



**NAILSWORTH TOWN COUNCIL**

**MINUTES of a MEETING of the Emergency Committee**  
 held virtually under the requirements and  
 emergency legislation in response to Covid-19  
**on Tuesday 20 October 2020**

Present	Cllr Jonathan Duckworth (Chair) Cllr Steve Robinson Cllr Angela Norman Cllr Paul Francis Cllr Mike Kelly Cllr Robert Maitland Cllr Sue Reed Cllr Natalie Bennett Katherine Kearns (Clerk)
Minutes	Katherine Kearns (Clerk)
Apologies received from:	There were none
Also present:	Kirstie Trueman (Deputy Clerk) Cllr Ron Kerby <i>*left during Minute 2020/074 and returned during M 2020/082</i> Members of the public were present for planning application S.20/1759/FUL The Meadow

Ref. No		Action									
<b>2020/072</b>	<b>Verbal introductions</b> The Chair read out the names of those present.										
<b>2020/073</b>	<b>Declarations of Interest &amp; Applications for Dispensations</b> As a member of SDC's Development Control Committee Cllr Sue Reed said she wouldn't comment on planning applications in this meeting.  Cllr Steve Robinson was granted a dispensation to speak on s.20/1700/FUL Middle Tynings external insulation to SDC properties.										
<b>2020/074</b>	Consideration of Planning Applications received as follows: <b>CONSULTATION</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Ref</th> <th style="width: 35%;">Detail</th> <th style="width: 40%;">Comment</th> </tr> </thead> <tbody> <tr> <td>a)S.20/1759/FUL. The Meadow, Stroud Road, Nailsworth, Stroud.</td> <td>Full Demolition of bungalow and creation of 4 serviced residences.</td> <td>Objection. Additional information from other agencies shows that information provided is inadequate. NTC's previous objections made previously have been substantially reinforced by the EA's comments. Note that part of the scheme is outside the settlement boundary.</td> </tr> <tr> <td>b)S.20/1589/LBC. 4 Merton Cottages, Shortwood Road, Nailsworth, Stroud.</td> <td>Listed Building Application. Retrospective application for</td> <td>Noted</td> </tr> </tbody> </table>	Ref	Detail	Comment	a)S.20/1759/FUL. The Meadow, Stroud Road, Nailsworth, Stroud.	Full Demolition of bungalow and creation of 4 serviced residences.	Objection. Additional information from other agencies shows that information provided is inadequate. NTC's previous objections made previously have been substantially reinforced by the EA's comments. Note that part of the scheme is outside the settlement boundary.	b)S.20/1589/LBC. 4 Merton Cottages, Shortwood Road, Nailsworth, Stroud.	Listed Building Application. Retrospective application for	Noted	
Ref	Detail	Comment									
a)S.20/1759/FUL. The Meadow, Stroud Road, Nailsworth, Stroud.	Full Demolition of bungalow and creation of 4 serviced residences.	Objection. Additional information from other agencies shows that information provided is inadequate. NTC's previous objections made previously have been substantially reinforced by the EA's comments. Note that part of the scheme is outside the settlement boundary.									
b)S.20/1589/LBC. 4 Merton Cottages, Shortwood Road, Nailsworth, Stroud.	Listed Building Application. Retrospective application for	Noted									



