



NAILSWORTH TOWN COUNCIL
MINUTES of a MEETING of the Emergency Committee
held at 6.30pm virtually for the safety of attendees and inclusion of the public
on Tuesday 15th June 2021

It being no longer legal under emergency legislation in response to covid-19 for councils to take decisions in virtual meetings, the decisions were agreed under the Scheme of Delegation by the Mayor, Deputy Mayor, Clerk and Deputy Clerk at a meeting at **7.30pm on Tuesday 15th June 2021.**

Present	Cllr Jonathan Duckworth (Chair) Cllr Steve Robinson Cllr Mike Kelly Cllr Natalie Bennett * Cllr Shelley Rider
Minutes	Katherine Kearns (Clerk)
Apologies received from:	Cllr Angela Norman Cllr Robert Maitland Cllr Paul Francis Cllr Colleen Rothwell
Also present:	Kirstie Trueman (Deputy Clerk) Two members of the public

Ref. No				Action
2021/023	Verbal introductions The Chair read out the names of those seen or heard to be present.			
2021/024	Declarations of Interest & Applications for Dispensations There were none.			
2021/025	Consideration of Planning Applications received as follows: CONSULTATION			
	Ref	Detail	Comment	
	a) S.21/1266/HHOLD Heaven Haven, Star Hill, Forest Green, Nailsworth.	Construction of two storey rear extension, replacement sunroom and new garden studio.	Object. NTC feels this is overdevelopme nt of the existing site. There is no parking provision included for additional people using the existing dwelling and the new self- contained studio. There is already pressure on parking on the surrounding	



			<p>roads and greens which will be exacerbated if parking is not considered on the resident's own property.</p> <p>The self-contained studio is very large and could be used as separate accommodation or a holiday let. This will put further pressure on the two accesses to the property. It could also be detrimental to the properties behind and to the side.</p> <p>The extension would overlook the property behind and to the side affecting the privacy of these two properties. If the Planning Officer is minded to agree this proposal NTC request that the glass in these windows be frosted. The flat roof of the extension is detrimental to the character of the property.</p>	
	<p>b) S.21/0703/FUL. Spring Cottage, Tetbury Lane, Nailsworth</p>	<p>Change of use of land from Agricultural to Residential and Erection of two</p>	<p>No observations</p>	



		storey garage and retaining wall. – revised application.		
	c) S.21/1222/FUL. 1 Victoria Villas, Bath Road, Nailsworth	Erection of garage, Class C3	Support the additional provision of parking areas, which takes vehicles off the road.	
	d) S.21/1288/FUL Site of Property Formerly Known as Bracken Lodge, Box	Single storey garage to side of approved house	No observations	
	Trees in a Conservation Area			
	e) S.21/1280/TPO. 19 Whitecroft, Forest Green, Nailsworth	TPO. T4 sycamore-crown lift to 6 metres, thin canopy by 15%. T6 cypress-crown lift by removing first ring of branches(4m) remove deadwood.	Noted	
	f) S.21/1151/TCA. Tesco Express, Old Market, Nailsworth	TCA. T1 Multi stemmed willow – fell	Noted	
	g) S.21/1194/TPO. The Springs, Watledge Road, Nailsworth	TPO. T1 Ash x5 - Fell	Noted.	
2021/026	To confirm minutes of the Emergency Committee meeting held on 18th May 2021 and ratification under the Scheme of Delegation on 19th May 2021 The minutes of the Emergency Committee meeting of 18 th May 2021 were agreed and the ratification under Scheme of Delegation agreed.			
2021/027	Accounts The list of payments was noted. It was resolved to agree payments in accordance with the budget as listed in the attached report. All agreed.			Clerk
2021/028	Financial summary and approval of bank reconciliations The financial summary and monthly bank reconciliations were noted.			
2021/029	To review NTC’s Covid-19 Risk Assessment The updated risk assessment was noted.			
2021/030	To receive an update on NTC activities and support during Covid-19			



