



NAILSWORTH TOWN COUNCIL
MINUTES of a MEETING of the Emergency Committee
 held virtually under the requirements and
 emergency legislation in response to Covid-19
on Tuesday 21 July 2020

Present	Cllr Jonathan Duckworth (Chair) Cllr Steve Robinson Cllr Angela Norman Cllr Paul Francis Cllr Mike Kelly Cllr Robert Maitland Katherine Kearns (Clerk)
Minutes	Katherine Kearns (Clerk)
Apologies received from:	Cllr Sue Reed
Also present:	Kirstie Trueman (Deputy Clerk) Cllr Ron Kerby

Ref. No		Action									
2020/024	Verbal introductions Noted. These were read out by the Chair of the meeting.										
2020/025	Declarations of Interest & Applications for Dispensations Cllrs Mike Kelly and Steve Robinson declared an interest in planning application S.20/1034/HHOLD Kensell, Hayes Road.										
2020/026	Consideration of Planning Applications received as follows: CONSULTATION <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Ref</th> <th style="width: 30%;">Detail</th> <th style="width: 40%;">Comment</th> </tr> </thead> <tbody> <tr> <td>a)S.20/0820/OUT Land adjacent to East Woodlands, Bunting Hill, Nailsworth.</td> <td>Outline planning for 3 dwellings. All matters reserved excluding access.</td> <td>Strongly object. This outline application is outside the settlement boundary and gives no detail which might offer reasons for an exception to it being outside the boundary. The loss of trees caused by the development goes against NTC and SDC's Climate Emergency Declaration. Nailsworth is designated as a Rapid Response Area for flooding (2018), and any area of increased hardstanding should be alleviated with serious consideration to the affects lower down the valley. If the application is approved NTC as for CIL/Section 106 funds towards improvements on the town council's priority list.</td> </tr> <tr> <td>b)S.20/1089/HHOLD The Orchard Shortwood</td> <td>Two separate,</td> <td>NTC note that early consultation with</td> </tr> </tbody> </table>	Ref	Detail	Comment	a)S.20/0820/OUT Land adjacent to East Woodlands, Bunting Hill, Nailsworth.	Outline planning for 3 dwellings. All matters reserved excluding access.	Strongly object. This outline application is outside the settlement boundary and gives no detail which might offer reasons for an exception to it being outside the boundary. The loss of trees caused by the development goes against NTC and SDC's Climate Emergency Declaration. Nailsworth is designated as a Rapid Response Area for flooding (2018), and any area of increased hardstanding should be alleviated with serious consideration to the affects lower down the valley. If the application is approved NTC as for CIL/Section 106 funds towards improvements on the town council's priority list.	b)S.20/1089/HHOLD The Orchard Shortwood	Two separate,	NTC note that early consultation with	Clerk
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	<p>Road, Walkley Wood, Nailsworth.</p>	<p>two storey extensions and conversion of existing conservatory to single storey building.</p>	<p>neighbours can often lead to a mutually acceptable outcome and regrets in this case this hasn't happened. NTC neither supports or objects to the application but notes that the proposed balcony will cause a loss of visual amenity and that the extensions are significant in size compared to the main dwelling. NTC asks that if approved, the separate north west extension is conditional on being used only as ancillary to the main building and not as a separate dwelling.</p>	
	<p>c)S.20/1113/HHOLD The Manse Old Bristol Road Nailsworth.</p>	<p>External works to include garden railings, balcony/fire escape and provision of additional parking space.</p>	<p>Strongly support. NTC welcome this refurbishment of a listed building and note there has been an admirable amount of consultation with neighbours which has resulted in an application which appears to be fair to all.</p>	
	<p>d)S.20/1114/LBC The Manse Old Bristol Road Nailsworth.</p>	<p>Internal alterations and repairs; external works; garden railings, balcony/fire escape and provision of additional parking space.</p>	<p>Noted.</p>	
	<p>e)S.20/1034/HHOLD Kensell, Hayes Road, Forest Green, Nailsworth.</p>	<p>Single storey extension and garage conversion</p>	<p>No observations</p>	
	<p>f)S.20/1224/FUL. Land At The Berry House, Bunting Hill, Nailsworth.</p>	<p>Proposed two dwellings.</p>	<p>Object. This proposed development is close to an SNCI and an area of ancient woodland. The loss of trees caused by the development is significant and goes against NTC and SDC's</p>	



