



**NAILSWORTH TOWN COUNCIL**

**MINUTES of a MEETING of Nailsworth Town Council**  
 held at the Town Hall, Nailsworth  
**on Tuesday 18 February 2020**

Present	Cllr Jonathan Duckworth (Chair) Cllr Mike Kelly Cllr Robert Maitland Cllr Sue Reed Cllr Steve Robinson Cllr Paul Francis Cllr Angela Norman
Minutes	Kirstie Trueman (Deputy Clerk)
Apologies received from:	None received
Not present	Cllr Sally Millett, Cllr Ron Kerby, Cllr Anne Elliott Richard Erskine (NCAN) Natalie Bennett, Jan Rice-Tarry

Ref. No		Action									
<b>2019/178</b>	<p><b>Verbal introductions and safety briefing</b>            Everyone introduced themselves. Cllr Sue Reed volunteered to help Cllr Mike Kelly in the event of an emergency.</p> <p>A minutes silence was held in memory of former NTC Groundsman Norman Mansell.</p>										
<b>2019/179</b>	<p><b>Declarations of Interest &amp; Applications for Dispensations</b>            There were none declared. Sue Reed on DCC so doesn't wish to participate in planning matters.</p>										
<b>2019/180</b>	<p>Consideration of Planning Applications received as follows:</p> <p><b>CONSULTATION</b></p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Detail</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>a) S.20/0157/TCA. Old School House, Watledge Road, Nailsworth, Stroud</td> <td>Yew Tree to the side of the house – reduction in height</td> <td>More detailed reasons for the reduction in the height of the tree would be useful. See comment below</td> </tr> <tr> <td>b) S.20/0215/TCA. Unit 1, Spring Mill Industrial Estate, Avening Road, Nailsworth</td> <td>Works to various Trees</td> <td>No observations</td> </tr> </tbody> </table>	Ref	Detail	Comment	a) S.20/0157/TCA. Old School House, Watledge Road, Nailsworth, Stroud	Yew Tree to the side of the house – reduction in height	More detailed reasons for the reduction in the height of the tree would be useful. See comment below	b) S.20/0215/TCA. Unit 1, Spring Mill Industrial Estate, Avening Road, Nailsworth	Works to various Trees	No observations	<b>Deputy Clerk</b>
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	<p>In the light of Nailsworth Town Council and Stroud District Council's declaration of a Climate Emergency the loss of any tree requires justification and proposals for mitigation, and the District Council should be developing a policy to ensure that no mature tree within the district is lost without clear justification</p>	
<b>2019/181</b>	<p><b>To confirm minutes of Council meeting held on 4<sup>th</sup> February 2020.</b>  The minutes of the 4<sup>th</sup> February Council meeting were approved.</p> <p>Cllr Steve proposed, seconded Cllr Mike Kelly, all in favour.</p> <p>The minutes of the 4<sup>th</sup> February Recreation and Amenities committee were approved.</p> <p>It was noted that Cllr Sally Millett did not attend the full drop-in session with the Neighbourhood Warden in the library with Cllr Mike Kelly.</p> <p>Cllr Sue Reed proposed, seconded Cllr Paul Francis, all in favour.</p>	<b>Deputy Clerk</b>
<b>2019/182</b>	<p><b>Matters of Urgency</b>  There was a discussion concerning Calder Cottage, on Spring Hill. The property is currently on the market and has undergone a large amount work. The property is Grade 2 listed, it is believed that the internal images of the property are vastly different to the original images. An enforcement officer at SDC has been contacted and an incident number has been issued.</p> <p>Council was asked if they support the closure of Market Street for the VE day celebrations on Friday 8<sup>th</sup> May 2020. All were happy for the closure to take place. Traders need to present their plans to SDC.</p>	
<b>2019/183</b>	<p><b>Reports</b>  <b>a) reports from County and District Councillors</b></p> <p>There was a discussion regarding police numbers in the area being extremely low. Cllr Steve Robinson was asked to find out how many there are at present.</p> <p>Council asked if it would be possible to have senior police officer in attendance at a future Council meeting.</p> <p>There was a discussion concerning the slight increase in anti-social behaviour in</p>	<b>Cllr Steve Robinson/Clerk/Deputy Clerk</b>



