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NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are summoned to attend the meeting of Nailsworth Town Council to be held at the Town Hall, Old Bristol Road, Nailsworth on Tuesday 21st March 2023 starting at **6.30pm**.

Mrs K Kearns
Town Clerk
16th March 2023

All residents of the Parish are welcome to attend and a 15 minute period will be set aside for members of the public to raise questions.

- 1 Apologies
- 2 Verbal Introductions
- 3 Declarations of interest and applications for dispensations
- 4 Consideration of Planning Applications received as follows:

CONSULTATION –

- a) S.23/0395/FUL Beechwood Farm, Windsoredge Lane, Nailsworth, Gloucestershire.
Application: Full. A single-storey eco-lodge.
- b) S.23/0478/TEL Pavement Outside, Jeanage Youth Club, Northfields Road, Forest Green.
Application: Telecommunications Notification. Installation of 15.0m high phase 9 slim-line monopole, supporting 6 no. antennas, 3 no. equipment cabinets and ancillary development thereto
- c) S.23/0472/HHOLD 2 Springhill Gardens, Spring Hill, Nailsworth, Stroud. Application: Householder. Erection of first floor side and infill extension over garage and single storey rear extension. (Resubmission of S.22/1439/HHOLD)
- d) S.23/0392/FUL 5 Old Bristol Road, Nailsworth, Stroud, Gloucestershire. Application: Full Change of use of garden studio/storage to annexe, single storey rear extension and installation of woodburning stove/flue.
- e) S.23/0482/FUL Holcombe House, Minchinhampton, Stroud, Gloucestershire. Application Type: Full. Change of use of land from agricultural to residential garden within the curtilage of the dwellinghouse.
- f) S.23/0399/HHOLD September House, Chestnut Hill, Nailsworth, Stroud. Application: Householder. Erection of single storey front and rear extension, installation of rear dormer, and enlargement of parking area.

TREES IN A CONSERVATION AREA

None.

PREVIOUSLY TRACKED APPLICATIONS

- g) S.22/2588/HHOLD 2 Millbottom, Old Bristol Road, Nailsworth, Stroud. Application: Householder. Extension & restoration works. Application withdrawn NTC: Support.
- h) S.23/0197/TCA Dunkirk Farmhouse, Dunkirk Mills, Inchbrook, Stroud. Application: Trees in a Conservation Area. Remove basal growths on large Alder. Fell Sycamore and Willow. Fell approx 6 Alder. Cut back regrowth on Sycamore. Fell to near ground level the other Sycamores and Hawthorn. Application granted NTC: No observations



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

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Clerk to Council: Katherine Kearns

- i) S.23/0226/TPO 19 Whitecroft, Forest Green, Nailsworth, Stroud. Application: Tree Preservation Order. Remove all ash trees. Reduce sycamore trees by 3 metres. Application granted NTC: No observations
 - j) S.22/2785/FUL 1,3,5,7,19,29,31,33,35,37,41,43 Nortonwood Forest Green Nailsworth GL6 0HD Application: Remove porch, roof replacement, replacement windows, external wall insulated render system. Application granted. NTC: support.
 - k) S.22/2783/FUL 2, 5, 7, 8, 10, 15, 19 & 25 Woodpecker Walk Forest Green Nailsworth GL6 0HQ Application: Remove porch, roof replacement, replace mat windows & external wall insulated render system. Application granted. NTC: support.
- 5 To confirm minutes of the Full Council meeting and the Environment Committee held on Tuesday 7th March 2023 (papers available)
 - 6 To consider Environment Committee (7th March meeting) recommendations:
 - It was **recommended** that NTC designs a leaflet similar to Stroud TC's, on overgrown hedges, which can be printed on demand.
 - It was **recommended** to allocate £800 to footpath work for 2023-24.
 - 7 Matters of Urgency: *important items that have arisen since the meeting summons (agenda) and cannot wait to be addressed with a written report at a future meeting, due to inflexible deadlines*
 - 8 Accounts
To agree payments in accordance with the budget as listed in the attached reports (paper available)
- Reports for information (no decisions required):**
- 9 To note the draft recommendations and final consultation on SDC's Community Governance Review (paper available)
 - 10 Financial summary:
 - a) Income and Expenditure report (paper available)
 - b) Budget comparison report (paper available)
 - c) Main bank account reconciliation report (paper available)
 - d) Premier bank account reconciliation report (paper available)
 - 11 To review NTC's Risk Assessment (paper available)
 - 12 Reports:
 - a) Report from Town Mayor (paper available)
 - b) Report from County Councillor (paper available)
 - c) To receive an update on NTC office activities (paper available)
 - d) To receive a report on town councillor surgeries in the library (paper available)



NAILSWORTH TOWN COUNCIL
Minutes of Nailsworth Town Council
DRAFT

held at the Town Hall, Old Bristol Road, Nailsworth GL6 0JF
on Tuesday 7th March 2023

Present:

Cllr Mike Kelly (Chair)
Cllr Natalie Bennett
Cllr Paul Francis
Cllr Robert Maitland
Cllr Colleen Rothwell
Cllr Shelley Rider
Cllr Patsy Freeman
Cllr Ros Mulhall
Cllr Jonathan Duckworth

Minutes:

Deputy Clerk (Locum)

Apologies:

Cllr Angela Norman
Cllr Steve Robinson

Also present: 13 Members of the Public

2022/207

**To receive a
Verbal Introductions and safety briefing**

Those present identified themselves.

2022/208

Declarations of Interest & Applications for Dispensations

There were none declared.

2022/209

Consideration of Planning applications as follows:

CONSULTATION

- a) S.23/0237/PIP Land North Of, Windsoredge Lane, Nailsworth, Gloucestershire.
Application: Permission in Principal. Between 2 and 4 custom build houses
A detailed presentation was made on behalf of Windsoredge Community Group.
Councillors thanked the group for this paper and endorsed their objection comments.
A brief question and answer session took place prior to Council **resolving to object**
to this application.

Comment:

This application contravenes national and local planning policies.

It is within the Cotswold Area Of Outstanding Natural Beauty (AONB), which enjoys a high level of protection from development, it is outside the defined settlement limits set out in the Local Plan and it is not a housing site identified in the Plan.

Location: The site is within the AONB and outside the settlement boundary. Granting planning permission would inevitably increase pressure on adjacent land, and more generally would encourage further speculative proposals that seek to nibble away at the AONB and breach settlement limits.

It was noted that this is not a housing site identified in the Local Plan.

The topography of the site (steeply sloping) means that development would require heavy engineering - which would damage the character of the secluded valley, again



contrary to Local Plan policy, and radically harm the view down the valley towards Stroud.

Access along the one single track lane is entirely inadequate for construction traffic and for the additional traffic that new development would generate. Development would exacerbate existing parking problems.

Groundwater and sewage services are not available.

Land-use: This is a greenfield site with agricultural use, now largely scrubland. It has become an important wildlife habitat for animals and plants, some of which enjoy protection. The development would destroy all this.

It is located on a popular footpath so development would reduce the amenity of the many walkers who use them, often en-route from Nailsworth to Woodchester Park. Nailsworth Town Council is developing a tourism strategy, in conjunction with SDC and other market towns. The footpath network is integral to the strategy and damage to it should be strongly resisted.

Amount of development: Any development on this site is inappropriate as it is contrary to a series of adopted policies and plans, and because the infrastructure in the locality cannot support further development.

The development is strongly opposed by local residents, and would substantially reduce their amenity.

The application makes inaccurate claims and its arguments for the 'tilted balance' are specious.

There is misleading information regarding the distance to facilities. The distance to the school can only be achieved along a footpath that is unsuitable in winter and includes a 200m section with a 1 in 10 climb.

The bus services have just been reduced and there is a difficult c1km walk along pavement free roads and the A46 to reach the bus stops. There are two convenience stores mentioned, but there is only one, in Forest Green. There is a selection of shops in Nailsworth Town Centre.

Note is made in the application of distance to a section of the National Cycle Network, however this can only be accessed down a steep single-track road, and then along the busy A46. Even experienced cyclists would find this daunting.

If permission is granted, Council requests that the CIL fund should be allocated to Nailsworth Town Council for environmental improvements.

Nailsworth Town Council also requests that the application be referred to Development Control Committee for decision.

- b) S.23/0245/HHOLD Rock Cottage, Rockness Hill, Nailsworth, Stroud. Application: Householder Proposed single storey side extension
Council **resolved to object** to this application.
Comment: Due to its scale and form, the proposed extension, in combination with previous extensions, would be out of character with the original dwelling and so contrary to Policy HC 8, 2.
- c) S.23/0341/HHOLD. Lake View, Harley Wood, Nailsworth, Stroud. Application: Householder Alterations to fenestration and raising level to provide level access to driveway. Erection of decking and play structure.
Comment: No objection
- d) S.23/0358/FUL. Land At The Berry House, Bunting Hill, Nailsworth, Gloucestershire. Application: Full Erection of two dwellings
Comment: No objection
- e) S.22/0876/FUL Cheldon And The Meadows, Stroud Road, Nailsworth, Stroud. Application: Full Demolition of bungalow and creation of 4no. serviced residences (Resubmission of S.20/1759/FUL - The Meadows) and the demolition of house and annexe & creation of 10no. residences.



