



NAILSWORTH TOWN COUNCIL

MINUTES of a MEETING of the Emergency Committee
 held virtually under the requirements and
 emergency legislation in response to Covid-19
on Tuesday 18 August 2020

Present	Cllr Jonathan Duckworth (Chair) Cllr Steve Robinson Cllr Angela Norman Cllr Paul Francis Cllr Mike Kelly Cllr Robert Maitland Cllr Sue Reed (joined by phone)
Minutes	Katherine Kearns (Clerk)
Apologies received from:	None
Also present:	Cllr Anne Elliott Cllr Ron Kerby Natalie Bennett (member of public)

Ref. No		Action												
2020/043	Verbal introductions Noted. These were read out by the Chair of the meeting.													
2020/044	Declarations of Interest & Applications for Dispenations Cllr Steve Robinson and Mike Kelly declared an interest in the casual vacancy item as they both know Natalie Bennett (the applicant).													
2020/045	Consideration of Planning Applications received as follows: CONSULTATION <table border="1" data-bbox="424 1249 1190 2022"> <thead> <tr> <th>Ref</th> <th>Detail</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>a)S.20/1346/HHOLD. Jerusalem Cottage, Hollies Hill, Nailsworth</td> <td>First floor extension to garage</td> <td>No observations.</td> </tr> <tr> <td>b)S.20/1407/HHOLD. Hillside, Windsoredge Lane, Nailsworth</td> <td>Single storey side extension.</td> <td>No observations.</td> </tr> <tr> <td>c)SS.20/1475/FUL. Thumbstone Farm, Tinkley Lane, Nympsfield</td> <td>Conversion of existing unused agricultural building to form a three bedroom single storey dwelling with alterations to existing access, installation of ground mounted solar panels, package</td> <td>Object: concerned this is outside settlement boundary in the AONB.</td> </tr> </tbody> </table>	Ref	Detail	Comment	a)S.20/1346/HHOLD. Jerusalem Cottage, Hollies Hill, Nailsworth	First floor extension to garage	No observations.	b)S.20/1407/HHOLD. Hillside, Windsoredge Lane, Nailsworth	Single storey side extension.	No observations.	c)SS.20/1475/FUL. Thumbstone Farm, Tinkley Lane, Nympsfield	Conversion of existing unused agricultural building to form a three bedroom single storey dwelling with alterations to existing access, installation of ground mounted solar panels, package	Object: concerned this is outside settlement boundary in the AONB.	Clerk
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		treatment plant & associated infrastructure	
	d)S.20/1377/HHOLD. 7 Homefield, Shortwood, Nailsworth	Single storey side extension and decking	Object. This extension is large in comparison to the dwellings in this area (overdevelopment). It is out of character with the rest of the street and quite overbearing on the neighbouring property; reduces the range of small housing stock in the town making it more difficult for people to downsize.
	e)S.20/1553/HHOLD St Martins Cottage, Horsley Road, Nailsworth	Single storey extension to the rear including replacement of existing extension	Support. A well-thought out piece of work, appropriate to its location.
	f)S.20/1614/HHOLD. 1 Stone Cottages, Brewery Lane, Nailsworth	Proposed one & a half storey side extension & basement	Object. The design is no longer in keeping with the conservation area, the materials having been changed from the original application.
Trees in a Conservation Area			
	g)S.20/1430/TCA. Sesame House, Watledge Road, Nailsworth	Fell Ash (T1), Fell Acacia (T2) . Coppice Hazel (T3) to roughly 3ft.	The applicant's agent should have completed section 7 of the application to advise this is the property of District Cllr, SDC DCC committee member, and Town Cllr Sue Reed.
	h)S.20/1450/TPOREQ. Tree On Land At, Harley Wood, Nailsworth	TPO request for Field Maple/Sycamore in Harleywood	Noted
	i)S.20/1512/TCA Elizabeth House, Oaklands Farm, Valley Road, Inchbrook	T1 Alder - Reduce by approx 5 metres. T2 & T3	Noted.



