



NAILSWORTH TOWN COUNCIL
MINUTES of a MEETING of Nailsworth Town Council
 held at the Town Hall, Nailsworth
on Tuesday 21 January 2020

Present	Cllr Jonathan Duckworth (Chair) Cllr Mike Kelly Cllr Robert Maitland Cllr Sue Reed Cllr Steve Robinson Cllr Paul Francis
Minutes	Katherine Kearns (Clerk)
Apologies received from:	Cllr Emma Bonner, Cllr Angela Norman
Not present	Cllr Sally Millett, Cllr Ron Kerby, Cllr Anne Elliott

Ref. No		Action															
2019/164	Verbal introductions and safety briefing Everyone introduced themselves. Cllr Robert Maitland volunteered to help Cllr Mike Kelly in the event of an emergency.																
2019/165	Declarations of Interest & Applications for Dispensations There were none declared. Sue Reed on DCC so doesn't wish to participate in planning matters																
2019/166	Consideration of Planning Applications received as follows: CONSULTATION <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Ref</th> <th style="text-align: left;">Detail</th> <th style="text-align: left;">Comment</th> </tr> </thead> <tbody> <tr> <td>a) S.19/2564/HHOLD. 36 Highwood Drive, Nailsworth, Stroud, Gloucestershire.</td> <td>Proposed balcony.</td> <td>No observations</td> </tr> <tr> <td>b) S.19/2643/LBC. Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.</td> <td>Re-roofing and cladding of existing outbuildings. Removal of sections of culvert to create an open stream.</td> <td>See below</td> </tr> <tr> <td>c) S.19/2642/HHOLD. Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.</td> <td>Re-roofing and cladding of existing outbuildings. Removal of sections of culvert to create an open stream.</td> <td>NTC support this application which deals sensitively with a Listed Building and brings an improvement to the environment.</td> </tr> <tr> <td>d) S.19/2607/LBC Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.</td> <td>Minor alterations to Pitts Mill including pump station relocation, altering a door opening and design of two</td> <td>See above</td> </tr> </tbody> </table>	Ref	Detail	Comment	a) S.19/2564/HHOLD. 36 Highwood Drive, Nailsworth, Stroud, Gloucestershire.	Proposed balcony.	No observations	b) S.19/2643/LBC. Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.	Re-roofing and cladding of existing outbuildings. Removal of sections of culvert to create an open stream.	See below	c) S.19/2642/HHOLD. Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.	Re-roofing and cladding of existing outbuildings. Removal of sections of culvert to create an open stream.	NTC support this application which deals sensitively with a Listed Building and brings an improvement to the environment.	d) S.19/2607/LBC Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.	Minor alterations to Pitts Mill including pump station relocation, altering a door opening and design of two	See above	Clerk
Ref	Detail	Comment															
a) S.19/2564/HHOLD. 36 Highwood Drive, Nailsworth, Stroud, Gloucestershire.	Proposed balcony.	No observations															
b) S.19/2643/LBC. Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.	Re-roofing and cladding of existing outbuildings. Removal of sections of culvert to create an open stream.	See below															
c) S.19/2642/HHOLD. Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.	Re-roofing and cladding of existing outbuildings. Removal of sections of culvert to create an open stream.	NTC support this application which deals sensitively with a Listed Building and brings an improvement to the environment.															
d) S.19/2607/LBC Elizabeth House, Oaklands Farm, Valley Road, Inchbrook.	Minor alterations to Pitts Mill including pump station relocation, altering a door opening and design of two	See above															



		windows already permitted. Insert two fireplaces into Elizabeth House first floor and renew two external doors		
	e) S.19/2699/FUL Unit 2A (Lower Ground Floor), Tradeplas Building, Stroud Road, Nailsworth.	Change of use to allow Use Class D1 (non-residential institutions).	No objection to the use as a gym but this appears to be a D2 use rather than D1 use.	
	f) S.19/2574/HHOLD Belvedere, Nympsfield Road, Nailsworth, Stroud.	Replacement of existing glazed lean to with single storey extension. Alterations to boundary wall.	No observations	
	g) S.19/2710/HHOLD Highcroft, Hollies Hill, Nailsworth, Stroud.	Raise roof on garage and link to house. Balcony extension	No observations	
2019/167	<p>To confirm minutes of Council meeting held on 16 December 2019. Full Council minutes of 16th December were approved.</p> <p>Cllr Mike Kelly proposed, seconded Cllr Robert Maitland, all in favour.</p>			Clerk
2019/168	<p>Matters of Urgency</p> <ul style="list-style-type: none"> The Deputy Mayor and Mayor undertook to arrange drop in sessions for residents interested in becoming town cllrs. Clerk to circulate election timetable to all. A reminder that deadline to revisions to the Local Plan is this week. Cllr Robert Maitland undertook to draft some comments and for these to be circulated to all prior to being sent to SDC. Thanks were recorded to all involved in organising the Miles Marling Field wassail at the weekend. 			Clerk RM/Clerk
2019/169	<p>Reports</p> <p>a) reports from County and District Councillors</p> <p>The A46 roundabout consultation will finish at the end of January. There has been a very good response so far. County Cllr Steve Robinson was asked to consult the accessibility officer from Guide Dogs for the Blind.</p> <p>Concern was expressed that putting a child into care costs 8.5 times the cost of sending a child to Eton. There was also concern that children are sent all over the country to house them. GCC are now refurbishing a building to house teenagers in care to reduce the need to send them out of the county.</p>			