This application was discussed in detail. Council noted the numerous documents relating to this application and the amendments these included. Councillors stated that, due to its complexity, this application should be re-submitted as a completely new application.

Council **resolved to object** to this application on the same grounds as for the original application.

Council expressed concern regarding the length of time taken to determine this application, and that differing timescales have been available to the applicant and objectors.

The additional documents give patchy information and do not easily integrate with the original documents.

Council **agreed** to request that this application is refused, and if appropriate, resubmitted in its entirety, to clearly show the whole development.

Council is concerned with the proposed piecemeal development of the whole area. There was a more considered overview when the site came under one ownership, but now this application sits alongside other approved applications under different ownership. There should be an assessment of the cumulative effect of all the proposed and approved developments.

It was noted that there is no analysis of additional traffic movement created by the proposed development.

Council also noted that there had not been any assessment of the impact of the new parking on the cycle track users. This green gateway to Nailsworth has been substantially improved and is key to SDC's Active Travel plans. Since the surface improvement there is significant new use of the facility by cyclists and walkers.

TREES IN A CONSERVATION AREA

- f) S.23/0286/TCA Wellington House (Renishaw PLC), Inchbrook Trading Estate, Bath Road, Woodchester. Application: Trees in a Conservation Area. (1) 3 Alder- Fell to near ground level. (2) Maple - Remove large dead branch over the roof. (3) Dead ivy clad twin stemmed Elm - Fell to near ground level. (4) Sugar Maple - Remove major deadwood. All trees are Ash unless otherwise stated. Trees 1646, 1647, 1648, 1649, 1650, 1651, 1652 (Whitebeam), 1653 and Group 3 (15 Ash). Fell to near ground level.

Comment: No observations

- g) S.23/0415/TPO Beaudesert Park School, Box, Stroud, Gloucestershire. Application: Tree Preservation Order. T1859 Corsican Pine. Fell to near ground level.

Comment: Councillors requested further details on this application as no reason had been provided for the felling of this tree

Action: Clerk to contact case office to request further information on this application.

- h) T1249 Wych Elm. Fell to leave a 3m section for habitat creation T1038 Common Beech. Reduce in height by up to 5m and spread by up to 4m. T1852 White Poplar. Fell to leave a 5m section for habitat creation T1853 White Poplar. Fell to leave a 5m section for habitat creation. T1845 Common Beech. Formative prune to influence future structure, size and shape of crown T1850 Common Beech. Prune from the building by 2.0m.

Comment: No observations

PREVIOUSLY TRACKED APPLICATIONS

- a) S.23/0041/TCA Westcroft House, Old Bristol Road, Nailsworth, Stroud. Application: Trees in a Conservation Area. Ash tree (T1) to be reduced by 4m all round. Ash tree (T2) pollard back to previous cuts. Application permitted. NTC: No observations
- b) S.23/0303/DISCON Land adjacent 74 Norton Wood, Forest Green. Discharge of condition 3. Application granted S.19/1813/FUL
- c) S.22/2503/HHOLD Tudor Cottage, Harley Wood, Nailsworth, Stroud. Application: Householder. Erection of single storey side extension and associated works.



Application withdrawn. NTC: Possibility of noise transmission from the new balcony however this is sensitively and carefully designed.

- d) S.22/2647/TCA Mortimer Gardens, Fountain Street, Nailsworth, Gloucestershire. Application: Trees in a Conservation Area. Mature Hornbeam (T1): annual crown reduction of 1m. Silver Birch (T2): remove dead secondary branches. Application granted. NTC: No observations

2022/210

To confirm minutes of the Full Council meeting of Tuesday 21st February 2023 and the Personnel Committee meetings of 9th January 2023 and 17th February 2023

All agreed.

2022/211

To consider Personnel Committee recommendations:

It was **agreed** to:

- Adopt the Volunteer Policy
- Adopt the Information and Data Protection Policy
- Adopt the reviewed policies in line with the AGAR and best practice.

2022/212

Matters of Urgency

Clerk made Councillors aware of communication from a resident in relation to the proposal of the 5G mast at the junction of Northfield Road and Spring Hill.

No action required.

2022/213

Reports for information

Council noted a report which indicated an increase in cleaning costs for the Town Hall.

.....
Town Mayor
Nailsworth Town Council
Civic Centre, Old Market,
Nailsworth, GL6 0DU

.....
Date



NAILSWORTH TOWN COUNCIL
Minutes of the Environment Committee
Held at 7pm in the Town Hall on Tuesday 7th March 2023

Present:

ClIr Mike Kelly (Chair)
ClIr Natalie Bennett
ClIr Patsy Freeman
ClIr Robert Maitland
ClIr Colleen Rothwell

Minutes:

Deputy Clerk (Locum)

Apologies:

ClIr Angela Norman

Declarations of Interest & Applications for Dispensations

None declared.

To consider creating a leaflet advising residents of overgrown hedges

There was a discussion regarding the contents and layout of the leaflet. Committee agreed that this leaflet was a good initiative and to proceed with creating a similar one for Nailsworth Town Council.

Action: Clerk to contact Stroud Town Council to establish if their leaflet could be adapted for use by Nailsworth Town Council.

It was **recommended** that NTC designs a leaflet similar to Stroud TC's, on overgrown hedges, which can be printed on demand.

All agreed.

To consider additional funds for footpath work across the parish

Thanks was given to Highways Department for their input. It was noted that there may be further grants available for footpath maintenance from Stroud District Council. ClIr Natalie Bennett undertook to investigate this.

It was **recommended** to allocate £800 to footpath work for 2023-24

All agreed.

To receive a report on Norton Wood and the Orchard Group

The report was noted.

.....
Chair of Environment committee
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....
Date

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/22

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
16119		£310.00	2120	05/03/23	AES Maintenance - Clock Tower electrical work	62
		£310.00			AES Maintenance - Total	
16149		£4,876.80	3010/2	08/03/23	Alfram Ltd - new doors at KGV changing rooms	10668
		£4,876.80			Alfram Ltd - Total	
16127		£564.00	6500	03/03/23	Ashwell Building Contractors - Bike stands and associated work at CC	901/03.23
		£564.00			Ashwell Building Contractors - Total	
16099		£3,061.00	4000	20/01/23	Avendale Garden Maintenance Service - Annual grounds clearance	230120
16100		£290.00	4140	20/01/23	Avendale Garden Maintenance Service - grass cutting Jan	230120
16101		£290.00	4140	20/02/23	Avendale Garden Maintenance Service - grass cutting Feb	230220
16157		£290.00	4140	15/03/23	Avendale Garden Maintenance Service - grass cutting March	230315
		£3,931.00			Avendale Garden Maintenance Service - Total	
16102		£630.00	2000	28/02/23	A-Z Cleaning - Office clean - Feb	9060
		£630.00			A-Z Cleaning - Total	
16154	FPO23021 4BLUE	£253.97	3030/2	14/02/23	Blue Diamond Garden Centre (Nailsworth) - 22 x Sylvagrow multipurpose peat free compost 15 x Horticultural grit	104137
16153	FPO23022 8BLUE	£56.99	3030/2	28/02/23	Blue Diamond Garden Centre (Nailsworth) - 7 x Sylvagrow multipurpose peat free compost	103362
		£310.96			Blue Diamond Garden Centre (Nailsworth) - Total	
15836		-£5.12	2100	26/09/22	British Gas - Mortimer room Gas	981656993
16147	DD230313 BGAS	£78.16	2100	07/03/23	British Gas - Mortimer room Gas	985641851
16103	DD230314 BRIT	£29.68	3070	28/02/23	British Gas - KGV electricity	961933636
16146	DD230314 BRIT	£25.06	3070	28/02/23	British Gas - KGV electricity	961933637
		£127.78			British Gas - Total	
16120		£206.88	1140/5	28/02/23	Brutons Hardware Ltd - various	719743
		£206.88			Brutons Hardware Ltd - Total	

