed joined at this point</i>
2020/105	<p>To confirm minutes of the Emergency Committee meeting held on 17th November 2020 and Special Budget Meeting on 23rd November 2020</p> <p>The minutes of the Emergency Committee on 17th November 2020 were approved. Proposed Cllr Steve Robinson, seconded Cllr Robert Maitland, all agreed.</p>		



	<p>The minutes of the Emergency Committee Special Budget Meeting on 23rd November 2020 were approved.</p> <p>Proposed Cllr Sue Reed, seconded Cllr Mike Kelly, all agreed.</p>	Clerk
2020/106	<p>Accounts The list of payments was noted. It was resolved to agree payments in accordance with the budget as listed in the attached report.</p> <p>In response to a question, it was confirmed that £120 worth of Christmas decorations and lights have been purchased, that these belong to NTC and can be reused.</p> <p>It was clarified that expenses to the Clerk include the monthly payment for Zoom subscription and an annual payment for web hosting.</p> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Steve Robinson, all agreed.</p>	
2020/107	<p>Financial summary, budget comparison and reserves reports Noted.</p>	
2020/108	<p>To agree the Annual Budget for 2021-2022 The Emergency Committee confirmed they were satisfied with the explanations provided by the accompanying report.</p> <p>It was noted that there is a significant increase but to note that this is due to Ash dieback.</p> <p>It was resolved to approve the Annual Budget for 2021-2022.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Mike Kelly, all agreed.</p>	
2020/109	<p>To review NTC's Covid-19 Risk Assessment The highlighted changes to the Covid-19 Risk Assessment were noted.</p> <p>It was noted that with serious pressures on the country set to continue into 2021, it was reassuring that NTC staff are so well prepared, and that the team's resilience due to actions taken over the past few years is showing dividends.</p> <p>Calls to the Helpline through the second lockdown have remained low, with most calls being either signposting to more appropriate services or calming public anxiety.</p>	
2020/110	<p>To receive an update on NTC activities and support during Covid-19 Noted. The Deputy Clerk updated the Emergency Committee on the Lawn Tennis Association's (LTA) Clubspark app for tennis court bookings. More information and costs will come to the January meeting for a decision, however this appears to be a straightforward solution for cashless payments.</p>	



	In response to a question, it was reported that the new Town Hall intercom system has been well received by the Town Hall tenants.	Clerk
2020/111	To note the successful conclusion of the Annual Audit Noted.	
2020/112	To consider a grant application from Nailsworth Health Partnership for £1,000 towards defibrillators There was a discussion about the application, and it was confirmed that NHP will arrange, with the help of volunteer 'guardians' to look after the defibrillators with no extra responsibility to NTC. It was resolved to grant £1,000 to NHP towards community defibrillators Proposed Cllr Angela Norman seconded Cllr Sue Reed all agreed.	Clerk
2020/113	To consider requests to the County Cllr for yellow lines/restricted parking at a total cost of £12,000 The reasons behind the proposed yellow lines and TRO were outlined; Park Road Crescent: due to several near misses and dangerous parking End of Tetbury Lane and opposite: due to visibility issues Chestnut Hill: ongoing concerns with vehicles causing obstructions for Emergency vehicles, particularly for residents in Hanover Gardens Pensile Road: concerns with vehicles causing obstructions for Emergency vehicles at this narrow entrance Newmarket Road: due to difficult access for residents from Seven Acres Road onto Newmarket Road Barnfield Avenue: due to cars parking right up to the junction of the road on both sides causing visibility issues. FGR match restrictions: these to extend further down Nymphsfield Road, to Moffatt Road. The cones put out by FGR have no jurisdiction and parking restriction dropdown signs are left over from the previous location of FGR (The Lawn). With the likelihood of FGR moving up a league and so more fans visiting, this will increase the problem with dangerous parking. Residents normally move their vehicles on match days. Highwood Court is included in these new restrictions (built after the TRO for FGR match days) to allow Emergency vehicle access on match days. County Cllr Steve Robinson will endeavour to put the TRO in place for the next financial year. The total cost of the TRO is £10-12k and so NTC is requested to contribute £5k. It was confirmed that FGR will be asked to contribute to the TRO to cover match day restrictions however FGR are unwilling to submit a TRO themselves. It was noted that the proposed area on Pensile Road currently provides parking for people working in the town. Yellow lines will remove around four parking spaces, however delivery and	



