



NAILSWORTH TOWN COUNCIL
Minutes of Nailsworth Town Council

held at the Town Hall, Old Bristol Road, Nailsworth GL6 0JF
on Tuesday 21st June 2022

Present:

Cllr Mike Kelly (Chair)
Cllr Robert Maitland
Cllr Colleen Rothwell
Cllr Paul Francis
Cllr Steve Robinson
Cllr Shelley Rider
Cllr Ros Mulhall
Cllr Angela Norman
Cllr Natalie Bennett

Minutes:

Clerk

Apologies:

Cllr Patsy Freeman
Cllr Jonathan Duckworth

Also present:

There were none.

2022/025

Verbal Introductions and safety briefing

Those present identified themselves. Cllr Colleen Rothwell will help Cllr Mike Kelly to leave the building in the event of a fire.

2022/026

Declarations of Interest & Applications for Dispensations

Cllr Steve Robinson declared that as Chair of The Junction Youth Club he won't be permitted to approve NTC's payment this month towards the club.

2022/027

Consideration of Planning Applications received as follows:

Thanks were recorded for the good team effort at SDC's Development Control Committee (DCC) recently, where NTC spoke against a variation of the design of the new development at Pike Lane (S.21/1523/VAR). The application was refused by DCC.

CONSULTATION

- a) S.22/1131/LBC Laurel Cottage, Bath Road, Nailsworth, Stroud. Application: LBC Replacement of door with stable door
Comment: No observations
- b) S.22/1009/HHOLD Rock Cottage, Rockness Hill, Nailsworth, Stroud. Application: HHOLD Proposed one and a half storey side extension to provide additional living accommodation
Comment: No observations
- c) S.22/1107/HHOLD 22 Worley Ridge, Nailsworth, Stroud, Gloucestershire. Application: HHOLD. Erection of single storey rear extension & dormer windows.
Comment: No observations



- d) S.22/1144/LBC. 5 Merton Cottages, Shortwood Road, Nailsworth, Stroud.
Application: LBC. Studio cabin, rear single storey extension
Comment: Support.
- e) S.22/1143/HHOLD. 5 Merton Cottages, Shortwood Road, Nailsworth, Stroud.
Application: HHOLD. Erection of studio cabin and rear single storey extension
Comment: NTC supports this good piece of design.
- f) S.22/1200/HHOLD Brook House, Brewery Lane, Nailsworth, Stroud. Application:
HHOLD Demolition of a single storey side extension, erection of a new two storey
side extension with car port, landscaping and associated works.
Comment: No observations.
- g) S.22/1220/VAR Avalon, Moffatt Road, Forest Green, Nailsworth. Application:
Variation of condition. Variation to the application S.21/0610/HHOLD - Variation
to plans to include a bathroom obscure window & a change in the direction of the
external stairs.
Comment: No observations.
- h) S.22/1213/FUL. Acorn School, Church Street, Nailsworth, Stroud. Application:
FUL. Demolition of existing outbuildings/portacabin to be replaced with a two
storey classroom block and single storey shower block
Comment: After a discussion on the very modern look of the building it was
agreed the comment from NTC is no observations
- i) S.22/1199/HHOLD. The New House, Star Hill, Forest Green, Nailsworth.
Application: HHOLD Erection of single storey extension with terrace over
Comment: No observations
- j) S.22/1240/LBC. Laurel Cottage, Bath Road, Nailsworth, Stroud. Application: LBC
Replacement of kitchen windows and door with hardwood equivalents
Comment: No observations

TREES IN A CONSERVATION AREA

- k) S.22/1222/T5DAY. Beaudesert Park School, Box. Application: 5 day notice trees. 2
dead elms and 1 small leaning ash with ash dieback at class 3 – Fell to near
ground. Emergency tree work – for information only.
Comment: Noted

Previously tracked applications:

It was noted that a lot of applications have recently been withdrawn.

2022/028

To ratify planning comments from 7th June 2022 Council meeting which was cancelled due to illness.

- a) S.22/0980/FUL Land North Of The George Inn, Newmarket, Nailsworth,
Gloucestershire. Description: Erection of 1no. dwelling with associated works.
Diversion of the public footpath.
Comment: Nailsworth Town Council object to this application and strongly support
the advice given by the SDC officer in the pre-application discussion. In addition, if
permitted the development will continue the conversion of this section of Seven Acre
Lane from a leafy lane to a suburban road and reduce the 'green band' running
parallel to Newmarket Road into the town, thus reducing the character of the valley,



contrary to the 'secluded valley' designation in the DP. The development will be highly visible from across the valley.

b) S.22/1010/HHOLD 1 Springhill Crescent, Nailsworth, Stroud. Application: HHOLD
Erection of two storey side extension.

Comment: Noted. If permission is granted for this extension, NTC would like to ensure that trees on the site are not adversely affected.

c) S.22/1062/TCA Bramshaw, Theescombe, Amberley, Stroud. Application: TCA. T1
Ash - Fell ash. T2 Oak - Fell Oak.