Signature _____

Signature _____

Date _____

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/22

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
16104		£1,425.60	1090	28/02/23	Cotswold Markets Ltd - Market stalls for Town Meeting April 2023	107022023
		£1,425.60			Cotswold Markets Ltd - Total	
16105		£69.36	3010/2	31/01/23	Denis Brown and Son - fencing	12501
		£69.36			Denis Brown and Son - Total	
16106		£234.60	6550/2	28/02/23	Down To Earth Gloucestershire CIC - Carter Way support	230228
16110		£683.10	1170	28/02/23	Down To Earth Gloucestershire CIC - maintaining town borders	230228
		£917.70			Down To Earth Gloucestershire CIC - Total	
16145	DD230307 EE	£42.40	1140/1	02/03/23	E E - Groundsmans mobile Feb 2022	V0208395409
		£42.40			E E - Total	
16151		£715.70	2040/1	28/02/23	EESI Ltd - Boiler repair	61920
		£715.70			EESI Ltd - Total	
16148	DD230312F UEL	£26.74	3050/3	05/03/23	Fuel Card Services Ltd - fuel for groundman's vehicle	9004846387
		£26.74			Fuel Card Services Ltd - Total	
16107		£117.60	3060	01/03/23	Future Six Limited - Chnaging room toilets plumbing	PBB0103232
		£117.60			Future Six Limited - Total	
16158		£588.71	1080	14/03/23	G Ryder & Co Ltd - BB238 Archival Ring Binder A4 Box 3 x Red 4070; 6 x Yellow 4058; 1 x Green 4041; 2 x Blue 4219; 7 x Pale Blue 4320; 3 x Purple 4118 Plus delivery charge.	32451
		£588.71			G Ryder & Co Ltd - Total	
16111		£244.49	1165/6	27/02/23	Gloucestershire County Council - cleaning	1800685508
		£244.49			Gloucestershire County Council - Total	
16159		£150.00	6530	30/06/22	Good On Paper - Festival of Words: Issue 86/July 22 half page	001275
		£150.00			Good On Paper - Total	
16160		£3,023.28	3010/3	13/03/23	Greenfields Garden Services - KGV tennis courts: pressure clean to remove moss and algae	INV-1136
		£3,023.28			Greenfields Garden Services - Total	

Signature _____

Signature _____

Date _____

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/22

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
16128	DD230320 GRUN	£9.88	1260	28/02/23	Grundon Waste Management - waste collection TH	PSI-0792256
16129	DD230320 GRUN	£9.88	1260	28/02/23	Grundon Waste Management - waste collection CC	PSI-0792257
		£19.76	Grundon Waste Management - Total			
16108		£14.39	1120	03/03/23	Katherine Kearns - zoom	230303
		£14.39	Katherine Kearns - Total			
16109		£63.80	1090	28/02/23	Meaco Picture Framers - Framing	40721
		£63.80	Meaco Picture Framers - Total			
16121		£444.00	6240	06/03/23	Midland Forestry Ltd - Norton Wood	B69390
16156		£5,733.60	4010	02/12/22	Midland Forestry Ltd - Winter tree work 2022-23 To carry out winter tree work according to the recommendations of the tree survey and to include additional work as listed; 1. Cherry Tree Cottage, Walkley Wood: coppice goat willow (please inform office beforehand so residents can be alerted). 2. Norton Wood boundary with terrace of hosues at Nortonwood: cut back all overhanging branches onto alleyway. 3. Mortimer Garden Hornbeam 10% annual reduction (needs TCA consent to be done by NTC) 4. Mortimer Garden Silver Birch remove dead branches (needs TCA consent to be done by NTC) 5. KGV woodland block: hanging branches and standing dead trees by side of woodchip path. 6. Hanover Gardens footpath (access from Old Market): raise low hanging branches and remove dead branch in top of crown. 7.	B69401
		£6,177.60	Midland Forestry Ltd - Total			
16112		£500.00	4060	23/02/23	Nailsworth Health Partnership - Footpath grant	NTC Feb 2023
		£500.00	Nailsworth Health Partnership - Total			
16164		£51.71	1180	15/03/23	NALC - Levelling Up - online seminar	2129408599
16165		£51.71	1180	15/03/23	NALC - Levelling Up - online seminar x 2	2696388329
		£103.42	NALC - Total			
15547	DD220501 OCTO	£348.26	1165/1	13/04/22	Octopus - Civic centre electricity	E1CD2B0A-0022-3
15850	DD221012 OCTOPUS	£6.97	2060	03/10/22	Octopus - Mortimer room	KI-A3005C22-0021

Signature _____

Signature _____

Date _____

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/22

Supplier totals will include confidential items

Approval no 18

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice	
15967	DD221212 OCTOPUS	£20.41	2060	06/12/22	Octopus - Mortimer room	KI-A3005C22-0023	
16076	DD230212 OCTOPUS	-£70.20	2060	06/02/23	Octopus - Mortimer room	KI-A3005C22-0025	
16113	DD230310 OCTOPUS	£43.49	2110	02/03/23	Octopus - Clock tower elec	ⓁI-01B53B5D-0026	
16115	DD230311 OCTO	£10.42	3120	02/03/23	Octopus - Junction Elec	KI-FF17F2FF-0020	
16125	DD230312 OCTOPUS	£33.67	2060	06/03/23	Octopus - Mortimer room	KI-A3005C22-0026	
16116	DD230314 CTOP	£134.41	2030	14/02/23	Octopus - TH prepay adjustment	ⓁI-5C5DCFF8-0022	
16122	DD230314 CTOP	£354.65	2020	06/03/23	Octopus - Gas TH	ⓁI-5C5DCFF8-0024	
16123	DD230314 CTOP	£178.95	2030	06/03/23	Octopus - Elec TH	ⓁI-5C5DCFF8-0024	
16124	DD230315 OCTOP	£47.19	3035	06/03/23	Octopus - Mortimer garden electricity	KI-24066B24-0021	
16126	DD230317 OCTO	£119.61	1165/1	06/03/23	Octopus - Civic centre electricity	ⓁI-E1CD2B0A-0033	
16114	DD230321 OCTOPUS	£41.07	3070	02/03/23	Octopus - Changing rooms Elec	KI-94567F80-0025	
		£1,268.90	Octopus - Total				
16161		£195.00	2040/1	10/03/23	PR Fletcher - Window cleaning Town Hall	17176	
16162		£42.00	1165/3	21/03/23	PR Fletcher - Window cleaning Civic centre 29.12/12.1/26.1/9.2/23.2/9.3.2023	17187	
16163		£50.00	1165/3	21/03/23	PR Fletcher - Window cleaning CC	17207	
		£287.00	PR Fletcher - Total				
16130		£54.00	6350	07/03/23	Ruth Waller - Locum deputy clerk expenses	NTC02/2022/23	
16131		£540.00	6350	07/03/23	Ruth Waller - Locum deputy clerk work	NTC01/2022/23	
		£594.00	Ruth Waller - Total				
16117		£2,986.52	1165/2	23/02/23	SDC - Business Rates - Civic Centre	00211019	
16118		£3,615.26	2010	23/02/23	SDC - Business Rates TH Rooms 1, 2, 3 and 7	00210859	
		£6,601.78	SDC - Total				
16132		£374.00	1130/2	01/03/23	SLCC - Membership	MEM243784-1	

Signature _____

Signature _____

Date _____

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/22

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
16155		£144.00	1180	15/03/23	SLCC - ILCA qualification (Cliff Christie)	QL202658-1
		£518.00			SLCC - Total	
16133		£300.00	4010	02/03/23	Stroud Valley Projects - Trees for Norton Wood	MAR23-7
		£300.00			Stroud Valley Projects - Total	
16134		£455.28	3030/1	22/02/23	Tortworth Plants Limited - Civic centre planters plants	004935
					To a maximum of £400	
		£455.28			Tortworth Plants Limited - Total	
16095		£109.79	1120	21/02/23	Viking - Trolley for events	2061125
16135		£160.80	1120	21/02/23	Viking - Trolley for events	2081307
		£270.59			Viking - Total	
15938	DD221203 WATER	£36.61	2050	18/11/22	Water Plus - TH water	INV00380942
16136	DD230301 WATERPL US	£36.72	3080	18/02/23	Water Plus - changing rooms/cadet hut	INV-00264037
		£73.33			Water Plus - Total	
16137		£45.00	1130/2	16/02/23	WSP Ltd - professional charges in connection to Carters Way community garden	76403
		£45.00			WSP Ltd - Total	
		£13,542.19			Confidential transactions	
Total		£49,114.04				

Signature _____

Signature _____

Date _____



Nailsworth Town Council

Agenda Item 9

Meeting of Full Council

Meeting date Tuesday 21st March 2023

Subject To note the draft recommendations and final consultation on SDC's Community Governance Review

Author Clerk

Status Information

Summary

SDC have carried out a Community Governance Review. The final recommendations have been published and are available for comments.

Detail:

SDC's Community Governance Review started in October 2022 and a public consultation was launched asking Parish Councils and residents to consider any changes to the governance arrangements of their Parish should be made. A Community Governance Review is carried out regularly by the District Council to ensure that ward and parish boundaries, and allocation of cllrs is best suited to changes in the population and the area.

NTC suggested several boundary changes to bring small areas currently within Woodchester, Minchinhampton and Horsley parishes within Nailsworth parish. NTC subsequently withdrew these suggestions.

The consultation closed on the 29 January 2023 and the submissions received during the consultation period were considered by a Community Governance Review Working Group which comprised of Officers and Councillors of Stroud District Council.

The Working Group have now made their initial proposals and published their Draft Recommendations. The Draft Recommendations include a summary of the issues discussed and the submissions received during the initial consultation. These recommendations can be found on our website via the link below.

[Community Governance Review – Draft Recommendations](#)

The publication of these recommendations launches our second public consultation which is open until **Wednesday 26 April 2023**. This stage of the consultation where we are seeking the views of residents, community groups and Parish/Town Councils on the draft recommendations to ensure they reflect governance that is effective and convenient for the residents within the Parish.

