

2022-11-22 NTC_agenda_annual_budget	2
2022-11-22 NTC Item 4a Annual Budget	3
2022-11-22 NTC Item 4b Annual Budget	6



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

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Clerk to Council: Katherine Kearns

You are invited to attend an Annual Budget Meeting of the Full Council in the Council Chamber at the Town Hall, Old Bristol Road, Nailsworth to be held on Tuesday 22nd November 2022 starting at **6.30pm**.

K Kearns
Town Clerk
17th November 2022

- 1 Apologies
- 2 Verbal introductions and safety briefing
- 3 Declarations of interest and applications for dispensations
- 4 Consideration of Annual Budget 2023-2024 (papers available)



Nailsworth Town Council

Agenda Item 4a

Meeting of Full Council

Meeting date Tuesday 22nd November 2022

Subject To consider the Annual Budget for 2023-2024

Author Clerk

Status Action

Summary

To review the budget requirements for Nailsworth Town Council for 2023-2024 and to recommend a budget.

Detail

The Council is invited to consider the annual budget requirements for 2023-2024. Cllrs are asked to look at the annual budget spreadsheet and send any queries to the Clerk before the Annual Budget Meeting. The Annual Budget will then be taken to the Full Council meeting on Tuesday 20th December for a decision.

Items are costed and agreed at a Full Council meeting before they go into the Annual Budget. This makes sure the Council has properly assessed the resources, implications and legalities of new projects before going ahead. To protect Council from a lack of transparency and financial difficulty, a budget should not be allowed if a project has not been costed and agreed by Council first.

If a project or work arises through the year, then Council can consider spending from reserves, reallocating funds from other budgets, applying for grant funding, or agreeing a budget for the following year.

The attached spreadsheet shows:

- Actual Figures for last year, 2021-2022
- Budget for this year, 2022-23
- Actual spend for this year, from April to October 2022
- Estimated spend for this year, from October to March 2023
- Total estimated budget for this year, 2022-23
- 2023-24 Budget Forecast
- 2024-25 Budget Forecast
- Variance; the difference between this year's budget headings and next year's the suggested budget 2023-2024
- On the second worksheet, Earmarked Reserves including current totals set aside for projects

Reserves

On the second worksheet of the spreadsheet is a list of all the Earmarked Reserves currently held by NTC. Earmarked Reserves are pots of money kept for specific projects and purposes. They can be 'saved up' over the years to allow the Council to plan ahead e.g. replacement play equipment. The current amount held in each Reserve is shown on the worksheet.

Percentage changes and assumptions

Each budget line is looked at and any known changes or forecast changes are applied. This year the budget has a key at the top of the page showing four categories.

1. Green shows no estimate given. This is for grants, income and other payments, such as CIL funding where it's not possible to estimate the amount.



Nailsworth Town Council

2. Blue shows no change expected. This is where there are fixed costs, no change forecast, or spending will change according to need and priority e.g. repair and maintenance budgets.
3. Orange shows a percentage change of between 0 and 24%.
4. Red shows a percentage change of 25% upwards.

Looking at the percentage changes:

- Earlier in 2022 the office logged all hours working on Arkell admin. This exercise hasn't been carried out for several years. To more realistically reflect the time the NTC office spend on Arkell Centre activities, the Arkell admin recharge has been re-estimated from £7k to £14k. This has no material effect on the budget.
- Budget heading 1130: NTC's new Health & safety and Employment Law contract is an additional £4,555 cost taken on in 2022 and reflects an increase in regulatory compliance for property and employment.
- Minor adjustments have been made to things like office management costs, based on current use.
- Utilities: a 50% increase has been applied to gas and electricity, based on research into trends on utilities costs and NTC's current suppliers.
- SDC are no longer accepting voluntary contributions towards the Neighbourhood Warden service so there is no £2,000 charge.
- It's not yet possible to predict the effect on bookings of the hire charge increases. Booking income is up so far this year. NTC can advertise our rooms more to encourage hirers and this may increase income.
- Grass cutting has increased this year due to contractor's price increases (petrol, labour etc)
- Town Centre gardening contract has restarted and is higher than previously (£4,500 to £6,000)
- Play Rangers: the Service Level Agreement for Play Rangers holiday provision in Lawnside will go to the Rec & Am Committee to decide on the number of days provided. Usually NTC pay for 5 days.
- Taking into account the recent pay award and proposed job evaluations, salaries have been adjusted. This is subject to discussion by the Personnel Committee which meets on Wednesday 23rd November.

