



NAILSWORTH TOWN COUNCIL
MINUTES of a MEETING of Nailsworth Town Council
 held at the Town Hall, Nailsworth
on Tuesday 19 March 2019

Present	Cllr Jonathan Duckworth Cllr Robert Maitland Cllr Sue Reed* Cllr Angela Norman* Cllr Steve Robinson Cllr Ron Kerby* Cllr Paul Francis
Minutes	Katherine Kearns (Clerk)
Apologies	Cllr Sally Millett Cllr Mike Kelly Cllr Emma Bonner Cllr Anne Elliott

Ref. No		Action																		
2018/216	Verbal introductions and safety briefing Everyone introduced themselves.																			
2018/217	Declarations of Interest & Applications for Dispensations None																			
2018/218	Consideration of Planning Applications received as follows: CONSULTATION <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Ref</th> <th style="text-align: center;">Detail</th> <th style="text-align: center;">Comment</th> </tr> </thead> <tbody> <tr> <td>a) S.19/0374/HHOLD. Abbeyfield House, Barn Close, Nailsworth, Stroud</td> <td>Demolition of extension at rear, internal alterations, conversion and alteration of adjoining building to create annexe.</td> <td>No observations</td> </tr> <tr> <td>b) S.19/0375/LBC. Abbeyfield House, Barn Close, Nailsworth, Stroud.</td> <td>Demolition of extension, internal alterations, conversion and alteration of adjoining building to create annexe</td> <td>Noted</td> </tr> <tr> <td>c) S.19/0434/HHOLD Briar Bank, Bath Road, Nailsworth, Stroud</td> <td>New double garage and carport building</td> <td>Garage should be ancillary to the dwelling.</td> </tr> </tbody> </table> INFORMATION <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Ref</th> <th style="text-align: center;">Detail</th> <th style="text-align: center;">Comment</th> </tr> </thead> <tbody> <tr> <td>d) S.19/0421/TPO. Wildacre, Minchinhampton, Stroud, Gloucestershire.</td> <td>Sycamore (T1) - Pollard. There significant signs of basal decay and the buttress is completely</td> <td>Noted</td> </tr> </tbody> </table>	Ref	Detail	Comment	a) S.19/0374/HHOLD. Abbeyfield House, Barn Close, Nailsworth, Stroud	Demolition of extension at rear, internal alterations, conversion and alteration of adjoining building to create annexe.	No observations	b) S.19/0375/LBC. Abbeyfield House, Barn Close, Nailsworth, Stroud.	Demolition of extension, internal alterations, conversion and alteration of adjoining building to create annexe	Noted	c) S.19/0434/HHOLD Briar Bank, Bath Road, Nailsworth, Stroud	New double garage and carport building	Garage should be ancillary to the dwelling.	Ref	Detail	Comment	d) S.19/0421/TPO. Wildacre, Minchinhampton, Stroud, Gloucestershire.	Sycamore (T1) - Pollard. There significant signs of basal decay and the buttress is completely	Noted	
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		submerged. Pollard down to 4 metres.		
<p>2018/219</p>	<p>To confirm minutes of Council meeting held on 16 January 2018. The minutes of Council meeting on 18 January were approved, proposed by Cllr Jonathan Duckworth, seconded by Cllr Robert Maitland and agreed by all in attendance. <i>NB An office audit of minutes flagged up this set of minutes had not yet been approved.</i></p>			
<p>2018/220</p>	<p>Matters of Urgency</p> <ul style="list-style-type: none"> • Nailsworth Community Land Trust’s official opening, to celebrate the handover of the site will be 11am Thursday 11 April. All cllrs are invited and the CLT asks them to RSVP. It was confirmed that the CLT will receive ground rent from the Housing Association and this will give them funds to seek other potential sites. • The office move has gone well. The Deputy Clerk had asked to run this project and the whole team, Tim, Richard, Katherine and Justine have worked hard on this. Thanks were recorded to the team. • In response to a query, the Clerk confirmed that it’s not the general practice to inform every contractor when they’re unsuccessful in bidding for work. It depends on the size of the contract. • The residents of Cleaver House were unhappy with Council’s comments on the Listed Building Consent. Council was reminded that comments are a public record and must be carefully worded to prevent misunderstandings or to make assumptions. The residents have invited cllrs to visit their house to see what work they’re planning. Cllr Robert Maitland and Cllr Ron Kerby to visit. • Former Forest Green Rovers Chairman Trevor Horsley died yesterday. He was an important person both in Nailsworth and for the development of the football club. 			<p>RM/RK/Clerk</p>
<p>2018/221</p>	<p>Reports</p> <p>a) Reports from County and District Councillors. County Cllr Steve Robinson Concerns were raised about continued illegal parking during the latest FGR game. Eight parking tickets were issued and there was parking on Forest Green Green and the green at the entrance to the graveyard. GCC Parking Enforcement have been asked to attend the next two big matches and there have been many meetings with FGR. County Cllr Steve Robinson spoke about and passed on plans for improvements to the A419</p>			