	<p>The Clerk reported on the effect of the Government’s announcement yesterday (to extend the lockdown restrictions for a further four weeks). The greatest effect on NTC services is on the capacity of rooms for hire. Many groups and hirers have returned with restricted numbers. Some groups, such as the Lunch Clubs, are still considering how and when they can return, as restrictions allow.</p> <p>In response to a question, the Deputy Clerk explained that the Cotswold Warden for Nailsworth area (Chris Gill) is working with NTC on a ‘Miles without Stiles’ project, which crosses land in various ownership. A couple of overgrown footpaths were noted for his attention and details will be sent to the Deputy Clerk.</p> <p>The programme of Summer Activities for children and young people are coming together well and there is a calendar ready to go to print.</p> <p>Market Street Summer Events are being coordinated by the Deputy Clerk and Deputy Mayor, working with traders and the Chamber of Trade.</p>	
<p>2021/031</p>	<p>To consider membership of committees</p> <p>It was suggested that the forming of the Personnel Committee be left until after co-optation has taken place, to allow the participation of newer cllrs.</p> <p>The following cllrs expressed a preference for the two committees:</p> <p>Environment committee Cllr Angela Norman Cllr Robert Maitland Cllr Natalie Bennett Cllr Jonathan Duckworth (as Mayor, ex officio member of all committees)</p> <p>Recreation and Amenities committee Cllr Shelley Rider Cllr Mike Kelly Cllr Steve Robinson Cllr Jonathan Duckworth (as Mayor, ex officio member of all committees)</p> <p>Cllr Colleen Rothwell and Cllr Paul Francis to confirm their preference. The first meeting of the Environment committee is Tuesday 6th July In accordance with Standing Orders, the first item of business will be the election of the Chair by the committee. If agreed, the Chair can be just for that meeting, to allow newly co-opted cllrs to be included.</p> <p>Prior to the pandemic two members of NCAN had been co-opted to the Environment committee. Their expertise on matters relating to Climate Emergency was very much appreciated, however, the Environment committee’s remit is more wide ranging, and meetings restricted to every two months. Since NTC declared a Climate Emergency, it was felt Climate Emergency issues are embedded in all the work NTC does and that NCAN members’ expertise can be better used on specific projects and working parties rather than as co-opted committee members.</p>	<p>Clerk</p>



<p>2021/032</p>	<p>To consider the appointment of representatives on outside bodies</p> <p>The following representatives were agreed:</p> <p>Nailsworth Youth Club: Cllr Mike Kelly National Trust Minchinhampton & Rodborough Commons Advisory Committee: <i>vacancy</i></p> <p>Nailsworth & District Twinning Association: Cllr Jonathan Duckworth Nailsworth Health Partnership: Cllr Mike Kelly Dementia Friendly Town Group: Cllr Angela Norman Nailsworth Youth & Community Enterprise (NYCE): Cllr Jonathan Duckworth Gloucestershire Rural Community Council (GRCC): Cllr Angela Norman Gloucestershire Market Towns Forum (GMTF): Cllr Robert Maitland Nailsworth Chamber of Trade: Cllr Jonathan Duckworth Police liaison: Cllr Steve Robinson Fair Trade Group: Cllr Angela Norman Gloucestershire Association of Parish and Town Councils (GAPTC): Cllr Jonathan Duckworth</p> <p>Nailsworth Climate Action Network (NCAN): Cllrs Natalie Bennett and Shelley Rider both expressed an interest in being the NTC representative for NCAN. A meeting is planned for 2nd July with the Mayor, Deputy Mayor, Clerk and NCAN members. This role to be discussed at the meeting in July.</p> <p>Council for Protection of Rural England (CPRE): Cllr Robert Maitland Patient Participation Group: Cllrs Mike Kelly Nailsworth in Bloom: <i>vacancy</i>. Nailsworth Community Land Trust: Cllr Jonathan Duckworth is no longer an officer of this group, but a non-voting board member and the NTC representative</p> <p>Vacancies and representatives for different outside bodies to be discussed after new cllrs are in post.</p> <p>All agreed</p>	
<p>2021/033</p>	<p>To consider the ongoing review of hire arrangements: Mortimer Garden and Civic Centre store</p> <p>Following a meeting with two Chamber of Trade representatives it was clarified that a charge would not now be made by the CoT for NTC's use of the Monthly Market's stalls this year. Stalls will be put up and taken down by the Chamber of Trade. It was not clear whether a future charge would be made.</p> <p>The Chamber of Trade welcomed NTC's initiative in holding the Market Street Summer events, and said they intended to revitalise the CoT, including holding an AGM. The CoT will be invited to an NTC 'training session' to share their plans and how they intend to work for the good of the town. With a new council in place this is a good time for NTC to improve and increase communications with the CoT.</p>	