With rising costs, if the council is to keep running services the precept will need to increase. It's suggested that to ease the rise in the precept over the next couple of years, the council can use some of its Earmarked Reserves to keep the increase down to 11%.

This can be done by using a total of £18,500 from Earmarked Reserves to pay for 2023-24 budget headings;

1. Funding £10,000 for the 2 year Community Development Worker post from the Covid-19 Recovery Reserve (£5,000 in 2023-24 and £5,000 in 2024-2025)
2. For one year only, funding Homestart £5,500 from the Covid-19 Recovery Reserve
3. For one year only, funding £8,000 tree work from the Emergency Tree Work Reserve

The council is asked to consider the options for the Annual Budget.

Movement of Reserves

Looking at the Earmarked Reserves, the council is asked to agree the following;

- to move £911.20 from the 6350 Staff Recruitment Reserve (currently £911.20) into the 6330 Contingency Reserve
- to move £3,000 from the 6510 Climate Emergency Reserve into the 6330 Contingency Reserve

This is so the council can deal with emergencies that may arise.

Climate Emergency Impact



Nailsworth Town Council

N/A

Options

1. To consider the proposed Annual Budget 2023-24 and propose changes
 2. To recommend a budget to Full Council for a decision on 20th December
 3. To agree the proposed movements in Reserves to the Contingency Reserve
 4. To not agree a budget
-

Recommendation

1. To consider the proposed Annual Budget 2023-24 and propose changes
 2. To recommend a budget to Full Council for a decision on 20th December
 2. To agree the proposed movements in Reserves to the Contingency Reserve
-

Costs

As shown in the accompanying budget spreadsheet.

Funding Source

Annual Precept request.

ENDS.

ANNUAL BUDGET - NAILSWORTH TOWN COUNCIL 2023-2024

Budget

Estimated

Key

no estimated change; not possible to estimate income from grants, bookings and other payments
% no change; fixed cost or no change forecast
% low change; 1-24% increase or decrease
% high change; 25 upwards % increase or decrease