			Climate Emergency Declaration. Development in this area needs to be in the context of the redevelopment of FGR stadium. Nailsworth is designated as a rapid response area for flooding, so any area of increased hardstanding should be alleviated appropriately.	
	g)S.20/1260/HHOLD. Dove Cottage, Nailsworth Hill, Nailsworth, Stroud.	Erection of two-storey side extension.	No observations	
	h)S.20/0970/LBC. Copsewold Cottage, Windsoredge Lane, Nailsworth.	Renovate existing outbuilding. Relocate front boundary wall & erect fence. Replacement porch and front door. Tiling bathroom floors.	Noted	
	i)S.20/1181/HHOLD. The Berry House, Bunting Hill, Nailsworth.	Demolition of single storey side extension and garage, and construction of two storey side extension and garage	No observations	
	j)S.20/0969/HHOLD. Copsewold Cottage, Windsoredge Lane, Nailsworth.	Renovation of existing outbuilding relocate internal wall and erect fence. Replacement porch and front door.	Support.	
	k)S.20/1276/HHOLD. 3 Nympsfield Road, Nailsworth.	Double storey rear/single storey front extension	No observations	



	I)S.20/1323/LBC. Middlemoor Mill, Dunkirk Mills, Inchbrook.	WITHDRAWN	WITHDRAWN	
	m)S.20/1307/FUL. Land At Ivy Cottage, Newmarket, Nailsworth.	Construction of dwelling.	Object. The proposal will lead to urbanisation of a rural, single track highway on a steep road. There are only two parking spaces provided in the new dwelling and no space for visitors. The proposal sets a negative precedent for heavily engineered dwellings in back gardens, which could be applied to many other parts of the town, leading to a loss of the character of the location. The proposal will adversely affect the setting of the adjoining Listed Building. If this application is approved CIL/Section 106 is requested.	
	n)S.20/1363/HHOLD. 4 Foxes Dell, Forest Green, Nailsworth.	Loft conversion with rear dormer & side elevation first floor window	No observations	
Trees in a Conservation Area				
	o)S.20/1298/TCA. Yatesfield, Watledge Road, Nailsworth	Non-Flowering Cherry Tree - fell. Lime Tree – fell	Noted	
	p)4 applications that they wouldn't extend date on.			
	q)S.20/1356/TCA. Wellington House (Renishaw PLC), Inchbrook Trading Estate, Bath Road, Woodchester.	Various works.	Noted	
	a) S.20/1368/TCA. 3 Fountain Street, Nailsworth, Stroud,	Deadwood and lift crown on willow (T1) by 1.5 meter as effecting the pathway with people walking under and sitting.	Noted	



2020/027	<p>To confirm minutes of the Emergency Committee meeting held on 16 June 2020 The minutes of the Emergency Committee on 16 June 2020 were approved.</p> <p>Proposed Cllr Mike Kelly, seconded Cllr Steve Robinson, all in favour.</p>	
2020/028	<p>Accounts Noted.</p> <p>It was resolved to agree payments in accordance with the budget as listed in the attached report.</p> <p>Proposed by Cllr Paul Francis, seconded by Cllr Jonathan Duckworth, all agreed.</p>	
2020/029	<p>To note an error in a payment to EESI in the June List of Payments Noted.</p> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Robert Maitland, all in favour.</p>	
2020/030	<p>To note the Internal Auditor's report on the Annual Governance and Accounting Statement This was noted.</p>	
2020/031	<p>To adopt the Annual Governance Statement (section 1) for the year ended 31 March 2020 The Clerk showed that she had signed the AGAR and it was ready to be signed by the Mayor.</p> <p>This was noted and it was resolved to adopt the Annual Governance Statement for year ending 31 March 2020.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Angela Norman and all in favour.</p>	Clerk
2020/032	<p>To adopt the Accounting Statement (section 2) for the year ended 31 March 2020 This was noted and it was resolved to accept the Accounting Statement for year ending 31 March 2020.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Angela Norman and all in favour.</p>	Clerk
2020/033	<p>To review NTC's Covid-19 Risk Assessment Noted. It was further noted that GCC Shire Hall is reopening but for appointments only.</p>	
2020/034	<p>To receive an update on NTC activities and support during Covid-19 There was a discussion about community support; the neighbouring parish of Minchinhampton is stopping its community support on 1st August. Calls to NTC's community support Helpline are falling and volunteers are helping the people they are supporting to become more independent. It's encouraging to know there's still a lot of volunteer support</p>	Clerk