	<p>Nailsworth. Council wish to have it noted that members of the public should report incidents when they happen; if incidents are not reported, then effectively they didn't happen.</p> <p>Old Horsley Road is currently closed to vehicles and pedestrians due to damage caused during Storm Dennis. A bank requires urgent repairs as it is slipping and unstable. There are also large boulders in the road. All agencies aware and have taken appropriate action.</p> <p>There was a discussion regarding the SDC consultation to allow dogs to be taken off their leads on cycle paths and canal paths. Councillors were interested to know how SDC is consulting with the public.</p> <p>Councillors were disappointed by an email received from District Cllr Norman Kay which included misinformation about tree planting. It was noted again that unless official reports come via the office they are not noted by Council.</p> <p><b>b) report from Town Mayor</b> Cllr Jonathan Duckworth recently attended an Extinction Rebellion meeting and spoke about NTC's work so far. He was able to correct to misinformation that had been given to XR at the previous meeting, regarding Climate Emergency actions. There was a very positive response to Council's work with emphasis on the fact that organisations need to work together.</p> <p>Cllr Jonathan Duckworth and the Deputy Clerk recently met with a representative from the Archives and have initiated plans to support and maintain the Archives. Work is being done with regards to equipment and support needs, and funding sources.</p> <p><b>c) report from Deputy Mayor</b> Tim Godden retired from NTC on Thursday 13<sup>th</sup> February 2020. The Council wished to formally thank Tim and wish him a long and happy retirement and requested that a formal letter be sent to Tim.</p> <p><b>d) report from Town Clerk</b> Noted</p>	<p><b>Clerk</b></p>
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	<p><b>e) report from Members on outside bodies</b> Nailsworth Dementia Friendly Alliance Noted</p> <p><b>f) reports from Working Parties</b> None</p>	
<b>2019/184</b>	<p>To consider Committee recommendations</p> <p>It was <b>recommended</b> to agree the proposed increase to hire charges at The Town Hall, The Mortimer Room and KGV playing field with effect from 1<sup>st</sup> April 2020.</p> <p>The updated figures had not been included in the meeting papers so Cllr Jonathan Duckworth proposed that this item should be brought back to the next meeting for further discussion.</p>	<b>Clerk</b>
<b>2019/185</b>	<p><b>Accounts</b></p> <p>It was <b>resolved</b> to agree payments in accordance with the budget as listed in the attached report</p> <p>Proposed Cllr Mike Kelly, seconded Cllr Angela Norman and all in favour.</p> <p>The Deputy Clerk has been tasked with preparing the online payments during the Clerk's absence this week. Unfortunately, due to issues with Lloyds bank, the Deputy Clerk is currently unable to create payments via her log in. The Deputy Clerk therefore requested the assistance of a Councillor to process the payments with her.</p> <p>Cllr Sue Reed offered to assist the Deputy Clerk tomorrow and Cllr Jonathan Duckworth and Cllr Steve Robinson volunteered to approve the payments online.</p> <p>Councillors discussed the option of changing banks due to Lloyds bank's difficulty with understanding how Town Councils operate.</p>	<b>Deputy Clerk</b>
<b>2019/186</b>	<p><b>To review NTC's Risk Assessment</b> Noted</p>	
<b>2019/187</b>	<p><b>To receive a report on the budget position: explanatory report, I and E report and Reserves reports</b> Noted</p>	
<b>2019/188</b>	<p><b>To agree movements in budgets and Reserves</b></p> <p>There was a discussion regarding the Climate Emergency Reserve. The Deputy Clerk confirmed that this is a newly allocated Reserve. Cllrs wished to receive confirmation that any work at Norton Wood</p>	<b>Clerk</b>