NOTES	Estimated % increase for 2023-2024	BUDGET HEADINGS FOR OFFICE USE	[COLUMN NUMBERS FOR OFFICE USE]		Actual Net APR-OCT 2022-23	Estimated NOV-MAR 2022-23	Total estimated for 2022-23	2023-24	2024-25	VARIANCE 2022-23 vs 2023-24	VARIANCE 2022-23 estimated vs 2023-24 budget	% VARIANCE	
			1	2									4
ANNUAL BUDGET - ESTABLISHMENT													
INCOME													
1	71%	105 Refunds, donations grants - Council	-£19,218.23	£0.00	-£11,168.10	-£13,046.13	-£24,214.23	£0.00	£0.00	0%	£24,214.23	-117%	
		110 ACC-Admin recharge	-£7,000.00	-£14,000.00	-£7,000.00	£0.00	-£7,000.00	-£14,000.00	-£14,000.00	100%	-£7,000.00	200%	
	0%	120 Agency services	-£100.00	-£100.00	-£100.00	£0.00	-£100.00	-£100.00	-£100.00	100%		100%	
		130 CIL/Section 106 income	-£7,259.52	£0.00	-£2,414.77	£0.00	-£2,414.77	£0.00	£0.00	0%	£2,414.77	0%	
		TOTAL	-£33,577.75	-£14,100.00	-£20,682.87	-£13,046.13	-£33,729.00	-£14,100.00	-£14,100.00	£0.00	100%	£19,629.00	5%
EXPENDITURE													
ADMINISTRATION													
	0%	1010 Payroll charges	£312.84	£300.00	£213.30	£130.00	£343.30	£340.00	£350.00	£40.00	113%	-£3.30	98%
	0%	1040 Churchyard grants	£1,100.00	£1,100.00	£1,100.00	£0.00	£1,100.00	£1,100.00	£1,100.00		100%		100%
	-16%	1050 Subscriptions	£1,500.00	£2,400.00	£1,624.00	£0.00	£1,624.00	£2,000.00	£2,000.00	-£400.00	83%	£376.00	123%
	0%	1060 Grants from NTC	£4,527.00	£4,000.00	£1,537.73	£2,462.27	£4,000.00	£4,000.00	£4,000.00		100%		100%
	0%	1070 Town Crier's expenses	£500.00	£500.00	£500.00	£0.00	£500.00	£500.00	£500.00		100%		100%
	0%	1160 Town Mayor's Allowance	£900.00	£900.00	£900.00	£0.00	£900.00	£900.00	£900.00		100%		100%
	0%	1090 Civic Fund	£2,262.88	£3,000.00	£2,929.26	£0.00	£2,929.26	£3,000.00	£3,000.00		100%	£70.74	102%
	4%	1100 Insurance	£6,617.32	£6,700.00	£7,004.91	£0.00	£7,004.91	£7,000.00	£7,200.00	£300.00	104%	-£4.91	100%
	55%	1120 Office equipment	£1,931.63	£2,100.00	£2,028.96	£300.00	£2,328.96	£2,500.00	£2,500.00	£400.00	119%	£171.04	108%
2	135%	1130 Licences, fees, audit fees	£4,057.90	£5,100.00	£12,293.77	£0.00	£12,293.77	£12,000.00	£12,000.00	£6,900.00	235%	-£293.77	98%
		TOTAL	£23,709.57	£26,100.00	£30,131.93	£2,892.27	£33,024.20	£33,340.00	£33,550.00	£7,240.00	128%	£315.80	101%
		TOTAL	-£9,868.18	£12,000.00	£9,449.06	-£10,153.86	-£704.80	£19,240.00	£19,450.00	£7,240.00	160%	£19,944.80	311%
OFFICE MANAGEMENT													
	20%	1140 Office management (phone, printing, post)	£2,074.18	£2,500.00	£3,692.80	£1,000.00	£600.00	£3,000.00	£3,000.00	£500.00	120%	£2,400.00	165%
3	-33%	Waste/Recycling Collection (Town Hall and Civic centre)	£1,064.11	£1,500.00	£131.89	£900.00	£1,031.89	£1,000.00	£1,000.00	-£500.00	67%	-£31.89	76%
	-100%	5330 Web site	£0.00	£500.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£500.00	0%		0%
		TOTAL	£3,138.29	£4,500.00	£3,824.69	£1,900.00	£1,631.89	£4,000.00	£4,000.00	-£500.00	89%	£2,368.11	162%
CIVIC CENTRE BUILDING EXPENDITURE													
4	50%	1165/1 Civic Centre - electricity	£1,472.13	£2,056.00	£1,087.58	£780.00	£1,867.58	£3,100.00	£3,100.00	£1,044.00	151%	£1,232.42	213%
	0%	1165/2 Civic Centre - business rates	£5,688.60	£2,900.00	£2,844.00	£0.00	£2,844.00	£5,700.00	£6,000.00	£2,800.00	197%	£2,856.00	200%
	0%	1165/3 Civic Centre - repairs & maintenance	£707.00	£600.00	£703.00	£100.00	£803.00	£700.00	£700.00	£100.00	117%	-£103.00	85%
	0%	1165/4 Civic Centre - line rental & broadband	£1,319.29	£1,500.00	£0.00	£1,500.00	£1,500.00	£1,500.00	£1,500.00		100%		0%
	3%	1165/6 Civic Centre cleaning contract (MR/ NTC)	£1,222.25	£1,300.00	£851.55	£450.00	£1,301.55	£1,400.00	£1,400.00	£100.00	108%	£98.45	112%
	0%	4030 TIC loan repayment - capital	£6,675.42	£7,530.62	£3,737.84	£3,792.78	£7,530.62	£7,753.65	£7,983.29	£223.03	103%	£223.03	106%