		Alders - Remove or reduce to ground level	
2020/046	<p>To confirm minutes of the Emergency Committee meeting held on 21 July 2020 The minutes of the Emergency Committee on 21 July 2020 were approved.</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Paul Francis, all in favour.</p>		
2020/047	<p>Accounts Noted.</p> <p>It was resolved to agree payments in accordance with the budget as listed in the attached report.</p> <p>Proposed by Cllr Angela Norman, seconded by Cllr Robert Maitland, all agreed.</p>		
2020/048	<p>Financial summary Noted.</p>		
2020/049	<p>To review NTC's Covid-19 Risk Assessment In response to a question the Clerk confirmed that when the situation with schools restarting is clearer, the risk of staff absence due to childcare issues is expected to change from high to medium/low.</p>		
2020/050	<p>To receive an update on NTC activities and support during Covid-19 Noted</p>		
2020/051	<p>To consider the stages needed to progress a Town Centre Improvement project There was a discussion summarising where NTC is with this project. Having walked around Market Street with the previous GCC Highways contractors, it was agreed this should happen again, to inform a specification for tender.</p> <p>It was agreed that Cllrs Mike Kelly, Robert Maitland, Steve Robinson and the Clerk walk Market Street to gather information to prepare a specification for tender. It was agreed that the specification to be brought to the next possible Emergency Committee meeting for approval (September if time allows). Subject to agreement by the Emergency Committee, to seek a project manager to handle the tendering and contract phases.</p> <p>It was noted that the Committee wishes to be fully aware of costs before entering into an arrangement with any company or contractor. The Committee was mindful of the poor public perception of accepting a quote for work that was just within the tender limit of £5k.</p>		MK/RM
2020/052	<p>To consider repairs to the KGV skate ramps It was noted the KGV skate ramps have been in place for some time and the current repairs have been an ongoing problem. The Clerk advised that skaters seemed very happy with the equipment, though there is always interest in having more. The</p>		



	<p>equipment is being inspected at least once a week at present until it can be refurbished.</p> <p>It was resolved to approve a budget of up to £7,500 to carry out repairs, and to delegate the choice of contractor to the clerk on the understanding that at least three quotes are sought.</p> <p>Proposed Cllr Steve Robinson, seconded Cllr Robert Maitland and all in favour.</p>	Clerk
2020/053	<p>To approve the closure of NTC's 'petty cash' bank account The reasons were noted.</p> <p>It was resolved to close the 'petty cash' account</p> <p>Proposed Cllr Angela Norman, seconded Cllr Robert Maitland and all in favour.</p>	Clerk
2020/054	<p>To consider a grant application from Stroudwater Textile Trust It was accepted this grant is outside of NTC's usual grant timetable, however the work of the Stroudwater textile Trust volunteers in Dunkirk Mill Museum is very much appreciated.</p> <p>It was resolved to grant £250 to Stroudwater Textile Trust as a contribution towards the printing costs of a historical book on Dunkirk Mill to celebrate the 20th anniversary of the mill museum's opening to the public.</p> <p>Proposed Cllr Mike Kelly, seconded Cllr Steve Robinson, all agreed</p>	
2020/055	<p>To consider a response to SDC's consultation to rename Ringfield Close There was a discussion about the need to consult the residents of Ringfield Close who would be affected. The Committee saw no objection to the proposal to rename the street to celebrate Thomas Burchell, a local, historic figure who campaigned against slavery, but that it is important the residents are aware and accept the possible disruption of having to change their addresses.</p> <p>It was noted that there is one website to go to when changing an address and that when consulting with residents it is made clear what they will need to do, if they agree to the change.</p> <p>It was resolved to consult with the four households 26-29 Ringfield Close affected and if they are not happy with changing the street name, then the name is kept in mind for future new streets.</p> <p>Proposed Cllr Jonathan Duckworth, seconded Cllr Robert Maitland, all in favour</p>	Clerk
2020/056	<p>To approve additional IT equipment to allow flexible working for new NTC staff member</p>	



	<p>It was noted that when it comes to future budgeting then computers in standard use by the council will be a bit more expensive and so to increase the annual budget accordingly.</p> <p>It was resolved to purchase an additional laptop to allow flexible working for a new member of staff.</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Angela Norman</p>	Clerk
2020/057	<p>To consider drafting a response to NALC on the Ministry of Housing, Communities and Local Government’s three consultations on the reform of the planning system</p> <p>There was a discussion about the very technical nature of the NALC summary. It was noted the consultation didn’t mention social housing and that it will do away with Neighbourhood Plans.</p> <p>It was resolved to appoint one or two cllrs and the Clerk/Deputy Clerk to draft a brief response to the three consultations for approval in September</p> <p>Proposed Cllr Robert Maitland, seconded Cllr Steve Robinson and all in favour.</p>	Clerk
2020/058	<p>To consider a consultation on the reopening of Stroudwater Stonehouse Station</p> <p>It was noted that two previous MPs for this area had been champions of a new station.</p> <p>It was resolved to support the reopening of Stroudwater Stonehouse station and to ask NTC’s County Cllr to include the proposal in the local transport plan</p> <p>Proposed Cllr Jonathan Duckworth, seconded Angela Norman, all in favour.</p>	Clerk
2020/059	<p>To consider co-option to a casual vacancy</p> <p>There was one application for the position and the candidate (Natalie Bennett) was present. No questions were put to the candidate</p> <p>An amendment to the proposal was suggested, that Natalie Bennett be appointed a member of the Emergency Committee.</p> <p>It was resolved to co-opt Natalie Bennett to NTC and in addition that she becomes a member of the Emergency Committee.</p> <p>Proposed Cllr Paul Francis, seconded Cllr Angela Norman and all in favour with Cllrs Steve Robinson and Mike Kelly abstaining due to being friends with the applicant.</p>	Clerk

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Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

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Date