	<p>There followed a discussion on the report presented to NTC on charging for the Mortimer Garden and Civic Centre store. It was noted that the point of the report is to establish a charge level and how to best show transparency in how NTC supports groups and organisations in the town, through providing facilities for free or at a preferential rate. This could be through charging, but reimbursing the charge through a grant, or by not charging and showing the charge as 'support for town services'.</p> <p>It was agreed;</p> <ul style="list-style-type: none"> - to introduce a charge for the Civic Centre store of £30 a month - to support the Monthly Market by not charging/reimbursing £30 per month for the Civic Centre store. - To introduce a charge for Mortimer Gardens of £25 per session. - To support community events (Monthly Market, Nailsworth Noel and Nailsworth Festival) by not charging/reimbursing £25 per session for Mortimer Gardens - To support community events in this way at the council's discretion <p>In response to a question the Clerk said all the facility hire rates are due to be reviewed and this will come to council for discussion soon. The Clerk undertook to devise the best way to ensure NTC's support for the community is visible in the annual budget. It was clarified that the purpose of the agreed charges is to support the community, but to allow the introduction of a charge to offset any charges that may be levied to NTC.</p> <p>All agreed <i>*Natalie Bennett left the meeting at this point.</i></p>	<p>Clerk</p>
<p>2021/034</p>	<p>To consider contributing to alternative play sessions in the Summer holidays After discussion, it was agreed to fund £700 for Summer activity provision, to be taken from 3130 Play Ranger budget heading.</p> <p>All agreed</p>	<p>Clerk</p>
<p>2021/035</p>	<p>To consider a budget for a volunteer workday at KGV changing rooms The report was discussed; a long list of possible repairs has been given to the contractor (Beard) and they hope to be able to complete most of them. Beard can provide skilled labour and some materials, so a budget will be spent on prefabricated features (such as benches) and materials Beard cannot provide themselves.</p> <p>It was agreed to approve a budget of up to £1,000 on materials.</p> <p>All agreed.</p>	
<p>2021/036</p>	<p>To consider comments on the pre-submission draft Stroud Local Plan It was noted that SDC have removed development on the Avening Road from the draft plan. The only possible development sites affecting Nailsworth parish are FGR and part of the field opposite FGR.</p>	



	The final deadline for the draft plan is 7 th July 2021 and cllrs not present will be asked again if they have contributions before this date.	Clerk
2021/037	<p>To review NTC's Financial Regulations <i>*A member of the public entered the meeting at this point</i> In response to a query, the Clerk explained that the way NTC works is that projects are discussed by committees, agreed by council and then the budget for the project is delegated back to the committee or working party. Proper planning and a strategic way of working ensures that the whole council are backing the actions of the council, and that funding is properly put in place with transparent decision making before orders are placed.</p> <p>All agreed</p>	
2021/038	<p>To note the confirmation of the boundary between Norton Wood and 96 Nortonwood Noted.</p>	
2021/039	<p>To note CIL receipts for April 2021 There was a discussion about possible use of CIL funds to install new bike racks and to replace benches in Mortimer Gardens, beside the stream. There is a need for a new NTC 'wish list' for CIL and Section 106 funds.</p> <p>As bike racks and benches are the remit of the Environment committee, this will be brought to the first meeting of that committee. Recent discussions were noted between the Clerk and SDC about Electric Vehicle charging points and a 50% government grant for their installation. This to be raised at the relevant committee.</p>	Clerk
2021/040	<p>It being no longer legal under emergency legislation in response to covid-19 for councils to take decisions in virtual meetings, the decisions were agreed under the Scheme of Delegation by the Mayor, Deputy Mayor, Clerk and Deputy Clerk at a meeting on Tuesday 15th June 2021.</p> <p>Cllr Jonathan Duckworth (Chair/Mayor) Cllr Mike Kelly (Deputy Mayor) Kirstie Trueman (Deputy Clerk) Katherine Kearns (Clerk)</p>	

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 Town Mayor
 Nailsworth Town Council
 Civic Centre, Old Market, Nailsworth, GL6 0DU

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 Date