



Nailsworth Town Council

Health & Safety Policy Statement

The Town Council recognises and accepts its responsibility as an employer for providing a safe and healthy workplace and work environment for its employees and others (councillors, volunteers, contractors, visitors and the public) who may be affected by its work. In addition, all employees and others have responsibility to take reasonable care of themselves and others.

In order to discharge its responsibilities the Town Council will provide as far as is reasonably practicable:

- A healthy and safe place of work and working environment.
- Communicate and consult with employees and volunteers on matters affecting their health and safety.
- Comply with all relevant legal requirements, codes of practice and regulations.
- Minimise risks to health and safety, through selection and design of equipment, buildings, facilities and processes.
- Encourage staff, volunteers and the public to identify and report hazards so that we can all contribute to improving safety.
- Ensure that emergency procedures are in place at all locations.
- Maintain our premises, provide and maintain safe plant and equipment.
- Provide adequate resources to control the health and safety risks arising from our work activities.
- Provide adequate information, instruction and training and ensure that all employees and volunteers are competent to do their tasks.
- Provide an organisational structure that defines the responsibilities for health and safety.
- Ensure a systematic approach to risk assessment and control.
- Regularly monitor performance and revise policies and procedures to pursue a programme of continuous improvement.
- Where risks cannot be eliminated they will be minimised by the use of physical controls or, use of personal protective equipment as a last resort.
- Provide and maintain, where appropriate, safety equipment and protective clothing and ensure that employees are informed of their obligation in respect of its use
- Provide First Aid equipment, facilities and training, and to make such other emergency provisions as are necessary to ensure the Health and Safety of all employees, visitors and others allowed access to the Council's premises
- Institute a procedure for the recording of all accidents and instances of ill health occurring as a result of the Council's activities.
- Provide satisfactory welfare and amenity facilities and make such arrangements as may be necessary to ensure the welfare of employees whilst at work



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This Health and Safety Policy Statement will be reviewed at least annually and revised as necessary to reflect changes to the business activities and any changes to legislation. Any changes to the policy will be brought to the attention of all employees and volunteers.

Signed
Nailsworth Town Mayor

Dated ___/___/___

Signed
Nailsworth Town Clerk

Dated ___/___/___

Policy Title:	Health & Safety Policy Statement		
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