There are no changes which affect Nailsworth parish or the neighbouring parishes of Horsley, Minchinhampton and Woodchester.

The final recommendations will be published by Wednesday 12th July 2023 and considered by SDC Full Council.

ENDS.

Income and Expenditure Account

31/03/22 £		09/03/23 £
	INCOME	
19,718.23	Grants	24,871.23
86.49	Town Information Centre	0.00
7,000.00	Arkell Centre Trust	14,000.00
33,145.81	Lettings - all	33,414.26
350,726.00	Precept	320,927.00
51.71	Interest on Investments	674.96
7,359.52	Other income	2,414.77
414.22	Rights of way/Wayleaves	314.22
418,501.98	TOTAL INCOME	396,616.44
	EXPENDITURE	
14,562.44	General Administration	30,565.86
1,500.00	S. 137 Payments	5,500.00
10,305.74	Loan interest/Capital repayments	10,305.74
143,369.50	Staff costs	159,810.02
6,108.30	Insurance	7,513.93
39,064.05	Repairs & maintenance - buildings	18,915.81
23,908.20	Utilities & Rates	19,640.54
49,034.27	Maintenance of Open Spaces	40,857.90
36,847.01	Special projects and miscellaneous	50,770.37
10,159.73	Hazelwood Bungalow	611.66
1,713.60	Town Information Centre	1,713.60
49,370.00	Support for town services	49,370.00
7,341.00	Arkell Community Centre	14,000.00
0.00	Expenditure	8,720.71
393,283.84	TOTAL EXPENDITURE	418,296.14
117,812.28	Balance as at 01/04/22	125,961.12
418,501.98	Add Total Income	396,616.44
536,314.26		522,577.56
393,283.84	Deduct Total Expenditure	418,296.14
0.00	Stock Adjustment	0.00
-17,069.30	Transfer to/ from reserves	19,724.62
125,961.12	Balance as at 09/03/23	124,006.04

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Reserve Movements	Actual Net	Balance	Bal %age
INCOME						
Council						
100	Precept - Council	£320,927.00	£2,109.35	£320,927.00	-£2,109.35	-0.66%
105	Refunds,donations grants - Council	£0.00	£20,714.83	£24,371.23	£3,656.40	100.00%
110	ACC-Admin recharge	£7,000.00	£0.00	£14,000.00	£7,000.00	100.00%
120	Agency services	£100.00	£0.00	£0.00	-£100.00	-100.00%
130	CIL income	£0.00	£305.42	£2,414.77	£2,109.35	100.00%
Total Council		£328,027.00	£23,129.60	£361,713.00	£10,556.40	3.22%
Property Management						
200	Town Hall precept	£0.00	£0.00	£0.00	£0.00	0.00%
205	Town Hall bookings	£7,500.00	£0.00	£10,018.00	£2,518.00	33.57%
210	Town Hall rent of offices	£15,900.00	£0.00	£14,574.89	-£1,325.11	-8.33%
215	Mortimer Room precept	£0.00	£0.00	£0.00	£0.00	0.00%
220	Mortimer Room lettings	£2,100.00	£0.00	£4,804.00	£2,704.00	128.76%
225	Council bookings (all land and facilities)	£0.00	£0.00	£617.50	£617.50	100.00%
230	Hazelwood Bungalow precept	£0.00	£0.00	£0.00	£0.00	0.00%
235	Memorial Clock - precept	£0.00	£0.00	£0.00	£0.00	0.00%
240	War memorial - precept	£0.00	£0.00	£0.00	£0.00	0.00%
245	Leases/Licences//Wayleaves	£300.00	£0.00	£314.22	£14.22	4.74%
Total Property Management		£25,800.00	£0.00	£30,328.61	£4,528.61	17.55%
Recreation & Amenities Committee						
300	Precept - recreation & amenities	£0.00	£0.00	£0.00	£0.00	0.00%
305	Hire KGV Field facilities	£4,500.00	£0.00	£3,399.87	-£1,100.13	-24.45%

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Reserve Movements	Actual Net	Balance	Bal %age
310	Market Street Garden - hire and electricity	£0.00	£0.00	£0.00	£0.00	0.00%
320	Mortimer Garden - hire/electricity charge	£0.00	£0.00	£0.00	£0.00	0.00%
Total Recreation & Amenities Committee		£4,500.00	£0.00	£3,399.87	-£1,100.13	-24.45%
Environment Committee						
400	Precept - Environment	£0.00	£0.00	£0.00	£0.00	0.00%
405	Grants, donations, refunds - Environment	£0.00	£500.00	£500.00	£0.00	0.00%
410	Town Information Centre	£0.00	£0.00	£0.00	£0.00	0.00%
Total Environment Committee		£0.00	£500.00	£500.00	£0.00	0.00%
Bank Interest						
500	interest on main account	£0.00	£0.00	£0.00	£0.00	0.00%
505	Investment interest Premier Account	£40.00	£0.00	£521.46	£481.46	1203.65%
520	Interest from Income Bonds (paid to main account)	£1.00	£0.00	£153.50	£152.50	15250.00%
Total Bank Interest		£41.00	£0.00	£674.96	£633.96	1546.24%
Earmarked Reserves						
600	Precept - Earmarked Reserves	£3,500.00	£0.00	£0.00	-£3,500.00	-100.00%
Total Earmarked Reserves		£3,500.00	£0.00	£0.00	-£3,500.00	-100.00%
Total Income		<u>£361,868.00</u>	<u>£23,629.60</u>	<u>£396,616.44</u>	<u>£11,118.84</u>	<u>3.07%</u>

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/23	Reserve Movements	Actual Net	Balance	Bal %age	
EXPENDITURE						
Council						
1000	Salaries - all	£151,800.00	£0.00	£159,076.02	-£7,276.02	4.79%
1010	Payroll charges	£300.00	£0.00	£288.35	£11.65	-3.88%
1030	Planning Committee expenses	£0.00	£0.00	£0.00	£0.00	0.00%
1040	Churchyard grants	£1,100.00	£0.00	£1,100.00	£0.00	0.00%
1050	Subscriptions	£2,400.00	£0.00	£1,933.91	£466.09	-19.42%
1060	Grants from NTC	£4,000.00	£0.00	£2,103.73	£1,896.27	-47.41%
1070	Town Crier's expenses	£500.00	£0.00	£626.06	-£126.06	25.21%
1080	Town Archives	£500.00	£0.00	£989.51	-£489.51	97.90%
1090	Civic Fund	£3,000.00	£0.00	£4,911.40	-£1,911.40	63.71%
1100	Insurance	£6,700.00	£0.00	£7,004.91	-£304.91	4.55%
1120	Office equipment	£2,100.00	£5,964.85	£2,751.69	£5,313.16	-253.01%
1130	Licences, fees and allowances	£5,100.00	£1,516.67	£11,962.13	-£5,345.46	104.81%
1140	Office management	£2,500.00	£72.00	£4,791.48	-£2,219.48	88.78%
1160	Town Mayor's Allowance	£900.00	£0.00	£900.00	£0.00	0.00%
1165	Civic Centre	£8,356.00	£234.00	£8,822.52	-£232.52	2.78%
1170	Gardening contract for town centre	£4,500.00	£0.00	£1,916.17	£2,583.83	-57.42%
1180	Training for staff & councillors	£3,000.00	£0.00	£928.89	£2,071.11	-69.04%
1195	Support for Arkell Community Centre	£7,000.00	£0.00	£14,000.00	-£7,000.00	100.00%
1200	Neighbourhood Warden Scheme	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Reserve Movements	Actual Net	Balance	Bal %age
1210	Library extra hours	£3,400.00	£0.00	£3,300.00	£100.00	-2.94%
1230	Support for Citizens Advice Bureau	£0.00	£0.00	£0.00	£0.00	0.00%
1240	Support for Credit Union	£0.00	£0.00	£0.00	£0.00	0.00%
1250	Support for Childrens Centre	£5,500.00	£0.00	£5,500.00	£0.00	0.00%
1260	Waste/Recycling Collection	£1,500.00	£0.00	£198.72	£1,301.28	-86.75%
5330	Web site and Hosting	£500.00	£0.00	£119.40	£380.60	-76.12%
Total Council		£216,656.00	£7,787.52	£233,224.89	-£8,781.37	4.05%
Property Management						
2000	Town Hall cleaning Town Hall cleaning Town Hall cleaning	£8,000.00	£0.00	£7,462.00	£538.00	-6.73%
2010	Town Hall business rates	£3,500.00	£0.00	£3,962.36	-£462.36	13.21%
2020	Town Hall gas	£2,000.00	£0.00	£2,328.14	-£328.14	16.41%
2030	Town Hall electricity	£2,100.00	£0.00	£1,099.90	£1,000.10	-47.62%
2040	Town Hall repairs & maintenance	£8,500.00	£0.00	£6,659.35	£1,840.65	-21.65%
2050	Town Hall - water rates	£500.00	£0.00	£402.70	£97.30	-19.46%
2060	Mortimer Room electricity	£340.00	£0.00	£119.76	£220.24	-64.78%
2070	Mortimer Room - business rates	£0.00	£0.00	£0.00	£0.00	0.00%
2080	Mortimer Room repairs & maintenance	£2,000.00	£0.00	£694.75	£1,305.25	-65.26%
2090	Mortimer Room - water rate	£500.00	£0.00	£279.03	£220.97	-44.19%
2100	Mortimer Room gas supply	£600.00	£0.00	£628.30	-£28.30	4.72%
2110	Memorial Clock - electricity	£300.00	£0.00	£463.14	-£163.14	54.38%