	<p>from Stonehouse to the M5. These plans will be available in the NTC office. Cycle track: some passing places have been built and work is continuing.</p> <p><i>*Cllr Ron Kerby left at this point</i> Work will start soon on flats opposite The Fleece on the A46 with possible disruption to traffic. District Cllr Sue Reed said some businesses have requested a 'carbon reduction' sticker from SDC.</p> <p><i>*Cllr Ron Kerby returned at this point</i></p> <ul style="list-style-type: none"> b) Report from Town Mayor This was noted. c) Report from Deputy Mayor There was no report. d) Clerk's office report This is the busiest time of year for the office and work will focus on the legal tasks of Year End, Annual Return Annual Report, Annual Town Meeting and AGM. The External Auditors require the Annual Return to be completed and signed off by 1 July. GAPTC Strategy shows how our representative organisation is modernising and how they are responsive to the needs of parish and town councils. Their CEO will be meeting the new Chief Exec of SDC soon. It was noted that more opportunities for contact with SDC senior officers is welcomed. NTC are waiting to hear when they will meet the new SDC Chief Exec. e) Reports from Members on outside bodies: The Youth Club is having a new floor, lighting and heating fitted in July and August. The junior youth club will meet in the school and hirers have been relocated to NTC facilities while work is being done. f) Reports from Working Parties There were none. 	
<p>2018/222</p>	<p>To consider Environment Committee recommendations: It was clarified that the bottom edge of the land between Ragnall Lane and Shortwood Road (Meadowbank) was never intended to be a pavement. The Clerk noted there has been further damage to the bank, more rubble fly tipped and an abandoned vehicle has appeared. The resident responsible has been identified and a letter sent. Pre-emptive advice has been sought from NTC's insurers who offer legal help against property damage.</p> <p><i>*Cllr Sue Reed left at this point</i></p>	



	<p>It was agreed more information is needed on costs and options before any work can go ahead to the lower edge of the bank.</p> <p>It was resolved to make good the land at Ragnall Lane (encroachment issue) and to install wooden bollards or a bund (long, low mound) along the edge and to advise by letter to the residents that this is happening. To remove the fly tipping and flail.</p> <p>It was resolved to take legal action against the resident for encroachment should the problem persist.</p> <p>Proposed by Cllr Angela Norman, seconded by Cllr Robert Maitland, unanimously agreed.</p> <p>It was resolved to submit a proposal to SDC's Tourism Promotion Fund for a contribution to costs of the Civic Centre project. <i>Cllr Steve Robinson did not take part in this item due a conflict of interest.</i></p> <p>Proposed by Cllr Robert Maitland, seconded by Cllr Ron Kerby, unanimously agreed. <i>*Cllr Angela Norman left at this point</i></p> <p>It was resolved to refer the future location of the Town Archive to the Civic Centre working party as part of Stream 1 of that project and that the Civic Centre working party forms a steering group with the Archive Team to involve them.</p> <p>Proposed by Cllr Robert Maitland, seconded by Cllr Steve Robinson, unanimously agreed.</p>	
<p>2018/223</p>	<p>Accounts To agree payments in accordance with the budget as listed in the attached report. Proposed by Cllr Ron Kerby, seconded by Cllr Robert Maitland, unanimously agreed.</p>	
<p>2018/224</p>	<p>To receive a report on the budget position In response to a question, the Clerk said NTC should end the financial year with a similar amount of unearmarked reserves as at the start of the financial year.</p>	
<p>2018/225</p>	<p>To review NTC's Risk Assessment It was noted that SDC has another interim Monitoring Officer, appointed from Publica.</p> <p>There has been a meeting of the committee chairs to discuss the legal requirements of minutes and agendas,</p>	