0%	4040 TIC loan repayment - interest	£3,630.32	£2,775.12	£1,415.03	£1,360.09	£2,775.12	£2,552.09	£2,322.45	-£223.03	92%	-£223.03	84%	
	TOTAL	£20,715.01	£18,661.74	£10,639.00	£7,982.87	£18,621.87	£22,705.74	£23,005.74	£4,044.00	122%	£4,083.87	138%	
	SUPPORT FOR TOWN SERVICES												
5	-100%	1200 Neighbourhood Warden Scheme	£0.00	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,000.00	0%	0%	
	0%	1210 Library extra hours	£3,300.00	£3,400.00	£0.00	£3,400.00	£3,400.00	£3,400.00	£3,500.00		100%	0%	
6	0%	1250 Support for Children's Centre (Home Start)	£1,500.00	£5,500.00	£5,500.00	£0.00	£5,500.00	£5,500.00	£5,500.00		100%	100%	
1	71%	1195 Support for Arkell Community Centre	£7,000.00	£7,000.00	£0.00	£7,000.00	£7,000.00	£14,000.00	£14,000.00	£7,000.00	200%	0%	
		TOTAL	£11,800.00	£17,900.00	£5,500.00	£10,400.00	£15,900.00	£22,900.00	£23,000.00	£5,000.00	128%	£7,000.00	227%
	BANK INTEREST INCOME												
		500 interest on main account	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		0%	0%	
	84%	505 Investment interest Premier Account	-£38.16	-£40.00	-£51.63	-£18.92	-£70.55	-£70.00	-£70.00	-£30.00	175%	£0.55	99%
		Interest from Income Bonds from Mortimer											
	669%	520 Bequest (paid to main account)	-£13.55	-£1.00	-£61.45	-£40.00	-£101.45	-£100.00	-£100.00	-£99.00	#####	£1.45	98%
		TOTAL	-£51.71	-£41.00	-£113.08	-£58.92	-£172.00	-£170.00	-£170.00	-£129.00	415%	£2.00	98%
	EXPENDITURE												
		1155 Bank charges on main account	£235.04	£300.00	£162.20	£115.00	£277.20	£300.00	£300.00		100%	£22.80	114%
		TOTAL	£235.04	£300.00	£162.20	£115.00	£277.20	£300.00	£300.00		100%	£22.80	114%
		TOTAL	£183.33	£259.00	£49.12	£56.08	£105.20	£130.00	£130.00	-£129.00	50%	£24.80	150%
		GRAND TOTAL - Establishment	£25,916.74	£53,279.74	£29,348.79	£10,126.17	£35,382.16	£68,805.74	£69,415.74	£15,526.00	129%	£33,423.58	214%
	ANNUAL BUDGET - RECREATION & AMENITIES COMMITTEE												
	TOWN HALL INCOME												
7	2%	205 Town Hall bookings	-£7,844.00	-£7,500.00	-£5,972.00	-£2,000.00	-£7,972.00	-£8,000.00	-£8,000.00		100%	-£28.00	100%
		210 Town Hall rent of offices	-£15,899.88	-£15,900.00	-£9,274.93	-£6,625.07	-£15,900.00	-£15,900.00	-£15,900.00		100%		100%
	-36%	225 Council bookings (all land and facilities)	-£787.50	£0.00	-£241.50	-£175.00	-£416.50	-£500.00	-£500.00		0%	-£83.50	135%
		TOTAL	-£24,531.38	-£23,400.00	-£15,488.43	-£8,800.07	-£24,288.50	-£24,400.00	-£24,400.00	-£1,000.00	104%	-£111.50	101%
	TOWN HALL EXPENDITURE												
8	10%	2000 Town Hall cleaning	£7,700.00	£8,000.00	£4,910.00	£3,090.00	£8,000.00	£8,500.00	£8,800.00	£500.00	106%	£500.00	110%
		2010 Town Hall business rates	£3,500.00	£3,500.00	£3,443.10	£0.00	£3,443.10	£3,500.00	£3,500.00		100%	£56.90	102%
	50%	2020 Town Hall gas	£2,068.23	£2,000.00	£537.10	£1,462.00	£1,999.10	£3,000.00	£2,600.00	£1,000.00	150%	£1,000.90	286%
	50%	2030 Town Hall electricity	£1,504.16	£2,100.00	£795.06	£1,305.00	£2,100.06	£3,100.00	£2,800.00	£1,000.00	148%	£999.94	226%
		2040 Town Hall repairs & maintenance	£8,586.64	£8,500.00	£4,467.71	£4,000.00	£8,467.71	£8,500.00	£8,500.00		100%	£32.29	101%
		2050 Town Hall water rates	£408.97	£500.00	£691.42	£230.00	£921.42	£500.00	£500.00		100%	-£421.42	39%
	42%	2150 Cleaning materials	£1,095.96	£700.00	£691.42	£309.00	£1,000.42	£1,000.00	£1,000.00	£300.00	143%	-£0.42	100%
		TOTAL	£24,863.96	£25,300.00	£15,535.81	£10,396.00	£25,931.81	£28,100.00	£27,700.00	£2,800.00	111%	£2,168.19	114%
		TOWN HALL TOTALS	£332.58	£1,900.00	£47.38	£1,595.93	£1,643.31	£3,700.00	£3,300.00	£1,800.00	195%	£2,056.69	4441%
	MORTIMER ROOM												