		replacement of four single-glazed windows.		
	c)S.20/1700/FUL. 5, 7, 10, 13,15, & 17 Middle Tynings, Forest Green, Nailsworth, Stroud.	External wrap around insulation render system. Replacement roof.	Support. It's good to see improvements to SDC's housing stock.	
	d)S.20/1701/HHOLD. 41 Lawnside, Forest Green, Nailsworth, Stroud.	External wrap around render system & roof replacement.	Support.	
	e)S.20/1855/LBC. Flat 5, Chestnut Hill House, Chestnut Hill, Nailsworth.	Replacement of 3 windows (retrospective)	Noted	
	f)S.20/1967/HHOLD. 6 Fairview Close, Watledge, Nailsworth, Stroud.	Single storey front extension, 2-storey rear extension & loft conversion.	No observations.	
	g)S.20/1974/FUL. Land At School House, Hayes Road, Forest Green, Nailsworth.	Two storey detached dwelling.	No observations.	
	h)S.20/2064/FUL. Amalfi Restaurant, 16 The Old Crown, Market Street, Nailsworth.	Covered outdoor seating area in connection with an existing restaurant.	NTC expressed concern about additional noise for the flats above; the need to provide alternative location for waste bins. An extension will be asked for to allow time for more information to be gathered (Planning Portal problems) and to clarify the impact.  <i>*Cllr Ron Kerby (observing) left the meeting at this point</i>	<b>Cllr Steve R</b>
	i)S.20/2081/FUL. Land At 4, Foxes Dell, Forest Green, Nailsworth.	New dwelling	Object. Development is contrary to both Town and District Council policies. In consideration of Nailsworth's status as a Rapid Response Flood Risk area, there is a need for SUDS to offset cumulative surface water effects. The loss of garden space is contrary to the Climate Emergency declaration.	
	j)S.20/2085/HHOLD. 4 Lower Newmarket Road, Nailsworth, Stroud, Gloucestershire.	Proposed single-storey rear extension and increase the height of garage roof.	No observations	
	k)S.20/2077/HHOLD Woods End, Burfords Ground, Windsoredge, Nailsworth.	Proposed timber carport	No observations	
	l)S.20/2137/LBC. Pear Tree Cottage, Watledge Road, Nailsworth, Stroud.	Conversion of existing building to ancillary accommodation	Noted.	
	<b>Trees in a Conservation Area</b>			
				<b>Clerk</b>



	m)S.20/1945/TCA. The Manse, Old Bristol Road, Nailsworth, Stroud.	Fell Cherry tree (T1). Fell Elder (T2). Fell Holly (T3). Extension was requested	Noted	
	S20/1910/TCA Milton Rill Cottage Watledge Road, Nailsworth, Stroud	Ash (T1) - remove lower limb overhanging neighbour's garden	Noted	
	n)S.20/1997/TPO. The Steppes Residential Care Home, Cossack Square, Nailsworth	Yew tree - Trim hard all over to tidy and contain.	Noted	
	o)S.20/2074/TPO. The Firs, Firs Road, Pinfarthings, Amberley.	Fell Ash tree due to Ash die back	Noted	
<b>2020/075</b>	<p><b>To confirm minutes of the Emergency Committee meeting held on 15<sup>th</sup> September 2020</b></p> <p>The minutes of the Emergency Committee on 15<sup>th</sup> September 2020 were approved.</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Mike Kelly, all agreed.</p>			
<b>2020/076</b>	<p><b>Accounts</b></p> <p>The list of payments was noted.</p> <p>It was <b>resolved</b> to agree payments in accordance with the budget as listed in the attached report.</p> <p>Proposed by Cllr Sue Reed, seconded by Cllr Paul Francis, all agreed.</p>			<b>Clerk</b>
<b>2020/077</b>	<p><b>Financial summary</b></p> <p>Noted.</p>			
<b>2020/078</b>	<p><b>To review NTC's Covid-19 Risk Assessment</b></p> <p>The changes to the Covid-19 Risk Assessment were noted. Thanks were again recorded to the staff for all the work done to support the town during the pandemic.</p>			
<b>2020/079</b>	<p><b>To receive an update on NTC activities and support during Covid-19</b></p> <p>Noted.</p>			
<b>2020/080</b>	<p><b>To consider a request to purchase a piece of land behind the Town Hall</b></p> <p>There was a discussion about the impact of selling both the larger area of land and the smaller strip of land, especially if NTC in the future wished to dispose of the building. It was noted that NTC didn't want to lose a valuable access route to the back of the Town Hall nor to devalue any future use of the building.</p> <p>It was <b>resolved</b> to offer a licence on the land (Plan B) to The Manse, with automatic termination of the licence should NTC dispose of the Town Hall. If The Manse is agreeable, then the granting of the licence to return for a final decision to NTC and as is usual, for legal costs to be paid by the licensee.</p>			<b>Clerk</b>