	<p>maintenance vehicles often can't access Pensile Road when there are cars parked at this location.</p> <p>Clarification was requested on the number of parking spaces that could be lost by the Pensile Road TRO.</p> <p>It was resolved to contribute £5k towards to TRO and with clarification on the TRO for Pensile Road, and for funds to come from the Town Improvements Reserve.</p> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Mike Kelly, all agreed. Cllr Steve Robinson abstained due to a conflict of interest as County Cllr.</p>	Clerk
2020/114	<p>To consider replacing the Mortimer Room carpet with a hard floor</p> <p>It was noted that exercise classes have declined to use the Mortimer Room due to the carpet/covid-19 higher risk. It was considered that this is an improvement that needs to be carried out quickly to help the community use this room again.</p> <p>It was resolved to accept contractor 1s quote to remove the carpet and lay contract safety flooring to include thresholds, at a cost of £2,540</p> <p>Proposed Cllr Mike Kelly seconded Cllr Natalie Bennett, all agreed.</p>	Clerk
2020/115	<p>To consider replacing the disabled toilet door at the KGV changing rooms.</p> <p>It was considered that a metal door would be the best option for this high use, exposed site.</p> <p>It was resolved to accept Contractor 1s quote to replace the current wooden door with a metal door, with a fully accessible handle at a cost of £1,300</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Angela Norman, all agreed.</p>	Clerk
2020/116	<p>To agree to essential maintenance work at KGV play area</p> <p>It was noted that this work is essential to the safe use of the play equipment.</p> <p>It was resolved to approve the work at a cost of £689.00</p> <p>Proposed Cllr Mike Kelly seconded Cllr Sue Reed, all agreed.</p>	Clerk
2020/117	<p>To receive a report on a proposed 'Miles without Stiles' walking route</p> <p>The proposal was noted, and Cllr Mike Kelly expressed an interest in walking around the proposed route.</p>	
2020/118	<p>To consider a feasibility study on developing the Library complex</p> <p>Some time ago Nailsworth Community Land Trust (NCLT) discussed the possibility of building affordable flats to rent 'on stilts' above the library complex. This was deemed to be</p>	



	<p>impractical, however a more enhanced proposal to look at demolishing the building entirely and start again, more in line with the Evans Report. At last night's NCLT meeting, the CLT was in support of this.</p> <p>NCLT are drawing together initial information to test the feasibility of this idea. There was a detailed discussion of the proposal and the following points were raised;</p> <ul style="list-style-type: none"> - The proposal could make some fundamental changes to the town centre. The area is a hotch potch and changes could increase accessibility and enhance the appearance of the town. - This was a project identified in the Evans Report of 2006 - A good quality proposal should be sought for a really stand out building for the future - The building needs to be multi-use and to benefit by including residential space <p>The first step is a public engagement process in the next few months to gauge residents' opinion on the principle, and if the public approve in principle the second step would be a feasibility study.</p> <p>There was a discussion on the form a consultation can take during covid-19 and restrictions such as the May Elections (consultations must finish by 23rd March). It was noted that the Council has a lot of in-house expertise from experienced cllrs and staff.</p> <p>It was resolved;</p> <ol style="list-style-type: none"> 1. To agree to progress with a public consultation, with NTC leading, in conjunction with NCLT and GCC to be completed before the beginning of purdah (23rd March) 2. To form a working party of cllrs to progress this to include Cllrs Natalie Bennett, Sue Reed, Mike Kelly, Jonathan Duckworth, Robert Maitland, Angela Norman and Steve Robinson <p>Proposed Cllr Jonathan Duckworth seconded Cllr Robert Maitland, all agreed.</p>	
<p>2020/119</p>	<p>To consider allocation of CIL payment £2605.02 and £2,876.82</p> <p>It was confirmed that the CIL payments can be split between budgets.</p> <p>After a short discussion it was agreed to not allocate the funds at this point and to hold them over to be committed to a future project.</p>	

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Town Mayor

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Date



Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

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