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Reserve Movements	Actual Net	Balance	Bal %age
2120	Memorial Clock - repairs	£500.00	£0.00	£541.00	-£41.00	8.20%
2140	Hazelwood Bungalow	£1,500.00	£0.00	£611.66	£888.34	-59.22%
2150	Cleaning materials	£700.00	£0.00	£691.42	£8.58	-1.23%
2160	Owed to Arkell	£0.00	£0.00	£0.00	£0.00	0.00%
Total Property Management		£31,040.00	£0.00	£25,943.51	£5,096.49	-16.42%
Recreation & Amenities Committee						
3000	Miles Marling Field maintenance	£2,000.00	£0.00	£2,031.00	-£31.00	1.55%
3010	KGV Field maintenance	£6,500.00	£0.00	£11,429.39	-£4,929.39	75.84%
3030	Town Gardening (incl Mortimer Gardens)	£2,500.00	£0.00	£2,717.20	-£217.20	8.69%
3035	Mortimer Garden electricity	£750.00	£0.00	£495.79	£254.21	-33.89%
3050	Grounds maintenance equipment	£2,300.00	£0.00	£3,060.39	-£760.39	33.06%
3060	KGV Field changing rooms - maintenance	£1,000.00	£0.00	£2,021.28	-£1,021.28	102.13%
3070	KGV Field changing rooms - electricity	£550.00	£0.00	£877.11	-£327.11	59.47%
3080	KGV changing rooms - water rates	£320.00	£0.00	£434.24	-£114.24	35.70%
3090	KGV Field pavilionDO NOT USE - repairs & maintenance	£0.00	£0.00	£176.91	-£176.91	100.00%
3100	Garage storeroom	£0.00	£0.00	£0.00	£0.00	0.00%
3110	Market Street garden maintenance	£400.00	£0.00	£98.33	£301.67	-75.42%
3120	Market Street Garden - electricity	£140.00	£0.00	£130.70	£9.30	-6.64%
3130	Playrangers - support	£2,500.00	£0.00	£2,695.00	-£195.00	7.80%

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Reserve Movements	Actual Net	Balance	Bal %age
3140	Youth provision	£46,070.00	£0.00	£46,070.00	£0.00	0.00%
3150	Dunkirk Museum maintenance	£0.00	£0.00	£0.00	£0.00	0.00%
Total Recreation & Amenities Committee		£65,030.00	£0.00	£72,237.34	-£7,207.34	11.08%
Environment Committee						
4000	Upkeep council land (not grasscutting)	£4,000.00	£5,760.00	£4,046.17	£5,713.83	-142.85%
4010	Norton Wood	£4,000.00	£0.00	£966.00	£3,034.00	-75.85%
4021	Town Information Centre	£1,700.00	£0.00	£1,713.60	-£13.60	0.80%
4030	TIC loan repayment - capital	£7,530.62	£0.00	£3,737.84	£3,792.78	-50.36%
4040	TIC loan repayment - interest	£2,775.12	£0.00	£6,567.90	-£3,792.78	136.67%
4050	Bunting Hill Nature Reserve	£4,000.00	£0.00	£1,507.13	£2,492.87	-62.32%
4060	Environmental enhancement projects	£500.00	£55.00	£1,136.12	-£581.12	116.22%
4070	Tree maintenance (all NTC land)	£0.00	£0.00	£0.00	£0.00	0.00%
4090	Tourism promotion	£4,500.00	£0.00	£2,000.00	£2,500.00	-55.56%
4100	Sign posting DO NOT USE	£0.00	£0.00	£0.00	£0.00	0.00%
4120	Christmas lights	£7,000.00	£2,588.00	£5,475.19	£4,112.81	-58.75%
4140	Upkeep of All Saints graveyard	£4,000.00	£0.00	£2,900.00	£1,100.00	-27.50%
Total Environment Committee		£40,005.74	£8,403.00	£30,049.95	£18,358.79	-45.89%
Bank Interest						
1155	Bank charges on main account	£300.00	£0.00	£222.60	£77.40	-25.80%
Total Bank Interest		£300.00	£0.00	£222.60	£77.40	-25.80%
Earmarked Reserves						
6000	Election expenses RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Reserve Movements	Actual Net	Balance	Bal %age
6010	Play & tennis court equipment RESERVE	£2,000.00	£0.00	£0.00	£2,000.00	-100.00%
6020	Town improvements RESERVE	£0.00	£1,995.00	£1,995.00	£0.00	0.00%
6030	Town Hall repairs RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6040	Mortimer Room repairs RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6050	Hazelwood Bungalow RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6060	Miles Marling Field improvements RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6090	Arkell Community Centre RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6100	Energy efficiency improvements RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6120	Shortwood Churchyard RESERVE	£500.00	£0.00	£0.00	£500.00	-100.00%
6130	Replace groundsman's vehicle RESERVE	£1,000.00	£0.00	£0.00	£1,000.00	-100.00%
6140	Town centre/Mkt St improvements RESERVE	£0.00	£400.00	£0.00	£400.00	100.00%
6150	Clock tower refurbishment RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6170	20mph town scheme RESERVE	£0.00	£12,500.00	£12,500.00	£0.00	0.00%
6220	Dunkirk Mill Museum RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6240	Emergency tree work RESERVE	£0.00	£650.00	£7,950.00	-£7,300.00	100.00%
6280	WW1 & II plaques project RESERVE	£350.48	£0.00	£0.00	£350.48	-100.00%
6300	KGV buildings RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/23	Reserve Movements	Actual Net	Balance	Bal %age
6310	Civic Centre RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6330	CONTINGENCY	£0.00	£1,475.00	£1,475.00	£0.00	0.00%
6340	KGV Extension Field RESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6350	Staff Recruitment RESERVE	£0.00	£0.00	£734.00	-£734.00	100.00%
6380	War Memorial refurbishmentRESERVE	£0.00	£0.00	£0.00	£0.00	0.00%
6390	PCC SIDS grant RESERVE	£569.37	£0.00	£0.00	£569.37	-100.00%
6400	PCC Rebuilding Trust grantRESERVE	£958.00	£0.00	£0.00	£958.00	-100.00%
6420	6420 WWII Renishaws grantDONOTUSE	£0.00	£0.00	£0.00	£0.00	0.00%
6430	6430 Tourism promotion RESERVE	£0.00	£4,990.00	£4,990.00	£0.00	0.00%
6450	6450 Heritage Open Day RESERVE	£0.00	£90.00	£90.00	£0.00	0.00%
6460	6460 Town Archives	£0.00	£0.00	£0.00	£0.00	0.00%
6500	6500 CIL projects	£0.00	£904.17	£8,720.71	-£7,816.54	100.00%
6510	6510 Climate Emergency Reserve	£0.00	£0.00	£495.20	-£495.20	100.00%
6520	6520 COVID-19 response	£0.00	£0.00	£1,259.00	-£1,259.00	100.00%
6530	6530 Build Back Better Fund	£0.00	£8,221.90	£13,946.75	-£5,724.85	100.00%
6540	6540 Welcome Back Fund	£0.00	£1,550.00	£1,550.00	£0.00	0.00%
6550	6550 UKSPF grants	£0.00	£0.00	£195.50	-£195.50	100.00%
Total Earmarked Reserves		£5,377.85	£32,776.07	£55,901.16	-£17,747.24	330.01%
Total Expenditure		£358,409.59	£48,866.59	£417,579.45	-£8,380.60	2.34%

Financial Budget Comparison

Comparison between 01/04/22 and 09/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/23	Reserve Movements	Actual Net	Balance	Bal %age
Total Income	£361,868.00	£23,629.60	£396,616.44	£11,118.84	3.07%
Total Expenditure	£358,409.59	£48,866.59	£417,579.45	-£10,303.27	2.87%
Total Net Balance	£3,458.41		-£20,963.01	£21,422.11	