	<p>available when needed and the goodwill to NTC and between residents is something that NTC would like to build on. NTC staff were congratulated for all their hard work and successful running of this service.</p>	
<p>2020/035</p>	<p>To ratify the Emergency Committee's response to S.20/1103/TCA The Meadows Stroud Road Nailsworth</p> <p>It was resolved to ratify the response to the consultation on The Meadows.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Mike Kelly and all in favour.</p> <p>There was a discussion on whether NTC could do more to improve communications with SDC. It was noted that communications on this matter have been far from satisfactory however NTC are keen to develop the relationship in a positive way. Previously the Mayor and the Clerk had met with SDC's Chief Executive to discuss how best to forge better links between the two councils.</p> <p>It was suggested that a further meeting with the Chief Executive or another SDC officer could be arranged. It was agreed that the Mayor, Deputy Mayor and Clerk discuss a plan to foster better relations.</p>	<p>JD/MK/Clerk</p>
<p>2020/036</p>	<p>To consider a casual vacancy</p> <p>There was a discussion about a petition for an election following Sally Millett's resignation, which has been submitted to SDC. It was noted that NALC Covid19 emergency legislation makes it clear that the unintended consequence of a petition for an election under current circumstances is to effectively block the co-option of a replacement cllr to the position. Concern was expressed that this may not have been properly explained to the people who were approached to sign the petition and that useful contributions to the town by a replacement cllr were blocked, possibly intentionally by a malicious party wishing to hinder the Emergency Committee.</p> <p>The Emergency Committee looked forward to receiving details of the names on the petition. The Committee further expressed that under usual circumstances an election would be more democratic and welcomed, but that the current emergency did not allow for that.</p> <p>The first casual vacancy, being correctly advertised in February, and having received some interest from residents, is available for co-option.</p> <p>There was some discussion about the timescale, process and opportunities to re-advertise the casual vacancy to ensure all residents have the chance to apply.</p>	<p>Clerk</p>



	<p>It was resolved to co-opt to the casual vacancy and to choose a date as a deadline via email consultation with the rest of the committee.</p> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Mike Kelly and all in favour.</p>	
2020/037	<p>To consider Deputy Clerk starting CiLCA qualification There was widespread support for the Deputy Clerk achieving the CiLCA qualification. There was consideration of the increased pressure on the office workload from Covid19 recovery work, and remote working. The office was asked to consider what the Deputy Clerk’s study leave would mean for the team and what is needed to lessen the pressure on the rest of the team.</p> <p>It was resolved to agree to the Deputy Clerk enrolling for the CiLCA in Autumn 2020.</p> <p>Proposed Cllr Angela Norman, seconded Cllr Steve Robinson and all in favour.</p>	Clerk
2020/038	<p>To consider quotes for work at the King George V tennis court pavilion The recommendation as detailed in the paper was supported and it was confirmed that both contractors are local companies, following NTC’s procurement policy.</p> <p>It was resolved to;</p> <p>2. Hire Contractor 2 to replace the Tennis court shed roof at a cost of £900.00</p> <p>4.Hire Contractor 2 to replace the guttering and re-fit the toilet door at a cost of £204.00</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Robert Maitland and all in favour.</p>	Clerk
2020/039	<p>To consider quotes to repair water damage to the walls of the Mortimer Room toilet In response to a query about a reserve for the Mortimer Room the Clerk confirmed that NTC held a long-term investment of £14,000 (the Mortimer Bequest). It had previously been agreed that half of this fund be used for capital works to refurbish the Mortimer Room and not repair and maintenance work.</p> <p>Cllr Ron Kerby (observer) queried if the interest from the Mortimer Bequest was to go towards £700 a year Arkell centre ‘sinking fund’. The Clerk responded that this was not the case and the Mortimer Bequest only gained around £13 per month interest.</p> <p>It was noted that both the contractors follow NTC’s procurement policy.</p> <p>It was resolved to hire contractor 2 to carry out the work at a cost of £495 plus VAT</p>	Clerk



	Proposed Cllr Paul Francis, seconded Cllr Mike Kelly and all in favour.	
2020/040	<p>To consider quotes for the redecoration of the Lower room in the Town Hall</p> <p>It was noted that Playcircle had been unable to fundraise towards this work due to the Covid19 lockdown.</p> <p>It was resolved;</p> <ol style="list-style-type: none">1. To appoint contractor 3 to repaint the Town Hall Lower Room at a cost of up to £2,0003. To ask Playcircle if they are able to fundraise towards the costs <p>Proposed Cllr Steve Robinson, seconded Cllr Mike Kelly and all in favour.</p>	Clerk
2020/041	<p>To consider quotes to for work to the Town Hall drains following the results of a recent drain survey</p> <p>This work was agreed.</p> <p>It was resolved to hire contractor 1 to carry out the work at a cost of £3,245.00 plus VAT</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Steve Robinson and all in favour.</p>	Clerk
2020/042	<p>To consider additional comments on the proposed FGR stadium at junction 13</p> <p>The declaration in 2018 of Nailsworth as a Rapid Response Flood Risk area increases the need for consideration of the detrimental effect of more development on properties in Forest Green and further down the hill.</p> <p>County Cllr Steve Robinson has requested improvements to the mini roundabout in the town centre, in consideration of the amount of traffic generated from the development.</p> <p>It was noted that the new FGR stadium at Eastington goes against SDC's Local Planning Policy.</p> <p>The Clerk undertook to submit these additional comments to SDC Planning by their deadline of 17th August 2020.</p>	

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Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

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Date