	<p>and Bunting Hill as a result of recent storms can be carried out.</p> <p>Cllr Jonathan Duckworth wished to propose to keep £12,000 in the Miles Marling budget pending a review of the project in the Summer, in case further work is required in future.</p> <p>Council were happy to <b>approve</b> all the movements with the exceptions of:</p> <ul style="list-style-type: none"> <li>- Maintaining £12,000 in the Miles Marling Reserve.</li> <li>- Leaving the Nortonwood and Bunting Hill Reserves as they are for now until further clarification about works and funds has been confirmed.</li> </ul> <p>Proposed by Cllr Steve Robinson and seconded by Cllr Robert Maitland, all in agreement.</p>	
<p><b>2019/189</b></p>	<p><b>To consider a response to GCC's Local Transport Plan Review 2020/21</b></p> <p>There was a discussion regarding the Local Transport Plan, Cllr Mike Kelly was pleased that there was an accessible version of the plan. However, he was disappointed that the document was very large (486 pages) and that it was very technical. He intends to complain to GCC.</p> <p>All Councillors were in agreement that we should respond to the Local Transport plan in order to improve transport links and solutions for small rural areas.</p> <p>Cllr Jonathan Duckworth to draft a response with the assistance of Cllr Steve Robinson</p>	<p><b>Cllr Jonathan Duckworth/Cllr Steve Robinson</b></p>
<p><b>2019/190</b></p>	<p><b>To adopt the Climate Emergency action plan and consider further public engagement</b></p> <p>There was a discussion regarding the Climate Emergency action plan. All Councillors agreed that the plan is a great start and provides a framework from which NTC can work.</p> <p>Cllr Robert Maitland wished to thank the Clerk for organising the sessions and he thought that the process was very useful.</p> <p>All agreed that communication between the groups needs to be a focus now – who and how will communication be maintained?</p> <p>Cllr Jonathan Duckworth requested the addition of an extra item – Item 5 – to produce an A4 information sheet, indicating the Council's progress and plans on climate change, which can be handed out to the public.</p>	<p><b>Clerk</b></p>



	<p>Proposed to adopt all options including the additional Item 5 above, proposed by Cllr Robert Maitland and seconded by Cllr Sue Reed, all in agreement.</p> <p><i>It was <b>resolved</b> to:</i></p> <ol style="list-style-type: none"> <li>1. <i>Put the Climate Emergency Action Plan on NTC's website</i></li> <li>2. <i>share the plan with other organisations who could suggest actions e.g. Minchinhampton &amp; Nailsworth Youth Forum, Nailsworth In Bloom, Chamber of Trade, NCAN, Nailsworth Extinction Rebellion</i></li> <li>3. <i>feature the plan at the Annual Town Meeting, for residents and groups share actions</i></li> <li>4. <i>highlight the plan at other community events such as the Shortwood Green consultation the Miles Marling Field events in the summer</i></li> <li>5. <i>produce an A4 information sheet indicating NTC's progress and plans</i></li> </ol>	
<p><b>2019/191</b></p>	<p><b>To consider support for room hire costs for Citizens Advice at the Arkell Centre</b></p> <p>There was a discussion regarding the NTC grant given to Citizens Advice and the fact that they are not currently paying for room hire. It was felt that the CAB grant is disproportionate to grants given to other organisations. Councillors would like Citizens Advice to provide a report to include –</p> <ul style="list-style-type: none"> <li>- the number of people from the local community they see,</li> <li>- what they're seeing people about</li> <li>- and what the outcomes are.</li> </ul> <p>Council were unable to make a decision tonight and request further information from Citizens advice.</p>	<p><b>Clerk</b></p>
<p><b>2019/192</b></p>	<p><b>To consider reapplying to list the Library, Old Market, Nailsworth as an Asset of Community Value</b></p> <p>Council <b>agreed</b> to re-register Nailsworth library as an Asset of Community Value.</p> <p>Proposed by Cllr Mike Kelly, seconded by Cllr Robert Maitland, all in favour.</p>	<p><b>Clerk</b></p>

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 Town Mayor  
 Nailsworth Town Council  
 Civic Centre, Old Market, Nailsworth, GL6 0DU

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 Date