



NAILSWORTH TOWN COUNCIL
Minutes of Nailsworth Town Council

held at the Town Hall, Old Bristol Road, Nailsworth GL6 0JF
on Tuesday 20th December 2022

Present:

ClIr Mike Kelly (Chair)
ClIr Shelley Rider
ClIr Steve Robinson
ClIr Patsy Freeman
ClIr Ros Mulhall
ClIr Robert Maitland
ClIr Colleen Rothwell
ClIr Jonathan Duckworth
ClIr Paul Francis
ClIr Colleen Rothwell

Minutes:

Deputy Clerk

Apologies:

ClIr Angela Norman
ClIr Natalie Bennett

Not present:

ClIr Paul Francis

2022/157

Verbal Introductions and safety briefing

Those present identified themselves. The fire evacuation routes were described for all those present.

2022/158

Declarations of Interest & Applications for Dispensations

There were none.

2022/159

Consideration of Planning applications as follows:

CONSULTATION

- a) S.22/2576/FUL Egypt Mill, Stroud Road, Nailsworth, Stroud. Application: Full. Extension of existing kitchen & integration with existing S/S kitchen storage buildings. Enclosure of existing veranda (smoking shelter) to form extension to cellar store.
Comment: NTC support this application and is pleased to see sensitive investment in the building.
- b) S.22/2577/LBC Egypt Mill, Stroud Road, Nailsworth, Stroud. Application: Listed Building Application. Extension of existing kitchen & integration with existing S/S kitchen storage buildings. Enclosure of existing veranda (smoking shelter) to form extension to cellar store.
Comment: NTC support this well worked out application which is consistent with the nature of the building.
- c) S.22/2589/LBC. 2 Millbottom, Old Bristol Road, Nailsworth, Stroud. Application: Listed Building Application. Extension & restoration works.
Comment: Support. Well thought out proposal.



- d) S.22/2588/HHOLD 2 Millbottom, Old Bristol Road, Nailsworth, Stroud.
Application: Householder. Extension & restoration works.
Comment: Support.
- e) S.22/2347/LBC Clarendon House and Springhill House (Flat 2), Spring Hill, Nailsworth, Stroud. Application: Listed Building Application. Proposed closing off of door and hatch and provide fire safety measures.
Comment: Noted.
- f) S.22/2503/HHOLD Tudor Cottage, Harley Wood, Nailsworth, Stroud. Application: Householder. Erection of single storey side extension and associated works.
Comment: Possibility of noise transmission from the new balcony however this is sensitively and carefully designed.
- g) S.22/2640/HHOLD. Beaconsfield Cottage, Watledge Road, Nailsworth, Stroud. Application: Householder. Erection of double and single storey extensions. (Resubmission of S.22/1387/HHOLD).
Comment: No observations.
- h) S.22/2637/ADV Co-Operative Retail Services Ltd, Market Street, Nailsworth, Stroud. Application: Advertisement. Installation of replacement signs.
Comment: Support. This is a substantial improvement.

TREES IN A CONSERVATION AREA

- i) S.22/2628/TCA Old Railway Station, Station Road, Nailsworth, Stroud.
Application: Trees in a Conservation Area. Sycamore and Prunus (G1): reduce to 4m.
Comment: Noted.
- j) S.22/2623/TCA 15 Goldwater Springs, Station Road, Nailsworth, Stroud.
Application: Trees in a Conservation Area Willow (T1): pollard at 7m above ground level. Willow (T2): remove the branches from the stream side. Willow (T3): remove the branches from the house side.
Comment: Noted.

2022/160

To confirm minutes of the Full Council meeting and Recreation & Amenities Committee held 6th December 2022

Full Council meeting

All agreed.

Recreation & Amenities Committee meeting

All agreed.

2022/161

To consider Recreation & Amenities Committee recommendations:

It was **agreed** to introduce the following hire charge updates for the KGV football pitch:

1. To simplify charges by combining pitch hire and pitch dressing charges for both adult and junior teams
2. To add a charge of £15 to the adult teams hire charge for the changing rooms
3. To agree the proposed charges as £34 for juniors and £69.50 for adult teams
4. To introduce the new charges from 1st March 2023

All agreed.