	Proposed Cllr Mike Kelly, seconded Cllr Steve Robinson and all in favour.	
<b>2020/081</b>	<p><b>To investigate a trial pedestrian priority area in Market Street</b></p> <p>There was a discussion about the need to inform traders that this is a trial; to gather evidence of traffic flow and the need for pedestrianisation. There was general agreement that the area needs improvement. The proposal promotes pedestrian prioritisation rather than full pedestrianisation and NTC will work closely with GCC on an agreeable scheme which could involve narrowing the carriageway to increase safety, tying in with Covid-19 safety for shoppers.</p> <p>It was <b>resolved</b> to approve the working up and costing of a flexible trial scheme of six months to make Market Street a pedestrian priority area and to apply for funding for the work.</p> <p>Proposed Cllr Mike Kelly, seconded Cllr Steve Robinson and all in favour.</p>	<b>Clerk</b>
<b>2020/082</b>	<p><b>To consider winter work for Ash dieback identified by the recent tree survey</b></p> <p>The Committee was deeply saddened that this work has to take place and discussed ways to mitigate the loss of so many trees, as well as the cost. Tree planting (not Ash species) and increasing and protecting biodiversity will mitigate the loss. It may be possible to identify areas for 'tiny forests' (Miyawaki forests) to increase biodiversity.</p> <p>It was noted that, although there will be an annual cost of dealing with Ash dieback, over time the cost will reduce as fewer mature trees remain. Unfortunately, current advice is that once Ash dieback is identified the tree is removed within six months, otherwise it can become more dangerous and the cost can rise. It was noted that next year's budget should reflect this new pressure on resources.</p> <p><i>*Cllr Ron Kerby (observing) returned to the meeting at this point</i></p> <p>The Clerk noted the recommendation from DEFRA and Forest Research is still to leave diseased timber on site in habitat piles, rather than to encourage people to remove it.</p> <ol style="list-style-type: none"> <li>1. It was <b>resolved</b> to approve winter tree work identified by NTC's contractor at a cost of £30,350 in accordance with recommendations by DEFRA and Forest Research (Forestry Commission)</li> </ol> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Robert Maitland and all in favour.</p>	<b>Clerk</b>
<b>2020/083</b>	<p><b>To consider an improved door entry system for the Town Hall</b></p> <p>It was agreed that the safety of tenants, staff and hirers at the Town Hall needs to be addressed. A simple intercom system is required and in addition, an automatic door closer for the front</p>	



	<p>door, to help keep the building secure from unauthorised visitors. Access for the Town Archives needs to be considered. It was clarified that, after extensive fire safety work was carried out in the Town Hall in 2018, it is not a requirement for the front doors to be always closed. The requirement to close the front doors has come out of the need to keep the building 'Covid Secure' and unauthorised people entering the building as detailed in the accompanying report to the Emergency Committee.</p> <p>After further discussion; It was <b>resolved</b> to propose a budget of a maximum of £1,000 for an intercom and door closure for the Town Hall, and for the choice of system to be delegated to the Clerk, Deputy Clerk, Mayor and Deputy Mayor from contractor 1's options.</p> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Steve Robinson and all in favour.</p>	<p><b>Clerk</b></p>
<p><b>2020/084</b></p>	<p><b>To consider Christmas support for the Town Centre during COVID</b></p> <p>It was agreed that NTC should do what it can to bring colour to the town over the Christmas period.</p> <ol style="list-style-type: none"> <li>1. It was <b>resolved</b> to agree to the three proposals and allocate a suggested maximum of £500 from the COVID 'fighting fund' to this. The three proposals are: <ul style="list-style-type: none"> <li>- To run the annual Christmas Window Competition for traders</li> <li>- To provide a Christmas tree at the Clocktower</li> <li>- To organise a Christmas Treasure Hunt (Christmas puddings) in the town centre shops and businesses</li> </ul> </li> </ol> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Mike Kelly and all in favour.</p>	<p><b>Clerk</b></p>

.....  
Town Mayor  
Nailsworth Town Council  
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....  
Date