



NAILSWORTH TOWN COUNCIL
Minutes of a meeting of the Town Council
Held at 6.30pm in the Town Hall, Old Bristol Road
on Tuesday 16th May 2023

Present:

Clr Mike Kelly (Chair)
Clr Natalie Bennett*
Clr Jonathan Duckworth
Clr Shelley Rider
Clr Ros Mulhall*
Clr Paul Francis
Clr Angela Norman
Clr Steve Robinson
Clr Colleen Rothwell

Minutes:

Clerk

Apologies:

Clr Patsy Freeman

2023/001

Election of Town Mayor

Clr Mike Kelly was elected unopposed.

2023/002

Election of Deputy Mayor

Clr Shelley Rider was elected unopposed.

**Clrs Natalie Bennett and Ros Mulhall joined the meeting at this point.*

2023/003

Verbal introductions & safety briefing

Those present identified themselves.

2023/004

Declarations of Interest & Applications for Dispensations

There were none.

2023/005

Appointment of Committees

Members of Committees were confirmed as;

Recreation and Amenities Committee – members

Clr Ros Mulhall (Chair)
Clr Shelley Rider
Clr Steve Robinson
Clr Paul Francis
Clr Jonathan Duckworth
Clr Mike Kelly (ex officio as Mayor)

Environment Committee – members

Clr Angela Norman (Chair)
Clr Natalie Bennett
Clr Patsy Freeman
Clr Colleen Rothwell
Clr Mike Kelly (ex officio as Mayor)

**Personnel Committee – members**

Cllr Jonathan Duckworth (Chair)
Cllr Angela Norman
Cllr Ros Mulhall
Cllr Colleen Rothwell
Cllr Shelley Rider
Cllr Patsy Freeman
Cllr Mike Kelly (ex officio as Mayor)

All agreed.

2023/006**Appointment of Representatives on outside bodies**

The Council's representatives were confirmed as follows.

Nailsworth Youth Club: Cllr Mike Kelly
National Trust Minchinhampton & Rodborough Commons Advisory Cttee: Cllr Colleen Rothwell
Nailsworth & District Twinning Association: Cllr Patsy Freeman – to be confirmed
Nailsworth Health Partnership: Cllr Mike Kelly
Dementia Friendly Town Group: Cllr Angela Norman
Nailsworth Youth & Community Enterprise (NYCE): Cllr Jonathan Duckworth is Chair of this group.
Gloucestershire Rural Community Council (GRCC): Cllr Angela Norman
Gloucestershire Market Towns Forum (GMTF): Cllr Colleen Rothwell
Nailsworth Chamber of Trade: Cllr Shelley Rider
Police liaison: Cllr Steve Robinson
Fair Trade Group: Cllr Angela Norman
Gloucestershire Association of Parish and Town Councils (GAPTC): Cllr Colleen Rothwell
Nailsworth Climate Action Network: Cllrs Shelley Rider and Colleen Rothwell
Council for Protection of Rural England (CPRE): vacancy
Patient Participation Group: Cllr Mike Kelly
Nailsworth in Bloom: Cllr Shelley Rider
Nailsworth Community Land Trust: Cllr Jonathan Duckworth
Love Nailsworth: Cllr Jonathan Duckworth

All agreed.

The Clerk undertook to inform these organisations of their new NTC representative and to put cllrs in touch with the organisations where needed.

2023/007**Consideration of Planning Applications received as follows:****CONSULTATION**

- a) S.23/0888/HHOLD Haydenville, Old Bristol Road, Nailsworth, Stroud. Application: Householder. Description: Erection of single storey side and rear extension. Erection of dormer window.

NTC comment: No observations.

2023/008**To confirm minutes of the Full Council meeting and the Environment Committee held on Tuesday 2nd May 2023**

Full Council meeting held on Tuesday 2nd May 2023

All agreed.

Environment Committee held on Tuesday 2nd May 2023.



All agreed.

2023/009

To consider Environment Committee (2nd May meeting) recommendations:

- It was **recommended** that a midsummer tree safety survey be undertaken for trees on all NTC owned land of up to £2,027.

All agreed.

- It was **recommended** to accept the tree planting plan to be carried out by a local landscape architect.

All agreed.

- It was **recommended** to commission the local photographer for 3 days work throughout the year.

It was confirmed this was at a cost of £375 per day (£1,125).

All agreed.

- It was **recommended** to commission Contractor 1 to install a permanent lighting display in Mortimer Gardens for use at Christmas and also at other times of year, at a cost of £10,500.20.

All agreed.

- It was **recommended** to accept the quote from Contractor 4 to upgrade and replace the current electricity supply in Mortimer Gardens and to allocate a budget of £7,000.

All agreed.

2023/010

Matters of Urgency: *important items that have arisen since the meeting summons (agenda) and cannot wait to be addressed with a written report at a future meeting, due to inflexible deadlines.*

There were none.

2023/011

Accounts

To agree payments in accordance with the budget as listed in the attached reports

These were agreed.

Cllrs Steve Robinson and Natalie Bennett undertook to authorise payments before Friday 19th May midday.

2023/012

To approve the schedule of meeting dates for the year 2023-2024

These dates were approved.

There was a correction to the date for the Annual Town Meeting which was confirmed as Saturday 20th April 2024.

2023/013

To approve the Council's annual insurance for 2023-2024



The Council's insurance was approved for a contract of three years at a cost of £7,303.00.

All agreed.

2023/014

To consider increased match funding for additional parking restrictions

The parking restrictions refer to additional double yellow lines in agreed locations in Nailsworth.

There was a query about whether additional lines at Ragnall Lane can be added to the maps at this stage. Cllrs Steve Robinson and Angela Norman undertook to liaise on the exact location and whether this can be added to Highways' TRO.

1. To increase NTC's contribution by £1,000 to make a total of £6,000
3. To insist that the 20mph scheme is completed before the contribution is made

All agreed

2023/015

To approve the contractor for landscaping work for the community garden/allotments on the land at Carters Way

To approve Contractor 3 for landscaping work on the land at Carters Way up to a budget of £12,000.

All agreed.

2023/016

To ratify the decision to allow temporary use of Mortimer Garden by a pizza van while the Civic centre pitch is not in use

The decision was ratified.

It was confirmed that a report in Stroud News and Journal that the library will be closed an extra month is incorrect.

All agreed.

2023/017

To ratify emergency spending to fix the Town Hall boiler at a cost of £964.89.

The decision was ratified.

The Town Hall boiler is now fixed.

All agreed.

2023/018

Confidential item

2023/019

To confirm salaries for 2023-2024 in accordance with the annual budget

The salary rates were confirmed.

All agreed.

2023/020

Financial summary:

a) Income and Expenditure report



- b) Budget comparison report**
- c) Main bank account reconciliation report**
- d) Premier bank account reconciliation report**

These were noted.

2023/021

To review NTC’s Risk Assessment

The Risk Assessment was reviewed.

There was a discussion about the risks covered by the NTC risk assessment, and the difference between procedural measures and the risks identified as part of the whole council risk assessment.

2023/022

Report from Town Mayor

This was noted.

2023/023

Report from District and County Councillors

This was noted.

SDC Planning Department have declared this week ‘Enforcement Backlog Week’ and are focussing their efforts on this work.

2023/024

To receive an update on NTC office activities

It was noted that Community Policing is very responsive with very helpful collaboration and exchange of information between the PCSOs, Neighbourhood Warden and NTC office.

.....
Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....
Date