It was **agreed** to fund six Gloucestershire Play Ranger sessions at a cost of £3,525.06.

All agreed.

It was **agreed** to carry out essential repairs to the Groundsman's tractor mower at a cost of £884.30.

All agreed.

It was **agreed** to hire contractor 2 to clean the courts and clear the moss and algae at a cost of £2,656.08 (Inc vat).

All agreed.

It was **agreed** to replace the changing room doors using Contractor 2 at a cost of £7,176.00 but requested that the two toilet doors were removed from the quote for the time being. The Committee would like further information to be gathered to enable them to consider further work to improve the toilets.

All agreed.

The Deputy Clerk and the Committee Chair have since visited and consider it is important to include a disabled access toilet at KGV Field. More detail on this proposal will come back to the Recreation & Amenities Committee.

2022/162

Matters of Urgency: important items that have arisen since the meeting summons (agenda) and cannot wait to be addressed with a written report at a future meeting, due to inflexible deadlines

There was a discussion on introducing regular cllr surgeries in the library, to be much more 'conversations with the council' than formal sessions. These are being planned to start in March/April to coincide with Market Street markets (2nd Saturday of every month). It was noted that cllr support is key to make these a success, and that district and county cllr presence would be helpful for some of the sessions although not obligatory.

There was a suggestion to have a focus for each session and information or displays to promote discussion and help engage residents. Diagrams of what each council deals with would be useful, perhaps with reference to what other organisations in the town do.

An article will be drafted for February's Nailsworth News.

There was a discussion about the two recent Christmas events and the value of bringing together different parties to discuss and coordinate future events. Cllrs Ros Mulhall and Jonathan Duckworth undertook to arrange a meeting.

2022/163

Accounts

To agree payments in accordance with the budget as listed in the attached reports

The report was noted and Cllrs Steve Robinson and Jonathan Duckworth agreed to authorise payments. Cllr Natalie Bennett will be asked if she is able to authorise payments as well.

2022/164

To agree the Annual Budget for 2023-2024 and the precept request

The decision to use £18,500 from Earmarked Reserves to support the Annual Budget was



discussed and it was recognised that without use of Reserves the precept request would be £380,135. The Council was satisfied with this decision.

The Annual Budget was agreed unanimously and the precept request was confirmed as **£361,635** for 2023-24. This is an increase of 12.7% and an increase of 82p per month per elector.

All agreed.

2022/165

To consider grants for community events to mark the Coronation in 2023

The recommendation was agreed.

It was **agreed** to have an additional 1st March deadline for grants for community events to mark the Coronation.

All agreed

2022/166

To consider arrangements for staff recruitment

There was a short discussion about the need to consider the future and to recruit a new Deputy Clerk, with flexibility to engage a locum. The parameters of the locum's work will be discussed by the Personnel Committee.

It was agreed that an exit interview process also be devised by the Personnel Committee.

1. To delegate authority for recruitment of a new deputy clerk
2. To approve the appointment of a locum clerk

All agreed.

2022/167

Financial summary:

- a) **Income and Expenditure report**
- b) **Budget comparison report**
- c) **Main bank account reconciliation report**
- d) **Premier bank account reconciliation report**

These were noted.

2022/168

To review NTC's Risk Assessment

This was noted and attention was drawn to changes including work to deal with snow and ice, the impact of staff changes and TIC changes.

2022/169

Report from Town Mayor

The Mayor noted that due to unforeseen circumstances he was unable to meet with the tourism content consultant.

2022/170

Report from County Councillor

It was noted that the District and County have yet to decide on their precept and are carrying out a public consultation.

The County Council have had quite a few emails about grit bins and gritting roads and pavements. It was confirmed that GCC won't install grit bins on flat roads and that new grit bins must be paid for by parishes, although they are then owned and filled by GCC.



GCC's website had a message incorrectly directing residents to call their parish to refill grit bins. Not every parish has the capacity to do this.

2022/171

To receive an update on NTC office activities

Progress on the transfer of the land at Carters Way into NTC ownership was noted; the transfer of ownership has been signed and is now with NTC's solicitors.

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Town Mayor
Nailsworth Town Council
Civic Centre, Old Market,
Nailsworth, GL6 0DU

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Date