Comment: No observations

2022/029

To confirm minutes of the Full Council meeting held 17th May 2022

All were agreed.

2022/030

To consider Personnel Committee recommendations:

It was **recommended** to engage a locum clerk to carry out the three remaining job evaluations as soon as possible, in line with the Personnel Committee's work plan, at a cost of £600.

All agreed.

2022/031

Matters of Urgency *important items that have arisen since the meeting summons (agenda) and cannot wait to be addressed with a written report at a future meeting, due to inflexible deadlines. No decisions can be made on these items.*

It was noted that the Mayor will attend the MCC Rally on Friday 24th June to wave off the drivers.

Problems with email access were noted – possibly due to security updates on devices.

2022/032

Accounts

To agree payments in accordance with the budget as listed in the attached reports.

The Clerk that the grass cutting cost was the annual cost of the contract for grass cutting and pitch maintenance.

All agreed.

2022/033

To agree the Internal Auditor's report

The Governance audit was discussed and the council felt that the level of risk management NTC currently carries out was very good (recommendation 3.2).

All agreed.

2022/034

To adopt the Annual Governance Statement for Year Ended 31 March 2022

It was noted and agreed by all.

2022/035

To agree the Accounting Statement (section 2) for the year ended 31 March 2022

The Accounting Statement was discussed.

All agreed.

**2022/036****To adopt the Accounting Statement (section 2) for the year ended 31 March 2022**

It was noted and agreed by all.

2022/037**To agree the dates for Public Rights (inspection of unaudited Annual Governance and Accountability Return) as Friday 24th June to Thursday 4th August 2022**

The dates were agreed.

2022/038**To ratify the emergency decision to approve eviction of travellers from KGV playing field at a cost of £1,475 plus VAT**

There was a discussion about the action taken by NTC in response to an illegal encampment on KGV playing field. It was clarified that as a town council NTC land is treated in the same way as private land, with no assistance available from higher tier councils. Traveller welfare is the responsibility of GCC/SDC and that NTC does not have the legal powers or manpower to take this on.

The Clerk undertook to draft an amendment to NTC's Open Spaces Policy to determine how future illegal encampments are dealt with and paid for, according to the individual circumstances.

It was agreed that a height restriction barrier for KGV playing field is needed urgently to deter further illegal access. The office is already researching these and other ways to secure the site.

All agreed.

2022/039**Financial summary and bank reconciliations**

Noted.

2022/040**To review NTC's Risk Assessment.**

Cllrs reviewed the risk assessment report and noted all actions to take place and were happy with the risk review. The effects of staff absences were highlighted, particularly at a very busy time of year. NTC's risk assessment will be put on the website each month.

2022/041**Report from Town Mayor**

Noted.

2022/042**Report from Deputy Mayor**

Noted.

2022/043**Report from County Councillor**

There was a question about how inflation will affect the work that Highways can do; the rising cost of materials could have an impact on pothole work.

There are upcoming meetings about work to the mini-roundabout and flood alleviation, with these two projects working alongside each other to reduce costs and road disruption. FGR are starting their season early – late July - to play in the 1st division, and their fixtures will be factored into road works.



Primrose double yellow lines by the Town Hall have been repainted. All present were encouraged to report potholes on the GCC website. Patching work on Spring Hill (cost around £90k) will go ahead.

2022/044

Report from District Councillors

The official opening of new houses at Ringfield Close was extremely positive and residents are already moving in. Five properties are in shared ownership and the remainder are affordable housing. All houses have very high energy efficiency ratings. District Cllr Natalie Bennett is on the SDC Community Services, Licensing, Equalities and Environment Committees.

2022/045

To receive an update on NTC activities and support during Covid-19.

The Health & Safety checks are booked in with WorkNest; two days of site visits and a long meeting beforehand. Fire risk assessments for buildings are being completed with some larger fire safety alterations due to come to the Committees for decisions.

2022/046

To receive a report from members who are representatives on outside bodies – The Junction Youth Club

It was noted that The Junction Youth Club is a great set up with good facilities in the building and a wide range of work being carried out. Following comments from the Internal Auditors on the need for transparency for NTC’s donation to The Junction, it was noted that it’s good practice for a Service Level Agreement or grant application process to be in place. Cllr Steve Robinson, the Clerk and Tracy Young (Youth Worker) will arrange a meeting about this.

2022/047

To note receipt of CIL funds in April 2022 (paper available)

It was noted that £2,106.35 was received in CIL Funds in April 2022. CIL money must be spent within the deadline and is much more flexible than Section 106 monies; it’s possible to spend CLI on both capital and revenue budgets.

2022/048

To receive an update on the Festival of Words, funded by a Build Back Better grant

The Festival of Words programme is out along with a private view invitation for the Concrete Poets exhibition for all cllrs. Ali and Pip Heywood have done an excellent job in pulling together an extraordinary exhibition. The Nailsworth Poet Laureate event is well in hand, as is the Poetry Café in hand. Miles Marling Field Family Fun Day with story-telling and School of Larks.

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Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

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Date