Bank Account Reconciled Statement

Main Account	2040157	30-98-29
Statement Number	194	Bank Statement No. 194
Statement Opening Balance	£35,497.32	Opening Date 01/02/23
Statement Closing Balance	£35,395.96	Closing Date 28/02/23
True/ Cashbook Closing Balance	£35,395.96	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/02/23	DD230201WATER	Water Plus	33.77	0.00	35,463.55
01/02/23	DD230201WATERP LUS	Water Plus	36.72	0.00	35,426.83
01/02/23	FPI230201EMMAMI LLS	Emma-Accountants-Admin Centre	0.00	270.83	35,697.66
02/02/23	FPI230201TENNIS	Stripes Payments	0.00	94.47	35,792.13
02/02/23	FPI230202BRID	Nailsworth Bridge Club	0.00	128.00	35,920.13
02/02/23	FPI230202ELIZ	Pilates Elizabeth Williams	0.00	108.00	36,028.13
03/02/23	FPI230203ELIZ	Pilates Elizabeth Williams	0.00	72.00	36,100.13
03/02/23	FPI230203FAY	Fay Edwards	0.00	260.00	36,360.13
03/02/23	FPI230203FILM	Film Club	0.00	20.00	36,380.13
03/02/23	FPI230203FLEA	Flea market	0.00	32.00	36,412.13
06/02/23	BGC230206NATSA V	National Savings	0.00	28.73	36,440.86
06/02/23	DD230205FUEL	Fuel Card Services Ltd	26.99	0.00	36,413.87
06/02/23	FPI230203NDS	Nailsworth Dramatic Society	0.00	46.00	36,459.87
06/02/23	PAY230206LLOYDS	Lloyds Bank	21.55	0.00	36,438.32
08/02/23	PAY230206LLOYDS	Lloyds Bank	19.00	0.00	36,419.32
10/02/23	DD230207EE	E E	43.03	0.00	36,376.29
10/02/23	DD230210OCTOPU S	Octopus	73.86	0.00	36,302.43
10/02/23	DD230211OCTO	Octopus	12.22	0.00	36,290.21
10/02/23	DD230212BRIT	British Gas	16.33	0.00	36,273.88
10/02/23	DD230221OCTOPU S	Octopus	34.20	0.00	36,239.68
10/02/23	FPI230210CREAT	Creative Writing	0.00	64.00	36,303.68
10/02/23	FPI230210PRO	Nailsworth Valley Probus Club	0.00	74.00	36,377.68
13/02/23	DEP 500359FLOWER	Nailsworth & District Flower Arrangement Society	0.00	57.00	36,434.68
13/02/23	FPI230210NFC	Nailsworth Football Club	0.00	54.50	36,489.18
13/02/23	SO230212MIKE	Mike Jefferies-Accountants	0.00	1,054.16	37,543.34
14/02/23	DD230215OCTOP	Octopus	53.00	0.00	37,490.34
14/02/23	DD230217OCTO	Octopus	316.51	0.00	37,173.83
14/02/23	FPI230210NWI	Nailsworth WI	0.00	32.00	37,205.83

Bank Account Reconciled Statement

17/02/23	DD230213BGAS	British Gas	132.39	0.00	37,073.44
17/02/23	DD230220SGC	SGC Payroll	2,932.88	0.00	34,140.56
20/02/23	DD230120SGC	SGC Payroll	1,652.70	0.00	32,487.86
20/02/23	DD230220GRUN	Grundon Waste Management	20.58	0.00	32,467.28
20/02/23	DD230220SGC	SGC Payroll	7,043.02	0.00	25,424.26
22/02/23	DD230219SGC	SGC Payroll	2,655.53	0.00	22,768.73
22/02/23	DD230222WATER	Water Plus	24.04	0.00	22,744.69
23/02/23	DD230214CTOP	Octopus	1,570.27	0.00	21,174.42
23/02/23	FPO230223	SLCC	72.00	0.00	21,102.42
23/02/23	FPO230223A&E	A & E Fire Security	136.20	0.00	20,966.22
23/02/23	FPO230223ACC	Arkell Community Centre	77.00	0.00	20,889.22
23/02/23	FPO230223A-Z	A-Z Cleaning	661.50	0.00	20,227.72
23/02/23	FPO230223BBG	Bristol Blue Glass	264.00	0.00	19,963.72
23/02/23	FPO230223BLUE	Blue Diamond Garden Centre (Nailsworth)	126.00	0.00	19,837.72
23/02/23	FPO230223BRU	Brutons Hardware Ltd	38.78	0.00	19,798.94
23/02/23	FPO230223CAROL	Caroline Saturley	391.00	0.00	19,407.94
23/02/23	FPO230223COTS	Cotswold Cats and Dogs Home	25.00	0.00	19,382.94
23/02/23	FPO230223DENIS	Denis Brown and Son	308.56	0.00	19,074.38
23/02/23	FPO230223DOWN	Down To Earth Gloucestershire CIC	609.30	0.00	18,465.08
23/02/23	FPO230223DUVAL	David Duvall	231.00	0.00	18,234.08
23/02/23	FPO230223EDGE	Edge IT Systems	42.00	0.00	18,192.08
23/02/23	FPO230223EMI	Emily Dolphin	57.60	0.00	18,134.48
23/02/23	FPO230223FUT	Future Six Limited	618.00	0.00	17,516.48
23/02/23	FPO230223GCC	Gloucestershire County Council	733.47	0.00	16,783.01
23/02/23	FPO230223GLOSJ OBS	GlosJobs	168.00	0.00	16,615.01
23/02/23	FPO230223JAMES	James & Owen	13.33	0.00	16,601.68
23/02/23	FPO230223KKEAR NS	Katherine Kearns	14.39	0.00	16,587.29
23/02/23	FPO230223NGM	Nailsworth Garden Machinery	907.30	0.00	15,679.99
23/02/23	FPO230223SARA	Sara Haynes	86.41	0.00	15,593.58
23/02/23	FPO230223SCOTT	Scott Total Security	110.40	0.00	15,483.18
23/02/23	FPO230223SDC	SDC	156.00	0.00	15,327.18
23/02/23	FPO230223SGC	SGC Payroll	90.06	0.00	15,237.12
23/02/23	FPO230223WSP	WSP Ltd	312.00	0.00	14,925.12
23/02/23	TRANSF230223LLOYDS		0.00	20,000.00	34,925.12
26/02/23	DD230226FUEL	Fuel Card Services Ltd	27.10	0.00	34,898.02

Bank Account Reconciled Statement

27/02/23	DD230226CLARITY	Clarity Copiers Ltd	102.06	0.00	34,795.96
27/02/23	FPI230220PLAY	Play Circle Drop In	0.00	600.00	35,395.96

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	23097.05	22995.69

Reconciled by Sara Haynes

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

Premier 4282

07154282

30-98-29

Statement Number	88	Bank Statement No.	88
Statement Opening Balance	£329,894.04	Opening Date	01/02/23
Statement Closing Balance	£310,062.81	Closing Date	28/02/23
True/ Cashbook Closing Balance	£310,062.81		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
09/02/23	DEP230209LLOYD S	Lloyds Bank	0.00	168.77	330,062.81
23/02/23	TRANSF230223LLO YDS		20,000.00	0.00	310,062.81

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	20000	168.77

Reconciled by Sara Haynes

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____



Nailsworth Town Council

Agenda Item 11

Meeting of Full Council

Meeting date Tuesday 21st March 2023

Subject To note NTC's Risk Assessment

Author Clerk

Status Information

Summary

The risk assessment for NTC activities.

Detail

Identified Area and Risk

Governance and Management

1. Activities outside objectives/budget

Potential Impact

- Breach of regulations
- Unlawful spending

Management/Control of Risk. Action Required.

- Preparations are underway for the Annual Town Meeting is being arranged for the end of April, in the Town Square.
- A more detailed audit of NTC's governance was carried out by GAPTC as part of the Annual Audit in 2022. Areas for improvement have been identified and have been actioned.
- For transparency and compliance all items agreed during virtual meetings not covered by the Emergency Legislation have been brought to council for approval.
- NTC's Policies have been reviewed and some new policies introduced in accordance with NALC guidance.

Impact: 2

Probability: 1

Rate: Low

2. Service provision/customer satisfaction

Potential Impact

- Complaints from hirers
- Loss of income
- Lack of service provision due to stretched resources at all levels
- Loss of reputation
- Public increase in fear or confusion
- Vulnerable people at risk

Management/Control of Risk. Action Required

- The Civic Centre office is open to the public.



Nailsworth Town Council

- The Civic Centre office may need to close to the public at times due to staff absence. Opening times are advertised on the door and appointments can be made outside of these times.
- Warm Hubs are advertised in the Civic Centre and TIC.
- Changes in the TIC management is allowing a review of all processes, volunteer handbook and a new recruitment drive.
- Staff are under increased pressure due to staff shortage during the recruitment process for the Deputy clerk.
- The Civic Centre is dealing with a lot of concerns from residents about the road work and closure of Spring Hill. Information from GCC is limited and this is putting pressure on the office.

Impact: 4

Probability: 4

Rate: High

3. Project or service development

Potential Impact

- Skills availability
- Resource availability

Management/Control of Risk. Action Required

- Committee and project work is ongoing.
- Staff are being proactive to manage workloads more effectively during busy periods
- Contractors are very busy and it can still be difficult to get materials
- Staff workloads are higher as projects and events gain momentum. Specialist resources may be needed to progress some projects
- Extra resources are in place to cover the transition to a new deputy clerk over the busy Spring period.

Impact: 4

Probability: 4

Rate: High

4. Loss of key people.

Potential Impact

- Staff/cllrs contract covid-19
- Loss of credibility with the public
- Extra pressure on remaining staff
- Impact on service delivery

Management/Control of Risk. Action Required.