	<p>and to increase knowledge of the importance of being aware how some communications read.</p> <p>It was noted that people from outside bodies who are invited to attend Council meetings don't always supply written reports beforehand.</p> <p>It was noted that there have been a couple of weekends of anti-social behaviour in the town.</p>	
2018/226	<p>To consider movements between budget headings It was resolved to approve the movements in budgets as detailed by the Clerk.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Steve Robinson, all in favour.</p>	Clerk
2018/227	<p>To receive a report from Community Roots CIC Luke Burrows from Community Roots CIC and Emma Keating Clark from SDC gave an update on their community development work in Forest Green. There has been a good response so far and a newsletter will be delivered to all Forest Green residents.</p> <p>Some residents are interested in a community café and this has been successful in Stroud; a new community café has opened in Avening. There may be potential to link to the Arkell Centre Pop Up Café.</p> <p>There is an opportunity to involve new residents in Valley View, the CLT properties.</p> <p>Thanks were recorded to Community Roots CIC and they were invited to return in three month's time.</p>	
2018/228	<p>To receive a report from new Community Wellbeing Leader Laura Smith was not present.</p>	
2018/229	<p>To consider the disposal of a town sign A further town sign will be auctioned to benefit a town organisation at the Annual Town Meeting on 27 April 2019. It was considered that the proceeds should go to an organisation for older people. It was decided to ask residents, via Nailsworth News, to vote on which organisation should benefit. Cllr Jonathan Duckworth undertook to write an article for April's Nailsworth News.</p>	JD
2018/230	<p>To consider the six month trial of Council meetings starting at 6.30pm There was discussion on the pros and cons are starting meetings at the earlier time. There was considerable</p>	



	<p>discussion about the late ending time of meetings and the following points were raised:</p> <ul style="list-style-type: none">- NTC need to hold business-like meetings with informed debate; committee meetings are for business as well as council meetings- discussion in council should be for clarification with papers supplying most of the information beforehand- cllrs were urged to look at planning applications beforehand- there needs to be a balance between people being heard and business being transacted in a proper manner- cllrs get tired and lose concentration when meetings are too long- not all cllrs were present to put their views although the meeting was quorate- Good Councillor Guide states that no meeting should last longer than 1.5 hours- visitors with presentations to meetings can make meetings longer- it was suggested that the matter be brought up again after the 2020 elections- this item cannot be discussed again for at least six months in accordance with Standing Orders <p>It was resolved to leave the meeting start time at 6.30pm.</p> <p>Proposed Cllr Ron Kerby, seconded Cllr Steve Robinson and all in favour.</p> <p>It was resolved that no single meeting to last for more than 1.5 hours and no combined meeting to run over 8pm.</p> <p>Proposed Cllr Ron Kerby, seconded Cllr Robert Maitland and all in favour.</p> <p><i>NB this resolution requires a change to Standing Orders and this will come to the next Council meeting.</i></p>	
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Town Mayor
Nailsworth Town Council
Town Hall, Old Bristol Road, Nailsworth, GL6 0JF

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Date