		INCOME											
7	24%	220 Mortimer Room lettings	-£3,610.00	-£2,100.00	-£3,059.00	-£2,000.00	-£5,059.00	-£4,500.00	-£4,500.00	-£2,400.00	214%	£559.00	82%
		TOTAL	-£3,610.00	-£2,100.00	-£3,059.00	-£2,000.00	-£5,059.00	-£4,500.00	-£4,500.00	-£2,400.00	214%	£559.00	82%
		MORTIMER ROOM EXPENDITURE											
	50%	2060 Mortimer Room electricity	£175.46	£340.00	£96.54	£250.00	£346.54	£508.00	£450.00	£168.00	149%	£161.46	267%
		2070 Mortimer Room - business rates	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		0%		0%
		2080 Mortimer Room repairs & maintenance	£595.00	£2,000.00	£546.75	£1,500.00	£2,046.75	£2,000.00	£2,000.00		100%	-£46.75	91%
		2090 Mortimer Room - water rates	£258.99	£500.00	£169.65	£330.00	£499.65	£500.00	£500.00		100%	£0.35	100%
	50%	2100 Mortimer Room gas supply	£582.99	£600.00	£267.32	£333.00	£600.32	£900.00	£800.00	£300.00	150%	£299.68	212%
		TOTAL	£1,612.44	£3,440.00	£1,080.26	£2,413.00	£3,493.26	£3,908.00	£3,750.00	£468.00	114%	£414.74	138%
		MORTIMER ROOM TOTALS	-£1,997.56	£1,340.00	-£1,978.74	£413.00	-£1,565.74	-£592.00	-£750.00	-£1,932.00	-44%	£973.74	51%
		KGV FIELD INCOME											
		305/1 Hire - Tennis Courts	-£3,241.93	-£3,500.00	-£2,113.56	-£1,400.00	-£3,513.56	-£3,500.00	-£3,500.00		100%	£13.56	99%
9	50%	305/2 Hire - KGV football pitch	-£1,762.50	-£1,000.00	-£320.00	-£700.00	-£1,020.00	-£1,500.00	-£1,500.00	-£500.00	150%	-£480.00	250%
		TOTAL	-£5,004.43	-£4,500.00	-£2,433.56	-£2,100.00	-£4,533.56	-£5,000.00	-£5,000.00	-£500.00	111%	-£466.44	119%
		KGV FIELD EXPENDITURE											
10	92%	3010/1 KGV Field - Grass Cutting	£1,220.00	£1,300.00	£2,031.00	£0.00	£2,031.00	£2,500.00	£2,500.00	£1,200.00	192%	£469.00	123%
		3010/2 KGV Field - Repairs & Maintenance	£9,422.91	£3,000.00	£1,973.58	£1,000.00	£2,973.58	£3,000.00	£4,000.00		100%	£26.42	101%
	-28%	3010/3 KGV Field - Tennis Courts	£120.00	£700.00	£0.00	£500.00	£500.00	£500.00	£500.00	-£200.00	71%		0%
	33%	3010/4 KGV Field - play area/skate ramps	£296.50	£1,500.00	£3,028.13	£0.00	£3,028.13	£2,000.00	£2,000.00	£500.00	133%	-£1,028.13	66%
		3060 KGV Field changing rooms - maintenance	£671.47	£1,000.00	£1,123.79	£0.00	£1,123.79	£1,000.00	£1,000.00		100%	-£123.79	89%
	105%	3070 KGV Field changing rooms - electricity	£585.91	£550.00	£459.33	£325.00	£784.33	£1,132.00	£1,000.00	£582.00	206%	£347.67	176%
11	180%	3080 KGV changing rooms - water rates	£330.33	£320.00	£1,042.30	£300.00	£1,342.30	£900.00	£350.00	£580.00	281%	-£442.30	58%
		TOTAL	£12,647.12	£8,370.00	£9,658.13	£2,125.00	£11,783.13	£11,032.00	£11,350.00	£2,662.00	132%	-£751.13	92%
		KGV FIELD TOTALS	£7,642.69	£3,870.00	£7,224.57	£25.00	£7,249.57	£6,032.00	£6,350.00	£2,162.00	156%	-£1,217.57	83%
		MILES MARLING FIELD											
	5%	3000 Miles Marling Field maintenance	£1,525.37	£2,000.00	£2,031.00	£0.00	£2,031.00	£2,100.00	£2,200.00	£100.00	105%	£69.00	103%
		MORTIMER GARDEN											
	50%	3035 Mortimer Garden electricity	£789.48	£750.00	£303.05	£446.95	£750.00	£1,125.00	£950.00	£375.00	150%	£375.00	224%
		TOTAL	£789.48	£750.00	£303.05	£446.95	£750.00	£1,125.00	£950.00	£375.00	150%	£375.00	224%
		TOWN GARDENING											
		3030/1 Plants	£1,033.55	£1,000.00	£512.00	£500.00	£1,012.00	£1,000.00	£1,000.00		100%	-£12.00	98%
	100%	3030/2 Equipment	£550.76	£100.00	£108.00	£0.00	£108.00	£200.00	£200.00	£100.00	200%	£92.00	185%
	7%	3030/6 Grass Cutting	£1,405.24	£1,400.00	£1,489.55	£0.00	£1,489.55	£1,500.00	£1,600.00	£100.00	107%	£10.45	101%
12	33%	1170 Gardener for town centre	£276.00	£4,500.00	£528.67	£3,500.00	£4,028.67	£6,000.00	£6,000.00	£1,500.00	133%	£1,971.33	473%
		TOTAL	£3,265.55	£7,000.00	£2,638.22	£4,000.00	£6,638.22	£8,700.00	£8,800.00	£1,700.00	124%	£2,061.78	178%
		MARKET STREET GARDEN											
		3110 Market Street garden maintenance	£0.00	£400.00	£0.00	£0.00	£0.00	£400.00	£0.00		100%	£400.00	0%