- Staff can work flexibly. Contingencies for home working include existing remote access to Edge software, use of webmail and Dropbox
- Staff stay in contact daily, sharing training and information on new systems. Zoom and social media are helping staff to work together
- COVID19 could still affect staff and councillor's health and the ability for the council to run effectively. Covid-19 has affected most of NTC staff and at times we have to close the office at short notice due to staff absence or working from other locations. This has an impact on the ability to run the council effectively
- Staff workloads have increased as projects and events gain momentum. Specialist resources may be needed to progress some projects
- The Personnel Committee work is progressing, with work on a staff handbook nearly complete.



Nailsworth Town Council

- Extra resources are in place to cover the transition to a new deputy clerk over the busy Spring period.
- Staff will be under increased pressure until the new Deputy Clerk is recruited and fully trained.

Impact: 3
Probability: 4
Rate: High

5. Dependency on Suppliers/Tendering process

Potential Impact

- Suppliers unable to deliver goods
- Shortages of goods
- Dependency on key supplier
- Lack of suppliers to meet key operational objectives e.g. cleaning companies

Management/Control of Risk. Action Required

- Some supplier costs have increased
- Repair and maintenance work is being costed and carried out
- Staff are prioritising repair and maintenance work according to contractor availability as well as urgency
- Quotes are being sought for priority repair and maintenance work. These will be brought to the Rec & Am Committee.

Impact: 3
Probability: 4
Rate: Medium

6. Maintenance of buildings/properties and use of resources

Potential Impact

- Inadequate maintenance due to maintenance staff illness
- Infection risks to the public and staff
- Emergency closure of buildings due to maintenance issues
- Loss of income

Management/Control of Risk. Action Required

- Processes for buildings/hirers are checked frequently and hire agreements updated
- Staff continue to monitor and maintain buildings
- Staff are prioritising repair and maintenance work according to contractor availability as well as urgency
- Quotes are being sought for priority repair and maintenance work. These will be brought to the Rec & Am Committee.
-

Impact: 3
Probability: 3
Rate: Medium

7. Employment issues

Potential Impact

- Health & Safety issues
- Loss of staff



Nailsworth Town Council

Management/Control of Risk. Action Required

- Payroll outsourced to a larger council with more capacity to cover sickness
- The Personnel Committee work is progressing, with work on a staff handbook nearly complete.
- A HR and Health & Safety support contract for three years (2022-2025) provides employment and legal advice
- Staff are under increased pressure at the moment as projects and events gain momentum.

Impact: 2

Probability: 1

Rate: **Medium**

8. Health & Safety of Staff, Councillors, Visitors and Contractors arising from Council activities

Potential Impact

- Staff, Councillor or public infection, injury and illness
- Inability to operate
- Legal action

Management/Control of Risk. Action Required

- Staff are aware of covid-19 risks and are taking measures to keep safe. Risk assessments are being updated
- Play areas are regularly inspected
- Information for cllrs is circulated via Dropbox
- Legionella and other safety checks are regularly carried out
- Staff are continuing to monitor and maintain buildings
- Cleaning and sanitisers are in place to reduce the risk of infection in NTC's buildings for staff and tenants
- Risk assessments are carried out for activities and events
- All members of staff check in with the team every morning
- Staff are flexible in where they work, according to the needs of the service and their safety
- A HR and Health & Safety support contract for three years (2022-2025) has been agreed.
- Staff continue to carry out work for the health & safety audit.
- Staff workloads are higher as projects and events gain momentum. Specialist resources may be needed to progress some projects

Impact: 3

Probability: 2

Rate: **Medium**

9. Computer Records/Reliability of system/Loss of data

Potential Impact

- Computer system failure or loss of data

Management/Control of Risk. Action Required

- Our accounts package 'Edge Finance Systems' is online and is backed up and can be used remotely. Edge have remote servers to take over should their business become affected by illness and unable to operate
- All office files are now cloud based, reducing the risk of data loss if a desktop PC fails
- Firewalls and laptop security are regularly updated.

Impact: 3



Nailsworth Town Council

Probability: 3

Rate: Medium

10. Procedural and Compliance Risk (law and regulation)

Potential Impact

- Action taken without proper authority
- Lack of transparency
- Council non-compliant or breaching regulations

Management/Control of Risk. Action Required

- Advice is sought from others (SDC Democratic Services, GAPTC, SLCC, NALC) on the interpretation of legislation and government guidance. However, covid-19 advice is confusing and contradictory and has caused an increase in workload to ensure NTC continue to operate legally
- GAPTC are delivering online training
- NTC's Policies have been reviewed
- Minutes are regularly uploaded onto NTC's website
- H&S audit work is ongoing

Impact: 3

Probability: 1

Rate: Low

10. Insurance Risks/uninsured losses

Potential Impact

- Inadequate Cover
- Areas not covered
- Financial Loss

Management/Control of Risk. Action Required

- Income from room hire will be affected by increased costs
- NTC's insurance cover is regularly reviewed
- Buildings are regularly checked and maintained
- A Facilities Review has been carried out to examine costs and income from room hire and how this can be improved while still serving the community. Hirers are being contacted with the new rates.
- Specialist insurance is arranged as needed e.g. Festival of Words art exhibition insurance
- Staff are working with outside organisations to make sure risk, insurance and safety is understood when running community/public events
- NTC insurers are being consulted on costs for work to the Town Hall retaining wall.

Impact: 3

Probability: 1

Rate: Low

11. Budgetary control and financial reporting/ adequacy of precept

Potential Impact

- Proper financial controls not maintained
- Inability to meet commitments or key objectives
- Unexpected and unknown costs

Management/Control of Risk. Action Required

- Systems are in place for paperless finance including payment approval and audit



Nailsworth Town Council

- Council may need to reprioritise activities and projects to deal with emergency measures and recovery
- Council has sufficient reserves in place to fund emergency measures and recovery projects.
- Grant applications are being made where possible
- The Internal Auditor is pleased with the new procedure for paperless finance and robust audit trails shown by NTC's finance system
- The precept and Annual Budget have been agreed and submitted
- The financial implications of new projects are looked at before a decision is made by council and the council's report template asks for details of costs and budget sources
- A cllr has now been appointed to carry out the Internal Checks
- There is uncertainty due to rising costs nationally and how NTC's income will be affected due to the affects on small businesses and NTC's increase in hire charges.

Impact: 3

Probability: 3

Rate: [Medium](#)

12. Banking/Cash and Petty Cash

Potential Impact

- Payments not made by hirers
- Covid-19 infection via cash
- Increase in administration, dealing with cash

Management/Control of Risk. Action Required

- The office does not accept cash payments and the petty cash account has been closed
- Most hirers have accepted bank transfer as a method of payment. Occasional long-standing hirers don't yet pay online
- The Lawn Tennis Association's (LTA) booking app for the tennis courts is working well
- No cash is handled by staff and nearly all banking is now online and income by bank transfer
- Expenses claims are used instead of petty cash
- Procedures and policies for volunteers handling payments need to be agreed and training put in place.
- One or two hirers still pay by cheque but the majority prefer online banking
- No cash is taken by the Town Information Centre. Once proper procedures are put in place a decision will be made by council regarding cash payments.
- New procedures are now in place for TIC volunteers to sell tickets on behalf of local groups

Impact: 2

Probability: 2

Rate: [Medium](#)

13. Dependency on income sources/lettings

Potential Impact

- Cash flow & budget impact of loss of income source
- Hirer income is not covered by insurance

Management/Control of Risk. Action Required

- The tennis courts income has increased since introducing the LTA app
- Council will reprioritise activities to account for loss of income
- Council isn't solely reliant on hirer income to operate
- Town hall business tenants offer a regular source of income – tenancies are currently being renewed



Nailsworth Town Council

- The effect on future income due to increased hire charges and the cost of living crisis is not known. The Annual Budget for 2023-2024 will reflect this.
- Grants are applied for where possible.
- Loss of income from the Mortimer Room has been factored in for the library maintenance work

Impact: 2

Probability: 2

Rate: **Medium**

14. Public concern and fear

Potential Impact

- Increase in panic and confusion
- Mistrust of the council

Management/Control of Risk. Action Required

- There are regular updates on NTC's website
- Civic Centre window display is changed regularly and used to communicate positive messages. The Civic Centre noticeboard is used to communicate important information to those with limited access to the internet – i.e. Bus routes, SDC/GCC contact details, Covid19 Test site locations etc
- Articles are sent to Nailsworth News, SNJ and other media
- Regular contact with NTC volunteers such as TIC and Archives helps to reassure people that NTC can be trusted
- Staff recognise the importance of small, positive actions.
- Staff reassure callers to the office.
- NTC are involved in various initiatives to boost local confidence and celebrate the town e.g. Festival of Words
- Annual Town Meeting is an opportunity for the public to meet cllrs and ask questions
- All NTC agendas, papers and minutes are available on the website.
- Changes in the TIC management will allow a review of all processes, volunteer handbook and a new recruitment drive.