	<p>Cllrs were urged to look at the significant improvements to the cycle path surface.</p> <p>District Cllr Steve Robinson reported that as a result of consultations with parishes, new street licencing rule have been amended. It will be recommended that Nailsworth market won't be charged licence fees.</p> <p>Concern was raised that SDC plan to relax policies on allowing wind turbines in the AONB. This could be an action for NTC's Climate Emergency action plan; to examine how SDC are responding. It was acknowledged it might take a while for national Planning Policy to catch up with the declaration.</p> <p>b) report from Town Mayor It is hoped Ruskin Mill's 'Vital Beauty' presentation can be made available for Nailsworth's Heritage Open Day as Ruskin Mill have expressed an interest in taking part this year.</p> <p>c) report from Deputy Mayor Noted</p> <p>d) report from Town Clerk Noted</p> <p>e) report from Members on outside bodies Minchinhampton & Rodborough Commons Advisory Committee: There was a discussion about the effectiveness of signage and traffic calming on the W, on controlling HGVs and the need for enforcement to curb these issues. Enforcement is carried out by the Police on the Commons and ANPR cameras in Rodborough. The need to reduce street furniture 'clutter' was considered, as well as warnings needed when the cows come to the bottom of the W, near the cattle grid. Certain parts of Watledge will be part of the new 20mph zone. Sustainable travel (reducing car journeys and therefore risk to cattle) will be discussed as part of the Climate Emergency action plan. Clerk to respond to Pippa Schwarz (MRCAC)</p> <p>20mph group report: A 20mph zone for Nailsworth has been agreed, following work by the A46 group/20mph group since 2010. The ne will include most of the town but will exclude Nymphsfield Road and Newmarket Road. The bends on the A46 Bath Road have been excluded by the group will continue working with Highways to resolve this. Shortwood and Watledge will be designated 'quiet lanes'. With posts already in place, the A46 group will go ahead with installing SIDS, funded by a grant from the PCC.</p> <p>f) Reports from Working Parties Hazelwood Bungalow: the Clerk gave an update</p>	<p>Clerk</p>
--	---	---------------------



2019/170	<p>Accounts To agree payments in accordance with the budget as listed in the attached report</p> <p>It was resolved to agree payments in accordance with the budget as listed in the attached report</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Paul Francis and all in favour.</p>	Clerk
2019/171	<p>To review NTC's Risk Assessment Noted</p>	
2019/172	<p>Financial Summary Noted.</p>	
2019/173	<p>Grant applications from Nailsworth Repair Café and Select Arts</p> <p>Nailsworth Repair Café: It was confirmed that Repair Café is quarterly and there is a wish to expand and offer the service in different places, specifically the Arkell Centre. It was acknowledged that some of the equipment required is very expensive.</p> <p>After discussion, it was resolved to award a grant of £750 to Nailsworth Repair Café with the conditions;</p> <ul style="list-style-type: none"> - that Repair Café is advertised in Lawnside Stores and Arkell Centre and to review the way its advertised - to liaise with the TIC so that people without a PC can make a booking - to acknowledge NTC's grant - for Repair Café to work towards increasing the number of sessions (informally to push for 6 times a year) <p>Proposed Cllr Mike Kelly, seconded Cllr Robert Maitland, all in favour</p> <p>Select Arts: The Clerk clarified how the Select Arts grant application linked to Nailsworth specifically.</p> <p>There was a discussion about the need for this project not to duplicate or compete with existing offers. It was acknowledged that arts events help regenerate places and increase the town's footfall. The Clerk was tasked with responding to the applicant to request further information prior to a decision. Grant decision deferred to next meeting</p>	Clerk
2019/174	<p>To approve changes in Standing Orders following the update of Financial Regulations in December It was resolved to approve the changes to Standing Orders.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Paul Francis, all in favour.</p>	Clerk



2019/175	To consider recruitment for the Admin Assistant post and nomination of a staffing panel There was a discussion about whether to delay recruitment and whether there was capacity to take on mentoring an apprentice. It was outlined that the current office staffing is as a result of 2019 Staff Review and the office has only been at full capacity for seven weeks (including the Christmas break). There is no more capacity with the team to take on more hours if the Admin Assistant post is not filled. It was noted that without a full team council risks being responsive rather than strategic. The importance of building resilience, full capacity, knowledge and maintain a positive first point of contact for the public was outlined. It was resolved to appoint a staffing panel of cllrs and staff (to include the Deputy Clerk) to fill the Admin Assistant vacancy Proposed Cllr Mike Kelly, seconded Cllr Robert Maitland and all in favour.	Clerk
2019/176	To consider nominations of past town mayors to attend a Royal Garden Party No recommendations were put forward.	
2019/177	To note Gloucestershire Playing Field Association's annual report for 2018-2019 Noted.	

.....
Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....
Date