50%	3120	Market Street Garden - electricity	£126.53	£140.00	£85.46	£60.00	£145.46	£210.00	£180.00	£70.00	150%	£64.54	176%
		TOTAL	£126.53	£540.00	£85.46	£60.00	£145.46	£610.00	£180.00	£70.00	113%	£464.54	644%
		GROUNDS MAINTENANCE EQUIPMENT											
66%	3050/1	Repairs	£670.80	£300.00	£328.70	£0.00	£328.70	£500.00	£300.00	£200.00	167%	£171.30	152%
14%	3050/2	New & replacement equipment	£812.92	£700.00	£55.65	£650.00	£705.65	£800.00	£800.00	£100.00	114%	£94.35	270%
	3050/3	Vehicle expenses & repairs	£1,095.12	£1,300.00	£1,288.91	£0.00	£1,288.91	£1,300.00	£1,400.00		100%	£11.09	101%
		TOTAL	£2,578.84	£2,300.00	£1,673.26	£650.00	£2,323.26	£2,600.00	£2,500.00	£300.00	113%	£276.74	117%
		OTHER PROPERTY EXPENDITURE											
50%	2110	Memorial Clock - electricity	£326.88	£300.00	£223.56	£76.44	£300.00	£450.00	£400.00	£150.00	150%	£150.00	167%
20%	2120	Memorial Clock - repairs	£642.00	£500.00	£0.00	£500.00	£500.00	£600.00	£600.00	£100.00	120%	£100.00	0%
	2140	Hazelwood Bungalow	£1,293.06	£1,500.00	£111.66	£1,400.00	£1,511.66	£1,500.00	£2,000.00		100%	£-11.66	90%
		TOTAL	£2,261.94	£2,300.00	£335.22	£1,976.44	£2,311.66	£2,550.00	£3,000.00	£250.00	111%	£238.34	171%
		OTHER PROPERTY INCOME											
300%	245	Leases/Licences//Wayleaves	£-414.22	£-300.00	£-300.00	£-700.00	£-1,000.00	£-1,000.00	£-1,000.00	£-700.00	333%		100%
		TOTAL	£-414.22	£-300.00	£-300.00	£-700.00	£-1,000.00	£-1,000.00	£-1,000.00	£-700.00	333%		100%
		OTHER PROPERTY TOTAL	£1,847.72	£2,000.00	£35.22	£1,276.44	£1,311.66	£1,550.00	£2,000.00	£-450.00	78%	£238.34	777%
		SUPPORT FOR TOWN SERVICES											
16%	3130	Play rangers	£1,539.00	£2,500.00	£2,695.00	£0.00	£2,695.00	£2,937.50	£3,000.00	£437.50	118%	£242.50	109%
	3140	Youth provision	£46,070.00	£46,070.00	£23,035.00	£23,035.00	£46,070.00	£46,070.00	£46,070.00		100%		100%
100%	15	2 year Support for Community Development Worker	£0.00	£0.00	£0.00	£5,000.00	£0.00	£5,000.00	£5,000.00				
		TOTAL	£47,609.00	£48,570.00	£25,730.00	£23,035.00	£48,765.00	£49,007.50	£49,070.00	£437.50	101%	£242.50	101%
		GRAND TOTAL - Rec & Am	£63,720.20	£70,270.00	£37,789.42	£31,502.32	£69,291.74	£74,832.50	£74,600.00	£4,562.50	106%	£5,540.76	115%
		ANNUAL BUDGET - PERSONNEL COMMITTEE EXPENDITURE											
	1000/1	Salaries	£88,711.70	£95,000.00	£46,997.78	£84,750.00	£131,747.78	£143,300.00	£143,300.00	£48,300.00	151%	£11,552.22	125%
	1000/2	Pensions	£30,509.14	£31,700.00	£15,760.39	£13,000.00	£28,760.39	£32,000.00	£32,000.00	£300.00	101%	£3,239.61	121%
	1000/3	Tax & NI	£24,148.66	£25,100.00	£10,800.00	£9,000.00	£19,800.00	£21,500.00	£21,500.00	£-3,600.00	86%	£1,700.00	116%
37%	16	TOTAL	£143,369.50	£151,800.00	£73,558.17	£106,750.00	£180,308.17	£196,800.00	£196,800.00	£45,000.00	130%	£16,491.83	122%
		OTHER											
	1180	Training for staff & councillors	£1,334.29	£3,000.00	£773.89	£2,227.00	£3,000.89	£3,000.00	£3,000.00		100%	£-0.89	100%
		TOTAL	£1,334.29	£3,000.00	£773.89	£2,227.00	£3,000.89	£3,000.00	£3,000.00		100%	£-0.89	100%
		GRAND TOTAL - Personnel	£144,703.79	£154,800.00	£74,332.06	£108,977.00	£183,309.06	£199,800.00	£199,800.00	£45,000.00	129%	£16,490.94	122%
		ANNUAL BUDGET - ENVIRONMENT COMMITTEE INCOME											
	405	Grants, donations, refunds	£-500.00	£0.00	£-500.00	£0.00	£0.00	£0.00	£0.00		0%		100%
		Total Income	£-500.00	£0.00	£-500.00	£0.00	£0.00	£0.00	£0.00		0%		100%