Impact: 1

Probability: 2

Rate: **Low**



Nailsworth Town Council

Agenda Item 12a

Meeting of Full Council

Meeting date Tuesday 21st March 2023

Subject To receive a report from the Mayor

Author Cllr Mike Kelly

Status Information

Summary

Report from the Mayor for March 2023

Detail

Wed 22 Feb: Met the Clerk and Cllr Jonathan Duckworth to review interviews and performance of candidates for the Deputy Clerk's post.

Thu 23 Feb: Went to the Civic Centre to thank the outgoing Deputy Clerk for her work during the past three years or so since she joined the Council and to wish her farewell on her final day with NTC.

Sat 11 Mar: Attended the first well attended "Meet your councillors" session in the library.

Wed 15 Mar: Together with Cllr Shelley Rider, had informal discussions with the Chair of the Chamber of Trade.

Thu 16 Mar: Attended an online Patient Participation Group meeting.

Tue 21 Mar: Pleased to note Nailsworth Poet Laureate's International Poetry Day event in the Mortimer Room.



Nailsworth Town Council

Agenda Item 12b

Meeting of Full Council

Meeting date Tuesday 21st March 2023

Subject To receive a report from the County Councillor

Author County Cllr Steve Robinson

Status Information

Summary

Report from the County Councillor for March 2023

Detail

Hot Meals on Wheels

The service currently provided by Apetito, which delivers meals daily to elderly residents across Gloucestershire, will cease on 31st March. I asked questions at Full Council in February without any positive answers. I have submitted four questions to Full council on 22nd March.

Highways Resurfacing Update

Homefield – The resurfacing is in the programme for 2023/24.

Having secured the funding for Homefield, which includes £10,000 from my Highways Local Fund, I was told last Friday that Tarmac has said that they would be unable to access Homefield with their 'plant'. This will be an issue across the county as they move onto B and C roads. I have asked a question regarding this at Full Council on 22nd March.

Grit Bins

Both the NTC Office and I have received further requests for new or replacement grit bins. I would welcome a meeting with the NTC Office in the near future to discuss a priority list as I have funding for two large grit bins for Nailsworth.

Council Surgery

As County Councillor, I attended the Councillors' Surgery on Saturday 11th March. One resident was very dismissive of my article in the Nailsworth News on the proposed 5G mast.



Nailsworth Town Council

Agenda Item 12c

Meeting of Full Council

Meeting date Tuesday 21st March 2023

Subject To receive an update on NTC office activities

Author Clerk/Deputy Clerk/Office staff

Status Information

Summary Activities by NTC staff to support council business and residents, and the activities of key town organisations.

Detail:

Community buildings and hirers

The office have been very busy offering venues to the groups needing to be relocated due to the library closures. We have been able to predominantly accommodate groups in a different NTC venue. This has meant we have been showing groups around our other facilities. The groups have been understanding of the closure. The Friday market intend to continue outside for the time of the closure. The flea market has decided not to run during May.

There is a steady flow of enquiries from people interested in hiring the halls. We have also had positive feedback and return bookings from groups.

Road closures

Residents continue to come into the office concerned about the road closures and particularly the buses. We have good contacts at Stagecoach who were helpful at updating us once we had made them aware of the impending Spring Hill closure. The uncertainty and lack of detailed information about the work has caused a lot of extra work for NTC staff trying to help residents and businesses. It will also affect NTC's contractors, hirers and staff.

Community Policing

The PCSOs have been visiting the office frequently to update us about various activities/issues in and around the town. These visits are very useful for all.

Buildings and facilities: repair and maintenance

The changing room at KGV is looking very smart with its new doors. It has however made the paintwork look very tired around the building externally. Once information comes back from the KGV Buildings working party, repainting the outside of the changing room can be added to discussions.





Nailsworth Town Council

A variety of maintenance projects were identified and proposed to the last Recreation and Amenities committee meeting in February then agreed at Full Council. Office staff have been contacting the relevant contractors instructing the agreed works. The full program of works at KGV and Shortwood Green will be completed by the end of May. This includes fencing and repairs to the hut in the tennis courts, various play equipment and park furniture.

The skate ramps are being repaired on 20th March. This will come out of the pre-agreed skate ramp repairs budget. This is urgent work and parts of the ramps have been out of action now for months. The office receives reports about the ramps condition with local residents wanting updates to repairs frequently. They have become increasingly dangerous, once completed this repair will reopen the whole skate park and minimize the current identified risks.

The wiring has been replaced at the Clock Tower and will have been tested by the inclement weather. The keys to the Clock Tower have been handed over to the new custodian this week after ten years or so by David Duval. He has looked after the Clock with great care and diligence.

The tennis courts have had maintenance work carried out and will be given an anti-moss treatment in the next few weeks following the thorough clean by an external contractor.

Green spaces work

The Town Gardeners have installed and planted six new planters in the Civic Centre car park. These were funded by the Welcome Back Fund and are part of a scheme to make the town centre more attractive. The scheme also includes two new cycle racks and a bike pump for public use. The racks are already being used. The planters have been out in temporary positions until the work on the library is completed. After that they will move to their final positions and help soften the concrete Civic Centre and library building.

Tourism Update

The Tourism content writer is working on town itineraries – ‘48 hours in Nailsworth’. Nailsworth is joining the other Market Town to discuss paying for a professional photographer to provide tailored images to support the text; while stock images might be available and cheaper, these tend to be very generic and won't address the tourism brief, which is to bring out the individuality of each town. The Clerk is meeting a local photographer to discuss what could be offered.

The next monthly meeting with TIC volunteers is on Wednesday 29th March at 1pm. Cllrs are invited to join the meeting and meet our volunteers. The February meeting was a great chance to share NTC's tourism work and the March meeting will include another chance to report back to the volunteers on this work. Other topics for discussion will include the Annual Town Meeting, training, recruitment and fact-finding trips, and more details on the library closure.

NTC now have good procedures in place for ticket sales and, with the help of TIC volunteer's valuable experience, these have been adjusted so they work better. During the library closure ticket sales for Nailsworth festival will be from the Civic Centre.

Staff changes

A Locum clerk, Ruth Waller, has been carrying out work at the office following Kirstie's departure as Deputy Clerk. She has fitted in very well with the team. Ruth will continue to work until the newly appointed Deputy Clerk, Cliff Christie joins the team officially on 20th April.

Grit bins

Multiple requests for new grit bins from members of the public were received across December and January 2022. The office forwarded seven requests to GCC. NTC supported four applications and GCC have agreed to the installation of four new bins. 1) Shortwood Road (the bluff) 2) Churchill Road at the top of the steps in the turning circle 3) Worley below Rookery Nook and 4) Horsley Rd/Old Bristol Road junction. The four new bins will be purchased and installed prior to winter 2024.



Nailsworth Town Council

We have been advised the following locations do not meet GCC criteria therefore installation has been denied at the present time - Park Road, Norton Wood at Woodpecker Walk and Beechwood Close. The final location is on Sanctuary Housing land and is being followed up with them. The Clerk is meeting County Cllr Steve Robinson to look at which grit bins are priorities and how he can use some of his allocated County funds to support grit bin purchases.

General council work

Preparations are being made for the annual audit, including reviewing, updating and introducing new policies. Some of this work comes under the umbrella of the Personnel Committee.

The Annual Town Meeting preparations are well underway. The Nailsworth Silver Band and Mark Corcoran, our Poet Laureate will be performing at the event where the Town Awards will be presented. It will showcase many groups that make Nailsworth the great place it is. The town meeting will take place on 22nd April 2023 between 10.30am and 12.30 in the Town Square. Cllrs are asked to put this date in their diaries as it's an excellent event to meet the public and community groups.

Essential work to GCC library

NTC are helping the library to relocate some of its services during the library closure. We are hoping to find space for their Baby Bounce and Rhyme sessions in the Town Hall. A number of town centre venues have been suggested for the 'pop up' library so that reduced services can continue. Potential venues include community buildings, shops and businesses. These will need to be researched by GCC libraries.

ENDS.



Nailsworth Town Council

Agenda Item 12d

Meeting of Full Council

Meeting date Tuesday 21st March 2023

Subject To receive a report on town councillor surgeries in the library

Author Cllr Mike Kelly

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

Regular monthly surgeries (drop-in sessions) for residents have begun in the library. Led by NTC, these are also a chance to meet District and County cllrs.

Detail

The first of regular cllr surgeries (drop in sessions) for residents was held on Saturday 11th March. These will be held on every second Saturday.

Councillors present: Cllrs Mike Kelly and Patsy Freeman (for NTC) and Cllr Natalie Bennett (for SDC) and County Cllr Steve Robinson.

The surgery took place in the library from 10.00am until 11.30am. From my experiences over the years, this was the busiest surgery I have attended. This could be as a result of improved publicity and the splendid new A-board.

Concerns of residents:

- Low profile of councillors
- Speed of vehicles on Fewster Road
- Opposition to any further street lighting (high level) on Dark Lane
- Parking of vehicles at the junction of Spring Hill and Fewster Road
- Concern around a 15 minute access to the town and its facilities
- Canal towpath at Eastington

Councillors may like to elaborate on these residents' concerns.

The next session is Saturday 8th April.

ENDS.