TOWN INFORMATION CENTRE													
INCOME													
-100%	410	Town Information Centre	-£86.49	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	0%	
Total income			-£86.49	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	0%	
TOWN INFORMATION CENTRE													
EXPENDITURE													
13%	4021/9	Contribution to GCC library building costs for TIC space in the Library (8%)	£1,713.60	£1,600.00	£1,285.20	£428.20	£1,713.40	£1,800.00	£1,800.00	£200.00	113%	£86.60	107%
Total TIC Expenditure			£1,713.60	£1,600.00	£1,285.20	£428.20	£1,713.40	£1,800.00	£1,800.00	£200.00	113%	£86.60	107%
TIC TOTALS			£1,627.11	£1,600.00	£1,285.20	£428.20	£1,713.40	£1,800.00	£1,800.00	200	113%	£86.60	107%
EXPENDITURE													
18	4000	Upkeep council land	£3,468.33	£4,000.00	£985.17	£3,000.00	£3,985.17	£4,000.00	£4,500.00		100%	£14.83	102%
18	4010	Norton Wood	£3,832.00	£4,000.00	£666.00	£2,574.00	£3,240.00	£4,000.00	£0.00		100%	£760.00	214%
18	4050	Bunting Hill Nature Reserve	£0.00	£4,000.00	£1,285.00	£3,000.00	£4,285.00	£4,000.00	£0.00		100%	-£285.00	78%
19	NEW	Tree maintenance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£8,000.00				
	4060	Environmental enhancement projects	£0.00	£500.00	£0.00	£500.00	£500.00	£500.00	£500.00		100%		0%
	4090	Tourism promotion	£1,414.00	£4,500.00	£0.00	£4,500.00	£4,500.00	£4,500.00	£5,000.00		100%		0%
14%	4120	Christmas lights	£6,111.47	£7,000.00	£396.99	£6,603.01	£7,000.00	£8,000.00	£8,000.00	£1,000.00	114%	£1,000.00	352%
	4140	Upkeep of All Saints graveyard	£3,433.00	£4,000.00	£2,030.00	£1,970.00	£4,000.00	£4,000.00	£4,000.00		100%		100%
20%	1080	Town Archives	£472.09	£500.00	£561.42	£0.00	£561.42	£600.00	£600.00	£100.00	120%	£38.58	107%
Total Expenditure			£18,730.89	£28,500.00	£5,924.58	£22,147.01	£28,071.59	£29,600.00	£30,600.00	£1,100.00	104%	£1,528.41	126%
GRAND TOTAL - Environment			£19,858.00	£30,100.00	£6,709.78	£22,575.21	£29,784.99	£31,400.00	£32,400.00	£1,300.00	104%	£1,615.01	124%
Reserves expenditure			£69,053.65	£5,377.85	£39,009.95	£0.00	£39,009.95	£0.00	£0.00				
GRAND TOTAL ALL BUDGETS			£323,252.38	£313,827.59	£187,190.00	£173,180.70	£356,777.90	£374,838.24	£376,215.74	£61,010.65	119%	£18,060.34	110%
Total Budget Expenditure								£374,838.24					
Reserves top-up								£0.00					
Supported from Earmarked Reserves								-£18,500.00					
PRECEPT REQUEST								£356,338.24					
LAST YEAR'S PRECEPT								320,927.00					
VARIANCE								35,411.24	11.03%				
Increase per elector								£0.70	per month				

Notes

1 Bookings/admin work by NTC staff for the ACC Trust. This figure has been recalculated in 2022 to more accurately reflect the amount of work by NTC staff to administer the building and facilities.

2 Includes additional Health & Safety and Employment Law contract for £4,555 from 2022

3 Readjustment of waste collection costs post-covid
4 For all utilities a 50% increase has been forecast for next year, based on research with NTC's suppliers. Last year a 40% increase was applied.
5 SDC have stopped taking voluntary contributions towards the Neighbourhood Warden service
6 For one year, to ease the precept rise, to support Home Start from the Covid-19 Response Reserve and seek external grants
7 Bookings are returning to pre-covid levels however it's not possible to predict the effect of the hire charge increases on income. NTC can look at advertising room hire to encourage more and different use.
8 Predicted increase in cleaning contractor's costs
9 There will be a review of charges for the football pitch which could increase this income
10 The contractor has increased grass cutting costs
11 The office is investigating this large increase in water use from the changing rooms
12 This is the first year of the Town Gardening contract which is estimated at £6,000
13 Includes new licence for use of the Clocktower Garden
14 The Service Level Agreement with Gloucestershire Play Rangers will be discussed at the next Rec & Am meeting. NTC usually pay for 5 days of their time at their new day rate of £587.50
15 To support the Community Development Worker for 2 years from the Covid-19 Response Support Reserve
16 This includes the recently agreed national pay award for 2022-23. It also predicts the results of a job evaluation which will be discussed by the Personnel Committee on Wednesday 23rd November
17 NTC staff are always looking for grant opportunities to support the council's work
18 Fund annual tree maintenance from the Emergency Tree Work Reserve for one year only
19 Maintenance of all NTC's trees is usually paid for from the Norton Wood and Bunting Hill budgets. For transparency, a new budget heading will reflect this.
20 The December 2021 Electoral Register states the number of electors is 4,579

total income -£49,170.00